



CDSS

JOHN A. WAGNER  
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**  
744 P Street • Sacramento, CA 95814 • [www.cdss.ca.gov](http://www.cdss.ca.gov)



ARNOLD SCHWARZENEGGER  
GOVERNOR

November 4, 2008

COUNTY FISCAL LETTER (CFL) NO. 08/09-22

TO: COUNTY WELFARE DIRECTORS  
COUNTY WELFARE FISCAL OFFICERS

SUBJECT: FISCAL YEAR (FY) 2008-09 COMMUNITY CARE LICENSING (CCL)  
PLANNING ALLOCATION FOR FOSTER FAMILY HOMES (FFH)  
AND FINAL ALLOCATION FOR FAMILY CHILD CARE HOMES  
(FCCH).

The amounts identified on the enclosed attachments are the FY 2008-09 planning allocation for the CCL – FFH program and final allocation for the CCL - FCCH program. A total of \$5,838,000 General Fund (GF) for FFH and \$2,119,000 for FCCH in both reimbursement funds and GF have been made available.

**FFH Licensing and FFH Recruitment**

Attachment I displays the total planning allocation of \$5,838,000 GF for FFH Licensing, FFH Recruitment, and the Adam Walsh Protection and Safety Act of 2006. For those counties performing FFH Licensing activities, the funds were distributed by using each county's average monthly FFH caseload for calendar year 2007 as reported on the Licensing of Facilities for Children Monthly Statistical Report (LIC 181), and divided by the workload standard of 120 facilities per full-time equivalent (FTE). This resulted in the number of justified staff required to license this facility category. A worker to supervisor ratio of 6.35:1 was applied to the justified staffing level and the total staffing level was then multiplied by the individual county's actual FFH unit cost.

An amount of \$17,000 GF was allocated to those counties performing FFH Licensing activities for the Gresher v. Anderson premise. This premise reflects the costs for additional time necessary to issue exemption needed notices and exemption denied notices to individuals with criminal convictions requiring exemptions. Funds were allocated on a percent to total basis according to calendar year 2007 FFH caseload.

In addition, a total of \$31,000 GF was allocated to counties with new licensing activities associated with the Adam Walsh Child Protection and Safety Act of 2006. This premise reflects the costs associated with child abuse registries and reports. Funds were

allocated on a percent to total basis according to calendar year 2007 FFH new license caseload.

For those counties that do not participate in the licensing program, the FFH Recruitment allocation funds were distributed based on each county's average monthly cases in Family Reunification and Permanent Placement for FY 2007-08, and the number of children under 18 years of age using the most recent actual U.S. Census 2000 data from the U.S. Census Bureau.

The FFH Licensing and Recruitment administrative costs, including staff development, are charged to Program Codes (PCs) 155 and 156 on the County Expense Claim (CEC). State Use Only (SUO) Code 192 will be used for expenditures exceeding the GF CCL/FFH allocation which will be transferred to county share.

### **FCCH Licensing**

Attachment II displays the GF and reimbursement allocation of \$2,119,000 for FCCH Licensing. The \$1,791,000 GF for FCCH Basic and \$318,000 reimbursement funds were distributed by using each county's average monthly FCCH caseload for calendar year 2007 as reported on the LIC 181, and divided by the workload standard of 257 facilities per month per FTE. This resulted in the number of justified staff required to license this facility category. A worker to supervisor ratio of 6.35:1 was applied to the justified staffing level and the total staffing level was then multiplied by the individual county's actual FCCH unit cost. An additional \$10,000 GF was allocated for the Gresher v. Anderson premise based on a percent to total of the FCCH caseload.

The FCCH Licensing administrative costs, including staff development, are charged to PC 157 - Licensing - Family Day Care, on the CEC. SUO Codes 061 and 062 will be used to insure that 100 percent of the reimbursement funds are expended before counties access their GF allocation. Expenditures exceeding the GF allocation will be transferred to county share using SUO Code 153.

### **Resource Family Approval Pilot (AB 340)**

Assembly Bill 340 (Chapter 464, Statutes of 2007) requires the California Department of Social Services (CDSS), in consultation with stakeholders and interested parties, to implement a three-year pilot program in up to five counties, to establish a single comprehensive resource family pilot approval process for foster care and adoption. This single process would replace the existing separate processes for licensing foster family homes, approving relatives and Non-relative Extended Family Members (NREFM), and approving adoptive families.

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AB 340 results in a savings premise for the CCL allocation. Savings for the AB 340 premise will be allocated in a separate CFL after the participating counties have been chosen by CDSS and will result in a reduction to the participating counties' CCL allocation. Accordingly, corresponding funding for AB 340 will be augmented in the participating counties' Child Welfare Services allocation.

Any questions regarding this allocation can be directed to [fiscal.systems@dss.ca.gov](mailto:fiscal.systems@dss.ca.gov).

Sincerely,

***Original Document Signed By:***

FRAN MUELLER, Chief  
Financial Management and Contracts Branch

Attachments

c: County Welfare Directors Association

## FY 2008-09 CCL - FOSTER FAMILY HOMES ALLOCATION - PLANNING

COUNTY	FY 2008-09 FFH BASIC GF	FY 2008-09 FFH-RECRUITMENT GF	FY 2008-09 Gresher vs. Anderson GF	FY 2008-09 Adam Walsh GF	TOTAL FFH ALLOCATION GF
Alameda	\$313,765	\$0	\$519	\$1,086	\$315,370
Alpine	\$0	\$16	\$0	\$0	\$16
Amador	\$0	\$717	\$0	\$0	\$717
Butte	\$25,157	\$0	\$224	\$267	\$25,648
Calaveras	\$0	\$1,157	\$0	\$0	\$1,157
Colusa	\$0	\$736	\$0	\$0	\$736
Contra Costa	\$287,598	\$0	\$802	\$1,391	\$289,791
Del Norte	\$15,274	\$0	\$77	\$19	\$15,370
El Dorado	\$32,289	\$0	\$125	\$191	\$32,605
Fresno	\$132,675	\$0	\$888	\$1,886	\$135,449
Glenn	\$4,397	\$0	\$43	\$76	\$4,516
Humboldt	\$0	\$0	\$0	\$0	\$0
Imperial	\$33,263	\$0	\$171	\$419	\$33,853
Inyo	\$7,619	\$0	\$14	\$38	\$7,671
Kern	\$191,613	\$0	\$920	\$2,477	\$195,010
Kings	\$19,970	\$0	\$123	\$495	\$20,588
Lake	\$0	\$2,256	\$0	\$0	\$2,256
Lassen	\$0	\$844	\$0	\$0	\$844
Los Angeles	\$0	\$411,200	\$0	\$0	\$411,200
Madera	\$0	\$5,062	\$0	\$0	\$5,062
Marin	\$52,572	\$0	\$123	\$247	\$52,942
Mariposa	\$9,470	\$0	\$50	\$19	\$9,539
Mendocino	\$106,346	\$0	\$130	\$38	\$106,514
Merced	\$43,931	\$0	\$152	\$400	\$44,483
Modoc	\$0	\$228	\$0	\$0	\$228
Mono	\$0	\$278	\$0	\$0	\$278
Monterey	\$65,695	\$0	\$255	\$419	\$66,369
Napa	\$36,360	\$0	\$139	\$153	\$36,652
Nevada	\$0	\$1,878	\$0	\$0	\$1,878
Orange	\$499,586	\$0	\$1,160	\$2,173	\$502,919
Placer	\$59,340	\$0	\$242	\$419	\$60,001
Plumas	\$0	\$661	\$0	\$0	\$661
Riverside	\$0	\$75,654	\$0	\$0	\$75,654
Sacramento	\$377,715	\$0	\$982	\$1,886	\$380,583
San Benito	\$2,069	\$0	\$21	\$38	\$2,128
San Bernardino	\$407,906	\$0	\$1,157	\$1,886	\$410,949
San Diego	\$888,716	\$0	\$3,718	\$6,193	\$898,627
San Francisco	\$146,644	\$0	\$324	\$267	\$147,235
San Joaquin	\$149,598	\$0	\$435	\$1,201	\$151,234
San Luis Obispo	\$62,283	\$0	\$176	\$362	\$62,821
San Mateo	\$118,942	\$0	\$307	\$400	\$119,649
Santa Barbara	\$118,637	\$0	\$221	\$667	\$119,525
Santa Clara	\$407,020	\$0	\$936	\$1,486	\$409,442
Santa Cruz	\$84,226	\$0	\$278	\$495	\$84,999
Shasta	\$75,002	\$0	\$351	\$495	\$75,848
Sierra	\$0	\$129	\$0	\$0	\$129
Siskiyou	\$0	\$1,326	\$0	\$0	\$1,326
Solano	\$84,439	\$0	\$298	\$476	\$85,213
Sonoma	\$89,393	\$0	\$290	\$400	\$90,083
Stanislaus	\$68,444	\$0	\$264	\$572	\$69,280
Sutter	\$28,707	\$0	\$30	\$95	\$28,832
Tehama	\$21,991	\$0	\$103	\$267	\$22,361
Trinity	\$12,168	\$0	\$25	\$76	\$12,269
Tulare	\$64,406	\$0	\$385	\$457	\$65,248
Tuolumne	\$13,187	\$0	\$84	\$114	\$13,385
Ventura	\$102,502	\$0	\$410	\$838	\$103,750
Yolo	\$0	\$5,858	\$0	\$0	\$5,858
Yuba	\$21,085	\$0	\$48	\$116	\$21,249
<b>Total</b>	<b>\$5,282,000</b>	<b>\$508,000</b>	<b>\$17,000</b>	<b>\$31,000</b>	<b>\$5,838,000</b>

## FY 2008-09 CCL - FAMILY CHILD CARE HOMES ALLOCATION - FINAL

COUNTY	FY 2008-09 FCCH BASIC GF	FY 2008-09 Gresher vs. Anderson GF	FY 2008-09 FCCH-REIMBURSEMENT FEDERAL	TOTAL FCCH ALLOCATION FED /GF
Alameda	\$0	\$0	\$0	\$0
Alpine	\$0	\$0	\$0	\$0
Amador	\$0	\$0	\$0	\$0
Butte	\$0	\$0	\$0	\$0
Calaveras	\$0	\$0	\$0	\$0
Colusa	\$0	\$0	\$0	\$0
Contra Costa	\$0	\$0	\$0	\$0
Del Norte	\$20,043	\$149	\$3,559	\$23,751
El Dorado	\$0	\$0	\$0	\$0
Fresno	\$0	\$0	\$0	\$0
Glenn	\$0	\$0	\$0	\$0
Humboldt	\$0	\$0	\$0	\$0
Imperial	\$0	\$0	\$0	\$0
Inyo	\$17,175	\$72	\$3,050	\$20,297
Kern	\$0	\$0	\$0	\$0
Kings	\$0	\$0	\$0	\$0
Lake	\$0	\$0	\$0	\$0
Lassen	\$0	\$0	\$0	\$0
Los Angeles	\$0	\$0	\$0	\$0
Madera	\$0	\$0	\$0	\$0
Marin	\$0	\$0	\$0	\$0
Mariposa	\$0	\$0	\$0	\$0
Mendocino	\$56,113	\$309	\$9,964	\$66,386
Merced	\$0	\$0	\$0	\$0
Modoc	\$0	\$0	\$0	\$0
Mono	\$0	\$0	\$0	\$0
Monterey	\$0	\$0	\$0	\$0
Napa	\$0	\$0	\$0	\$0
Nevada	\$0	\$0	\$0	\$0
Orange	\$0	\$0	\$0	\$0
Placer	\$0	\$0	\$0	\$0
Plumas	\$0	\$0	\$0	\$0
Riverside	\$0	\$0	\$0	\$0
Sacramento	\$1,697,669	\$9,470	\$301,427	\$2,008,566
San Benito	\$0	\$0	\$0	\$0
San Bernardino	\$0	\$0	\$0	\$0
San Diego	\$0	\$0	\$0	\$0
San Francisco	\$0	\$0	\$0	\$0
San Joaquin	\$0	\$0	\$0	\$0
San Luis Obispo	\$0	\$0	\$0	\$0
San Mateo	\$0	\$0	\$0	\$0
Santa Barbara	\$0	\$0	\$0	\$0
Santa Clara	\$0	\$0	\$0	\$0
Santa Cruz	\$0	\$0	\$0	\$0
Shasta	\$0	\$0	\$0	\$0
Sierra	\$0	\$0	\$0	\$0
Siskiyou	\$0	\$0	\$0	\$0
Solano	\$0	\$0	\$0	\$0
Sonoma	\$0	\$0	\$0	\$0
Stanislaus	\$0	\$0	\$0	\$0
Sutter	\$0	\$0	\$0	\$0
Tehama	\$0	\$0	\$0	\$0
Trinity	\$0	\$0	\$0	\$0
Tulare	\$0	\$0	\$0	\$0
Tuolumne	\$0	\$0	\$0	\$0
Ventura	\$0	\$0	\$0	\$0
Yolo	\$0	\$0	\$0	\$0
Yuba	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$1,791,000</b>	<b>\$10,000</b>	<b>\$318,000</b>	<b>\$2,119,000</b>