23-624 PROTESTS 23-624

.1 The county shall consider any protest or objection regarding the award of a contract, whether submitted before or after the award, provided it is filed within the time period established in the IFB or RFP.

.2 Written confirmation of all protests shall be requested from the protesting parties. The protesting party shall be notified in writing of the final decision on the protest. The notification shall explain the basis for the decision.

.3 Upon request, the county shall submit to SDSS a copy of any protest along with a copy of its response to the protest.

23-625 PUBLIC HEARING 23-625

.1 The County Board of Supervisors shall conduct a public hearing for all In-Home Supportive Services contracts. The formal public approval of a contract may constitute the public hearing. The public hearing shall be held at least 30 days prior to the effective date of the contract to allow sufficient time for the filing and resolution of any unresolved protests to the award. Findings based on the public hearing shall be made available to interested parties.

.2 For contracts other than In-Home Supportive Services, the County Board of Supervisors or, if authorized by the Board, a delegated county department, shall conduct a public hearing on the contract award prior to the effective date of all contracts exceeding $25,000. It is permissible for the formal public approval of the contract to constitute the public hearing. The public hearing shall be scheduled with sufficient time prior to the effective date of the contracts to allow for resolution of any unresolved protests to the award. Public findings based on the hearings shall be made available to interested parties. Contracts between county agencies shall not require a public hearing.

.3 Upon completion of the entire selection process, the county shall execute a fixed price contract with the successful bidder in accordance with Section 23-604.