



CDSS

JOHN A. WAGNER
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES



ARNOLD SCHWARZENEGGER
GOVERNOR

January 7, 2009

TO: COUNTY WELFARE DIRECTORS
COUNTY REFUGEE COORDINATORS
COUNTY REFUGEE HEALTH COORDINATORS

COUNTIES: ALPINE, AMADOR, BUTTE, CALAVERAS, COLUSA,
DEL NORTE, EL DORADO, GLENN, HUMBOLDT, LAKE,
LASSEN, MENDOCINO, MODOC, NAPA, NEVADA, PLACER,
PLUMAS, SACRAMENTO, SAN JOAQUIN, SHASTA, SIERRA,
SISKIYOU, SOLANO, SONOMA, STANISLAUS, SUTTER,
TEHAMA, TRINITY, YOLO, YUBA

SUBJECT: ELIGIBILITY/DOCUMENTATION AND REPORTING
REQUIREMENTS TRAINING - REFUGEE RESETTLEMENT
PROGRAM AND SERVICES TO NON-CITIZEN HUMAN
TRAFFICKING AND CRIME VICTIMS

The California Department of Social Services (CDSS), in coordination with the California Department of Public Health (CDPH), will be conducting three training sessions on eligibility and documentation requirements for the federally-funded Refugee Resettlement Program (RRP) and for state-funded benefits and services for non-citizen human trafficking and crime victims. Training also will be provided on federal and state reporting, monitoring, and planning requirements for the RRP, which includes the Refugee Cash Assistance, Refugee Medical Assistance (RMA), Refugee Social Services, and Targeted Assistance programs.

Separate training sessions will be held for counties in Northern California, the Bay Area, and the Central Valley (information regarding the Bay Area and Central Valley training sessions will be announced later; the training for Southern California counties was provided during the Refugee Summit in September 2008). The training for Northern California is scheduled for January 30, 2009, from 8:30 a.m. - 5:00 p.m., at the following location:

Sierra Health Foundation
1321 Garden Highway
Sacramento, California 95833

Each session is comprised of three segments:

- Segment I - Eligibility and documentation requirements for the RRP
- Segment II - State-funded programs for non-citizen human trafficking and crime victims, covering eligible populations, program benefits and services, and required eligibility documentation
- Segment III - Two break-out groups (held simultaneously)
 - Break-Out Group I - RRP reporting, monitoring, and planning requirements
 - Break-Out Group II - RMA program requirements (to be presented by the CDPH Refugee Health Section)

Counties may send staff to both of the break-out groups. A detailed agenda on the training sessions will be sent at a later date to registrants.

The training is targeted toward county administrators, county program staff, and other refugee service providers. Because of new populations arriving to the state who are eligible to participate in RRP programs or their state-funded equivalents, and staff changes at the county level, CDSS encourages counties and other refugee service providers to participate. CDSS also asks that county staff inform service providers in their area about the availability of this training.

Individuals who plan to attend should register by emailing Ms. Shirley Swedlow at Shirley.Swedlow@dss.ca.gov by the close of business, **January 21, 2009**, with the information listed below:

- Name and title
- Name of organization
- County
- Email address
- Phone number(s)

Organizations that plan to send more than one staff may include each attendee's information in one email. If an organization is not sure which staff will be attending, at a minimum, it should provide CDSS with the number individuals that it will send.

County Welfare Directors
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If you have any questions, please contact Ms. Thuan Nguyen, Chief, Refugee Programs Bureau, at (916) 654-4356, or Ms. Swedlow, Policy Analyst, at (916) 654-2805.

Sincerely,

A handwritten signature in cursive script that reads "Venus Garth".

VENUS GARTH, Chief
Child Care and Refugee Programs Branch

c: Constance Combs, Office of Refugee Resettlement
Graham Knaus, County Welfare Directors Association