

**DEPARTMENT OF SOCIAL SERVICES**

744 P Street, Sacramento, CA 95814



July 23, 2002

COUNTY FISCAL LETTER (CFL) NO. 02/03-11

TO: COUNTY WELFARE DIRECTORS  
COUNTY WELFARE FISCAL OFFICERS

SUBJECT: COUNTY REQUESTS FOR FISCAL YEAR (FY) 2002/03 SPECIAL  
BUDGET CONSIDERATIONS FOR CAPITAL OUTLAY

As a follow-up to the discussions held at a recent County Welfare Directors Association Fiscal Committee meeting, this CFL serves as a reminder that you must notify your analyst in the County Financial Analysis Bureau (CFAB) of the Department of Social Services if your county is requesting special funding for FY 2002/03 to cover extraordinary expenses due to the construction of new buildings, relocations, remodels, expansions, etc. Please keep in mind that these requests should be related to projects for which your county has already received Board of Supervisors approval.

Because of continuing anticipated pressures to available revenues, it is important to note that it will be necessary to reduce the funds available for counties' CalWORKs Administration, CalWORKs Services, Food Stamps Administration, and Foster Care Administration allocations in order to provide funding for these costs.

If you have questions concerning this matter, please contact your CFAB county analyst at (916) 657-3806.

Sincerely,

DOUGLAS D. PARK, Chief  
Financial Planning Branch

c: CWDA