

**DEPARTMENT OF SOCIAL SERVICES**

744 P Street, Sacramento, CA 95814



August 8, 2003

COUNTY FISCAL LETTER (CFL) NO. 03/04-08

TO: COUNTY WELFARE DIRECTORS  
COUNTY WELFARE FISCAL OFFICERS  
COUNTY PROBATION OFFICERS

SUBJECT: FISCAL YEAR (FY) 2003/2004 GROUP HOME MONTHLY VISITS  
STATE GENERAL FUND (SGF) ALLOCATION

The purpose of this letter is to provide County Welfare Departments (CWDs) with their allocation for Group Home Monthly Visits. The amounts identified on the enclosed attachment are your allocations for FY 2003/04. A total of \$11,494,000 in SGF for monthly visits to foster children placed in out-of-state and in-state group home facilities was made available upon approval of the 2003/04 Budget Act. These visits are to be conducted either by CWDs or County Probation Departments (CPDs) as instructed in All County Letter 98-81.

**PROBATION**

The enclosed attachment displays the combined SGF allocation of \$5,308,000 for in-state and out-of-state monthly visits conducted by Probation Officers. The in-state portion of the allocation is distributed based on each county's percent to the statewide total of probation supervised group home placements extracted from the Child Welfare Services/Case Management System (CWS/CMS) reports for Calendar Year 2002. The out-of-state portion of the allocation is distributed based on each county's percent to the statewide total of probation supervised children in out-of-state group home placements extracted from the CWS/CMS reports for Calendar Year 2002.

County Probation Officers performing these monthly visits will account for their time and report expenditures through a Memorandum of Understanding with the CWDs, and in accordance with the claim instructions issued in CFL No. 99/00-62 dated May 23, 2000. Federally eligible expenditures submitted to the CWD will be charged to Program Code (PC) 579-Monthly Visits for Group Home Placements (Probation). PC 581, non-federal Monthly Visits, has been established so CPDs

can report non-federal costs after they apply their own non-federal discount ratio. Expenditures exceeding the probation SGF will be shifted to county only via State Use Only (SUO) code 329.

## **WELFARE**

The attachment also displays the SGF allocation of \$6,186,000 for monthly visits conducted by Social Workers, and is distributed based on each county's percent to the statewide total of welfare supervised group home placements extracted from the CWS/CMS reports for Calendar Year 2002. The out-of-state portion of the allocation is distributed based on each county's percent to the statewide total of welfare supervised children in out-of-state group home placements extracted from the CWS/CMS report for Calendar Year 2002.

County Social Workers performing these monthly visits will charge their costs to PC 577-Monthly Visits for Group Home Placements (CWD) on the County Expense Claim (CEC). The non-federal discount ratio is automatically applied to PC 577 and the non-federal portion is shifted via PC 586, which is funded at 100 percent SGF. Expenditures exceeding the welfare SGF allocation will be shifted and funded at the normal CWS Case Management sharing ratio via State Use Only (SUO) codes 045 and 051 for CWS costs. SUO code 051 is tracked against the CWS Allocation.

Note that, for both CWDs and CPDs, funds were adjusted to ensure a minimum allocation per county equal to the annual cost associated with conducting monthly visits with one child placed in an in-state group home facility.

If you have any questions, please contact the County Financial Analysis Bureau at (916) 657-3806.

DOUGLAS D. PARK, Chief  
Financial Planning Branch

Attachments

c: CWDA

**FY 2003-04 GROUP HOME MONTHLY VISITS  
STATE GENERAL FUND ALLOCATION**

Attachment

<b>COUNTY</b>	<b>PROBATION ALLOCATION</b>	<b>WELFARE ALLOCATION</b>	<b>TOTAL SGF ALLOCATION</b>
Alameda	\$263,822	\$305,892	\$569,714
Alpine	\$1,000	\$1,000	\$2,000
Amador	\$2,257	\$2,087	\$4,344
Butte	\$29,347	\$48,077	\$77,424
Calaveras	\$7,337	\$8,078	\$15,415
Colusa	\$5,079	\$1,538	\$6,617
Contra Costa	\$92,257	\$153,393	\$245,650
Del Norte	\$15,802	\$8,844	\$24,646
El Dorado	\$23,139	\$11,264	\$34,403
Fresno	\$199,219	\$215,614	\$414,833
Glenn	\$7,337	\$3,958	\$11,295
Humboldt	\$32,734	\$17,092	\$49,826
Imperial	\$38,942	\$27,746	\$66,688
Inyo	\$3,386	\$3,208	\$6,594
Kern	\$98,735	\$185,503	\$284,238
Kings	\$12,981	\$24,120	\$37,101
Lake	\$16,367	\$11,704	\$28,071
Lassen	\$19,753	\$4,507	\$24,260
Los Angeles	\$1,550,983	\$2,246,497	\$3,797,480
Madera	\$9,030	\$13,683	\$22,713
Marin	\$40,340	\$7,638	\$47,978
Mariposa	\$3,386	\$3,131	\$6,517
Mendocino	\$34,696	\$22,913	\$57,609
Merced	\$45,150	\$31,432	\$76,582
Modoc	\$10,159	\$1,925	\$12,084
Mono	\$1,000	\$1,000	\$2,000
Monterey	\$40,635	\$22,968	\$63,603
Napa	\$24,832	\$9,834	\$34,666
Nevada	\$11,852	\$7,089	\$18,941
Orange	\$113,434	\$277,537	\$390,971
Placer	\$28,783	\$35,716	\$64,499
Plumas	\$12,416	\$3,131	\$15,547
Riverside	\$344,258	\$315,013	\$659,271
Sacramento	\$392,360	\$379,377	\$771,737
San Benito	\$2,822	\$5,219	\$8,041
San Bernardino	\$273,147	\$348,710	\$621,857
San Diego	\$205,965	\$456,831	\$662,796
San Francisco	\$198,577	\$153,359	\$351,936
San Joaquin	\$101,484	\$105,445	\$206,929
San Luis Obispo	\$42,866	\$40,443	\$83,309
San Mateo	\$116,991	\$32,476	\$149,467
Santa Barbara	\$32,734	\$22,859	\$55,593
Santa Clara	\$200,141	\$166,656	\$366,797
Santa Cruz	\$57,219	\$19,837	\$77,056
Shasta	\$30,181	\$39,009	\$69,190
Sierra	\$4,515	\$1,000	\$5,515
Siskiyou	\$11,852	\$11,101	\$22,953
Solano	\$106,832	\$38,684	\$145,516
Sonoma	\$65,120	\$42,584	\$107,704
Stanislaus	\$48,805	\$50,204	\$99,009
Sutter	\$11,287	\$15,113	\$26,400
Tehama	\$14,109	\$12,470	\$26,579
Trinity	\$6,208	\$3,077	\$9,285
Tulare	\$101,582	\$81,814	\$183,396
Tuolumne	\$7,901	\$8,295	\$16,196
Ventura	\$83,227	\$67,096	\$150,323
Yolo	\$40,340	\$29,176	\$69,516
Yuba	\$11,287	\$22,033	\$33,320
<b>TOTAL</b>	<b>\$5,308,000</b>	<b>\$6,186,000</b>	<b>\$11,494,000</b>