

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



August 12, 2004

COUNTY FISCAL LETTER (CFL) NO. 04/05-04

TO: ALL COUNTY WELFARE FISCAL OFFICERS
ALL COUNTY WELFARE DIRECTORS

SUBJECT: FISCAL YEAR (FY) 2004/05 COMMUNITY CARE LICENSING
(CCL) ALLOCATION FOR FOSTER FAMILY HOMES (FFH) AND
FAMILY CHILD CARE HOMES (FCCH)

The purpose of this letter is to provide counties with their FY 2004/05 allocations for the CCL - FFH and FCCH programs. A total of \$5,475,000 in State General Fund (SGF) for FFH and \$1,673,000 for FCCH in both Federal and State General Fund (SGF) have been made available upon approval of the FY 2004/05 State Budget Act.

FFH Licensing and FFH Recruitment

Attachment I displays the allocation of the \$5,475,000 SGF for the FFH Licensing and FFH Recruitment. For those counties performing FFH Licensing activities, the funds were distributed by using each county's average monthly FFH caseload (January 2003 through November 2003) and divided by the workload standards of 133 facilities per month per full-time equivalent (FTE). This resulted in the number of justified staff required to license this category of facility. A worker to supervisor ratio of 6:35:1 was applied to the justified staffing level and the total staffing level was then multiplied by the individual county's actual FFH unit cost.

For those counties that do not participate in the licensing program, the FFH Recruitment allocation funds were distributed based on each county's average monthly cases in Family Reunification and Permanent Placement for June 2003 through October 2003, and the number of children under 18 years of age using the most recent data from the U.S. Census Bureau.

The 2004 Budget Act proposed to shift Title XX funds to CCL in the amount of \$2,019,000. For your information only, Attachment II displays the Federal Title XX allocation funds. These funds were distributed based on a percent to total of each county's FFH Licensing allocation.

Through the use of State Use Only (SUO) Codes, FoxPro will shift the funding from SGF CCL/FFH to Federal Title XX. This requires no input by the County. SUO Code 336 will add together the State portions of PC 156 and back out these costs from SGF. SUO Code 337 will then fund the amount of SUO Code 336 with Federal Title XX monies and will be tracked against the new Title XX Licensing Ledger. Expenditures exceeding the Title XX Licensing Allocation will be transferred back to SGF CCL/FFH using SUO Code 338.

The FFH Licensing and Recruitment administrative costs, including staff development are charged to Program Codes (PCs) 155, 156 and 158 - Foster Family Licensing/Recruitment, on the County Expense Claim (CEC). SUO Code 192 will continue to be used for expenditures exceeding the SGF CCL/FFH allocation which will be transferred to county share.

FCCH Licensing

Attachment III displays the SGF and Federal allocation of \$1,673,000 for FCCH Licensing. \$1,275,000 SGF for FCCH Basic and \$318,000 reimbursement funds were distributed by using each county's average monthly FCCH caseload (January 2003 through November 2003) and divided by the workload standard of 312 facilities per month per FTE. This resulted in the number of justified staff required to license this category of facility. A worker to supervisor ratio of 6:35:1 was applied to the justified staffing level and the total staffing level was then multiplied by the individual county's actual FCCH unit cost.

Lastly, \$80,000 SGF is provided to process serious incident reports as required by the Health and Safety Code Sections 1500 and 1519. These funds were distributed as a percent to total of each county's average monthly FCCH caseload (January 2003 through November 2003).

The FCCH Licensing administrative costs, including staff development are charged to Program Code 157 - Licensing - Family Day Care, on the CEC. SUO Codes 061 and 062 will be used to insure that 100 percent of the federal augmentation is expended before counties can access their SGF allocation. Expenditures exceeding the SGF allocation will be transferred to county share using SUO Code 153.

Any questions concerning this allocation can be directed to fiscal.systems@dss.ca.gov.

Sincerely,

KATHY FARMER, Chief
Financial Management and Contracts Branch

Attachments
c: CWDA

FY 2004/05 CCL - FOSTER FAMILY HOMES ALLOCATION

COUNTY	FY 2004/05 FFH BASIC SGF	FY 2004/05 FFH-RECRUITMENT SGF	TOTAL FFH ALLOCATION SGF
Alameda	\$257,390	\$0	\$257,390
Alpine	\$0	\$40	\$40
Amador	\$0	\$548	\$548
Butte	\$25,157	\$0	\$25,157
Calaveras	\$0	\$0	\$0
Colusa	\$0	\$721	\$721
Contra Costa	\$287,598	\$0	\$287,598
Del Norte	\$15,040	\$0	\$15,040
El Dorado	\$32,289	\$0	\$32,289
Fresno	\$133,930	\$0	\$133,930
Glenn	\$4,397	\$0	\$4,397
Humboldt	\$0	\$4,405	\$4,405
Imperial	\$31,684	\$0	\$31,684
Inyo	\$6,970	\$0	\$6,970
Kern	\$196,827	\$0	\$196,827
Kings	\$19,970	\$0	\$19,970
Lake	\$0	\$2,883	\$2,883
Lassen	\$0	\$1,169	\$1,169
Los Angeles	\$0	\$422,473	\$422,473
Madera	\$0	\$5,303	\$5,303
Marin	\$45,201	\$0	\$45,201
Mariposa	\$9,470	\$0	\$9,470
Mendocino	\$67,639	\$0	\$67,639
Merced	\$33,287	\$0	\$33,287
Modoc	\$0	\$346	\$346
Mono	\$0	\$179	\$179
Monterey	\$65,695	\$0	\$65,695
Napa	\$36,672	\$0	\$36,672
Nevada	\$0	\$1,721	\$1,721
Orange	\$430,535	\$0	\$430,535
Placer	\$42,049	\$0	\$42,049
Plumas	\$0	\$752	\$752
Riverside	\$0	\$69,460	\$69,460
Sacramento	\$318,015	\$0	\$318,015
San Benito	\$2,069	\$0	\$2,069
San Bernardino	\$402,850	\$0	\$402,850
San Diego	\$888,716	\$0	\$888,716
San Francisco	\$128,886	\$0	\$128,886
San Joaquin	\$137,503	\$0	\$137,503
San Luis Obispo	\$55,008	\$0	\$55,008
San Mateo	\$119,743	\$0	\$119,743
Santa Barbara	\$87,148	\$0	\$87,148
Santa Clara	\$407,020	\$0	\$407,020
Santa Cruz	\$86,182	\$0	\$86,182
Shasta	\$74,210	\$0	\$74,210
Sierra	\$0	\$0	\$0
Siskiyou	\$0	\$0	\$0
Solano	\$84,439	\$0	\$84,439
Sonoma	\$89,393	\$0	\$89,393
Stanislaus	\$69,375	\$0	\$69,375
Sutter	\$18,721	\$0	\$18,721
Tehama	\$21,616	\$0	\$21,616
Trinity	\$10,477	\$0	\$10,477
Tulare	\$64,406	\$0	\$64,406
Tuolumne	\$13,187	\$0	\$13,187
Ventura	\$102,502	\$0	\$102,502
Yolo	\$28,661	\$0	\$28,661
Yuba	\$13,073	\$0	\$13,073
Total	\$4,965,000	\$510,000	\$5,475,000

FY 2004/05
CCL FFH-TITLE XX

COUNTY	FEDERAL
	<i>Display Only</i>
Alameda	\$104,667
Alpine	\$0
Amador	\$0
Butte	\$10,230
Calaveras	\$0
Colusa	\$0
Contra Costa	\$116,951
Del Norte	\$6,116
El Dorado	\$13,130
Fresno	\$54,462
Glenn	\$1,788
Humboldt	\$0
Imperial	\$12,884
Inyo	\$2,834
Kern	\$80,039
Kings	\$8,121
Lake	\$0
Lassen	\$0
Los Angeles	\$0
Madera	\$0
Marin	\$18,381
Mariposa	\$3,851
Mendocino	\$27,505
Merced	\$13,536
Modoc	\$0
Mono	\$0
Monterey	\$26,714
Napa	\$14,913
Nevada	\$0
Orange	\$175,075
Placer	\$17,099
Plumas	\$0
Riverside	\$0
Sacramento	\$129,320
San Benito	\$841
San Bernardino	\$163,817
San Diego	\$361,394
San Francisco	\$52,411
San Joaquin	\$55,915
San Luis Obispo	\$22,369
San Mateo	\$48,693
Santa Barbara	\$35,439
Santa Clara	\$165,513
Santa Cruz	\$35,046
Shasta	\$30,177
Sierra	\$0
Siskiyou	\$0
Solano	\$34,337
Sonoma	\$36,351
Stanislaus	\$28,211
Sutter	\$7,613
Tehama	\$8,790
Trinity	\$4,260
Tulare	\$26,191
Tuolumne	\$5,362
Ventura	\$41,682
Yolo	\$11,655
Yuba	\$5,317

Total **\$2,019,000**

FY 2004/05 CCL - FAMILY CHILD CARE HOMES ALLOCATION

COUNTY	FY 2004/05 FCCH BASIC SGF	FY 2004/05 FCCH-REIMBURSEMENT FEDERAL	FY 2004/05 SERIOUS INCIDENT REP SGF	TOTAL FCCH ALLOCATION FED / SGF
Alameda	\$0	\$0	\$0	\$0
Alpine	\$0	\$0	\$0	\$0
Amador	\$0	\$0	\$0	\$0
Butte	\$0	\$0	\$0	\$0
Calaveras	\$0	\$0	\$0	\$0
Colusa	\$0	\$0	\$0	\$0
Contra Costa	\$0	\$0	\$0	\$0
Del Norte	\$13,918	\$3,471	\$1,348	\$18,737
El Dorado	\$0	\$0	\$0	\$0
Fresno	\$0	\$0	\$0	\$0
Glenn	\$0	\$0	\$0	\$0
Humboldt	\$0	\$0	\$0	\$0
Imperial	\$0	\$0	\$0	\$0
Inyo	\$16,650	\$4,152	\$788	\$21,590
Kern	\$0	\$0	\$0	\$0
Kings	\$0	\$0	\$0	\$0
Lake	\$0	\$0	\$0	\$0
Lassen	\$0	\$0	\$0	\$0
Los Angeles	\$0	\$0	\$0	\$0
Madera	\$0	\$0	\$0	\$0
Marin	\$91,855	\$22,906	\$5,106	\$119,867
Mariposa	\$0	\$0	\$0	\$0
Mendocino	\$63,540	\$15,845	\$3,353	\$82,738
Merced	\$0	\$0	\$0	\$0
Modoc	\$0	\$0	\$0	\$0
Mono	\$0	\$0	\$0	\$0
Monterey	\$0	\$0	\$0	\$0
Napa	\$0	\$0	\$0	\$0
Nevada	\$0	\$0	\$0	\$0
Orange	\$0	\$0	\$0	\$0
Placer	\$0	\$0	\$0	\$0
Plumas	\$0	\$0	\$0	\$0
Riverside	\$0	\$0	\$0	\$0
Sacramento	\$1,061,403	\$264,689	\$67,132	\$1,393,224
San Benito	\$0	\$0	\$0	\$0
San Bernardino	\$0	\$0	\$0	\$0
San Diego	\$0	\$0	\$0	\$0
San Francisco	\$0	\$0	\$0	\$0
San Joaquin	\$0	\$0	\$0	\$0
San Luis Obispo	\$0	\$0	\$0	\$0
San Mateo	\$0	\$0	\$0	\$0
Santa Barbara	\$0	\$0	\$0	\$0
Santa Clara	\$0	\$0	\$0	\$0
Santa Cruz	\$0	\$0	\$0	\$0
Shasta	\$0	\$0	\$0	\$0
Sierra	\$0	\$0	\$0	\$0
Siskiyou	\$0	\$0	\$0	\$0
Solano	\$0	\$0	\$0	\$0
Sonoma	\$0	\$0	\$0	\$0
Stanislaus	\$0	\$0	\$0	\$0
Sutter	\$0	\$0	\$0	\$0
Tehama	\$27,634	\$6,937	\$2,273	\$36,844
Trinity	\$0	\$0	\$0	\$0
Tulare	\$0	\$0	\$0	\$0
Tuolumne	\$0	\$0	\$0	\$0
Ventura	\$0	\$0	\$0	\$0
Yolo	\$0	\$0	\$0	\$0
Yuba	\$0	\$0	\$0	\$0
Total	\$1,275,000	\$318,000	\$80,000	\$1,673,000