

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



July 15, 1998

COUNTY FISCAL LETTER (CFL) NO. 98/99-11

TO: ALL COUNTY WELFARE FISCAL OFFICERS
ALL COUNTY WELFARE DIRECTORS

SUBJECT: FISCAL YEAR (FY) 1998/99 COMMUNITY CARE LICENSING (CCL)
PLANNING ALLOCATION FOR FOSTER FAMILY HOMES (FFH) AND
FAMILY DAY CARE HOMES (FDCH)

The purpose of this letter is to provide you with a CCL planning allocation for FY 1998/99. Pending passage of the 1998 Budget Act, counties can use the attached allocation to plan for services, keeping in mind that any changes made to the budget may require adjusting the allocation. Final allocations will be provided in a subsequent transmittal after the budget has been signed.

The CCL allocations are for the FFH program including funds for FFH recruitment activities (\$7,228,040 General Fund), and the FDCH program (\$1,534,146 General Fund). Attachment I also reflects the amount of available Title IV-E funds.

Foster Family Homes and Recruitment (Attachment I)

To compute the FFH program planning allocation, the County's average monthly caseload for January 1997 through December 1997 was divided by the workload standards of 90 facilities per monthly full-time equivalent (FTE). This resulted in the number of justified staff required to license this category of facility. A worker to supervisor ratio of 6.35:1 was applied to the justified staffing level and the total staff level was then multiplied by the individual County's FY 1996/97 actual unit cost per Social Services Worker plus one cost-of-doing business increase of 3.39% to reflect the FY 1997/98 cost base.

For counties performing FFH licensing activities, individual county unit cost, caseload and federal usage rates were used to develop each county's allocation. An adjustment was made to guarantee counties a minimum allocation of \$5,000 (total funds).

FFH recruitment activities are reflected in the workload standard. For the 14 counties that do not participate in the licensing program, the recruitment portion of the allocation will be released with the final allocations.

Family Day Care Homes (Attachment II)

To compute the FDCH program planning allocation, the County's average monthly caseload for the period May 1997 through April 1998, was divided by the workload standard of 358 facilities per month per FTE. This resulted in the number of justified staff required to license this category of facility. A worker to supervisor ratio of 6.35:1 was applied to the justified staffing level and the total justified staff was then multiplied by the County's average unit cost per Social Worker in FY 1996/97 plus a cost-of-doing business increase of 3.39% to reflect a 1997/98 cost base.

If you have any questions, concerning this allocation, please contact your Contracts and Financial Analysis Bureau analyst at (916) 657-3806.

*Original Signed by
Douglas D. Park On July 15, 1998*

DOUGLAS D. PARK, Chief
Financial Planning Branch

Attachments

c: CWDA

Community Care Licensing - Foster Family Homes Allocation
FY 1998/99

COUNTY	FEDERAL	STATE	TOTAL
ALAMEDA	\$370,533	\$490,877	\$861,410
ALPINE	\$0	\$0	\$0
AMADOR	\$0	\$0	\$0
BUTTE	\$30,913	\$37,473	\$68,386
CALAVERAS	\$10,524	\$14,951	\$25,474
COLUSA	\$0	\$0	\$0
CONTRA COSTA	\$308,884	\$407,955	\$716,839
DEL NORTE	\$11,640	\$15,356	\$26,996
EL DORADO	\$32,880	\$49,548	\$82,427
FRESNO	\$176,416	\$223,251	\$399,667
GLENN	\$6,514	\$9,924	\$16,438
HUMBOLDT	\$0	\$0	\$0
IMPERIAL	\$31,893	\$46,513	\$78,406
INYO	\$11,674	\$18,238	\$29,912
KERN	\$189,660	\$221,712	\$411,372
KINGS	\$24,134	\$31,638	\$55,772
LAKE	\$0	\$0	\$0
LASSEN	\$0	\$0	\$0
LOS ANGELES	\$0	\$0	\$0
MADERA	\$0	\$0	\$0
MARIN	\$30,524	\$57,145	\$87,669
MARIPOSA	\$10,567	\$19,945	\$30,512
MENDOCINO	\$68,862	\$105,366	\$174,228
MERCED	\$46,423	\$58,256	\$104,678
MODOC	\$0	\$0	\$0
MONO	\$0	\$0	\$0
MONTEREY	\$59,873	\$89,719	\$149,592
NAPA	\$59,002	\$101,244	\$160,247
NEVADA	\$0	\$0	\$0
ORANGE	\$387,446	\$539,522	\$926,968
PLACER	\$32,730	\$55,554	\$88,285
PLUMAS	\$0	\$0	\$0
RIVERSIDE	\$0	\$0	\$0
SACRAMENTO	\$485,178	\$555,105	\$1,040,283
SAN BENITO	\$1,778	\$3,222	\$5,000
SAN BERNARDINO	\$403,659	\$461,385	\$865,044
SAN DIEGO	\$734,420	\$1,155,870	\$1,890,290
SAN FRANCISCO	\$146,401	\$201,696	\$348,097
SAN JOAQUIN	\$170,954	\$215,433	\$386,388
SAN LUIS OBISPO	\$47,324	\$73,979	\$121,303
SAN MATEO	\$198,034	\$346,509	\$544,544
SANTA BARBARA	\$63,131	\$93,037	\$156,168
SANTA CLARA	\$315,785	\$426,284	\$742,069
SANTA CRUZ	\$77,406	\$117,910	\$195,316
SHASTA	\$87,695	\$122,417	\$210,112
SIERRA	\$0	\$0	\$0
SISKIYOU	\$2,406	\$3,155	\$5,561
SOLANO	\$52,496	\$124,000	\$176,496
SONOMA	\$83,095	\$143,990	\$227,085
STANISLAUS	\$90,728	\$114,136	\$204,864
SUTTER	\$42,218	\$43,545	\$85,763
TEHAMA	\$17,760	\$28,105	\$45,865
TRINITY	\$11,255	\$22,693	\$33,948
TULARE	\$109,404	\$142,782	\$252,185
TUOLOMNE	\$9,598	\$13,759	\$23,357
VENTURA	\$93,594	\$157,950	\$251,544
YOLO	\$30,649	\$38,032	\$68,680
YUBA	\$19,613	\$28,858	\$48,471
TOTALS	\$5,196,234	\$7,228,040	\$12,424,274

Community Care Licensing - Family Day Care Homes

COUNTY	FY 98/99 State General Fund Allocation
DEL NORTE	\$11,292
FRESNO	\$235,590
INYO	\$9,914
KINGS	\$33,850
MARIN	\$114,139
MENDOCINO	\$56,588
SACRAMENTO	\$793,465
SANTA CRUZ	\$164,108
SUTTER	\$43,458
TEHAMA	\$19,038
YOLO	\$52,703
TOTAL	\$1,534,146