

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



July 18, 2001

COUNTY FISCAL LETTER (CFL) NO. 01/02-12

TO: ALL COUNTY WELFARE FISCAL OFFICERS
ALL COUNTY WELFARE DIRECTORSSUBJECT: FISCAL YEAR (FY) 2001/02 IN-HOME SUPPORTIVE SERVICES
(IHSS) PROGRAM ADMINISTRATIVE PLANNING ALLOCATION

Contingent upon approval of the State Budget, the amounts identified on the enclosed attachment are your planning allocations for the IHSS program. It is anticipated that a total of \$195 million in Federal, State, and County Funds will be made available upon approval of the FY 2001/02 Budget Act. This planning allocation includes funding for costs associated with Personal Care Services Program (PCSP) activities, Supported Individual Providers (SIP), nurses, and denials of assistance.

IHSS Basic

The IHSS planning allocation was developed using the following factors to best model each county's program size for FY 2001/02:

- Each county's actual average monthly paid cases for the period covering May 2000 through April 2001.
- Each county's FY 1999/00 actual IHSS unit cost adjusted for the cost of doing business (5.40%) for FY 2000/01.
- Each county's actual Title XIX usage rate based on expenditures through the first three-quarters of FY 2000/01.
- Each county was guaranteed to receive a minimum planning allocation of 90% of their prior four quarters expenditures.

The caseload information used in this allocation was obtained from the In Home Supportive Services Management Statistics Summary Report. The allocation methodology used assumes that each IHSS/PCSP case takes 11.5 hours to process. The cases were multiplied by the 11.5-hour standard and then divided by 1,778 hours available per worker to arrive at the Full Time Equivalents for each county. An adjustment was made to provide all counties with a minimum of one-half social worker.

Counties that operate with SIPs were allocated additional funds included in the FY 2001/02 Budget Act for this activity based on a percent to total of the SIP amount included in the FY 2000/01 allocation. These additional funds were added to the initial base planning allocation.

The IHSS health-related (HR) usage rate was applied to the total program level to identify potential Title XIX Federal funds for those activities in both PCSP and the residual program. The State General Fund (SGF) share was calculated at 70% of the non-federal share of the program.

The State share of administrative costs for IHSS activities claimed to Program Codes 102 (IHSS-Skilled Professional Medical Personnel), 103 (IHSS-PCSP/HR), 104 (IHSS-Non HR/NonPCSP) and 330 (IHSS – Fraud) on the County Expense Claim will be charged against this allocation. Expenditures that exceed the State allocation will be transferred to county-only share through State Use Only Program Code 193. Consistent with prior policy, IHSS surplus funds will be redistributed to counties that are deficit during the closeout process.

IHSS Advisory Committee

Contingent upon approval of the State Budget, \$3 million in federal and state funds for continued operation of the county Advisory Committee required by Assembly Bill (AB) 1682 will be made available. The SGF portion of \$1,589,000 has been distributed equally to the participating counties and has been included in your total allocation on the attachment. Program Code 023 has been established to capture costs associated with the IHSS Advisory Committees. Program Code 023 is tracked against the total IHSS allocation.

Tyler vs. Anderson

Contingent upon approval of the State Budget, a total of \$115,000 in SGF will be made available to cover costs associated with Tyler vs. Anderson claim settlement activities. At this time, the funds will not be allocated, but rather held in reserve to be distributed during the close out process.

If you have any questions concerning this allocation, please call your county analyst in the County Financial Analysis Bureau at (916) 657-3806.

GLORIA MERK
Deputy Director
Administration Division

Attachment
c: CWDA

FY 2001/02 IN-HOME SUPPORTIVE SERVICES (IHSS) & ADVISORY COMMITTEE PLANNING ALLOCATION

COUNTIES	FY 2001/02 IHSS ALLOCATION	FEDERAL SHARE	STATE SHARE	COUNTY SHARE	July 00-March 01 IHSS HR Usage Rate
ALAMEDA	\$8,326,111	\$4,046,707	\$3,003,946	\$1,275,458	49.47%
ALPINE	\$124,045	\$25,105	\$77,621	\$21,319	0.00%
AMADOR	\$128,289	\$61,919	\$54,822	\$11,548	49.75%
BUTTE	\$1,427,556	\$698,289	\$518,850	\$210,417	49.84%
CALAVERAS	\$210,056	\$101,012	\$84,694	\$24,350	49.18%
COLUSA	\$220,734	\$107,671	\$87,507	\$25,556	50.09%
CONTRA COSTA	\$4,561,118	\$2,245,323	\$1,629,420	\$686,375	50.12%
DEL NORTE	\$209,176	\$93,757	\$89,156	\$26,263	44.73%
EL DORADO	\$428,077	\$175,116	\$185,436	\$67,525	40.70%
FRESNO	\$6,707,227	\$2,763,480	\$2,768,986	\$1,174,761	41.88%
GLENN	\$295,560	\$140,282	\$117,058	\$38,220	48.32%
HUMBOLDT	\$1,222,507	\$595,684	\$447,139	\$179,684	49.65%
IMPERIAL	\$1,502,061	\$626,703	\$621,114	\$254,244	42.25%
INYO	\$155,996	\$71,942	\$67,201	\$16,853	46.27%
KERN	\$2,658,662	\$1,216,973	\$1,017,545	\$424,144	46.55%
KINGS	\$535,986	\$256,003	\$204,351	\$75,632	48.65%
LAKE	\$816,922	\$400,438	\$299,902	\$116,582	50.00%
LASSEN	\$172,594	\$77,031	\$75,257	\$20,306	44.18%
LOS ANGELES	\$84,290,886	\$40,253,362	\$30,834,528	\$13,202,996	48.60%
MADERA	\$446,016	\$213,572	\$171,074	\$61,370	48.80%
MARIN	\$1,166,551	\$564,337	\$429,913	\$172,301	49.28%
MARIPOSA	\$135,690	\$62,059	\$59,905	\$13,726	45.47%
MENDOCINO	\$1,422,919	\$688,210	\$522,659	\$212,050	49.26%
MERCED	\$949,672	\$453,765	\$355,498	\$140,409	48.65%
MODOC	\$164,336	\$79,815	\$67,528	\$16,993	50.00%
MONO	\$134,106	\$43,663	\$71,673	\$18,770	23.28%
MONTEREY	\$1,805,129	\$857,892	\$671,429	\$275,808	48.37%
NAPA	\$427,573	\$195,969	\$170,486	\$61,118	46.42%
NEVADA	\$337,047	\$164,670	\$129,027	\$43,350	50.00%
ORANGE	\$4,055,273	\$1,749,615	\$1,622,324	\$683,334	43.85%
PLACER	\$605,039	\$284,186	\$232,960	\$87,893	47.76%
PLUMAS	\$152,497	\$71,827	\$64,832	\$15,838	47.78%
RIVERSIDE	\$5,854,356	\$2,732,306	\$2,193,798	\$928,252	47.49%
SACRAMENTO	\$9,805,017	\$4,910,306	\$3,434,661	\$1,460,050	50.98%
SAN BENITO	\$224,112	\$97,278	\$97,147	\$29,687	42.92%
SAN BERNARDINO	\$8,674,925	\$4,299,295	\$3,071,304	\$1,304,326	50.45%
SAN DIEGO	\$8,902,605	\$4,014,418	\$3,421,731	\$1,466,456	45.89%
SAN FRANCISCO	\$8,749,684	\$4,167,153	\$3,216,135	\$1,366,396	48.47%
SAN JOAQUIN	\$2,864,283	\$1,376,772	\$1,049,621	\$437,890	48.93%
SAN LUIS OBISPO	\$894,663	\$415,392	\$343,853	\$135,418	47.19%
SAN MATEO	\$2,055,603	\$842,342	\$857,646	\$355,615	41.53%
SANTA BARBARA	\$1,269,604	\$577,179	\$493,061	\$199,364	46.18%
SANTA CLARA	\$4,396,682	\$2,079,402	\$1,630,459	\$686,821	48.13%
SANTA CRUZ	\$1,123,938	\$518,235	\$432,355	\$173,348	46.86%
SHASTA	\$896,256	\$418,535	\$342,768	\$134,953	47.48%
SIERRA	\$113,466	\$45,152	\$56,183	\$12,131	33.73%
SISKIYOU	\$219,164	\$102,311	\$90,160	\$26,693	47.28%
SOLANO	\$2,118,699	\$1,026,822	\$772,677	\$319,200	49.35%
SONOMA	\$2,883,533	\$1,381,022	\$1,060,121	\$442,390	48.75%
STANISLAUS	\$2,617,683	\$1,300,546	\$930,359	\$386,778	50.61%
SUTTER	\$265,311	\$129,424	\$103,484	\$32,403	50.00%
TEHAMA	\$439,532	\$162,491	\$202,292	\$74,749	36.17%
TRINITY	\$151,370	\$62,036	\$70,897	\$18,437	38.20%
TULARE	\$1,349,850	\$681,259	\$476,377	\$192,214	51.49%
TUOLUMNE	\$280,691	\$136,981	\$108,960	\$34,750	50.00%
VENTURA	\$1,492,830	\$744,121	\$532,459	\$216,250	50.82%
YOLO	\$805,680	\$389,072	\$299,989	\$116,619	49.21%
YUBA	\$399,455	\$200,472	\$147,651	\$51,332	51.51%
TOTAL	\$194,644,429	\$92,196,714	\$72,190,000	\$30,257,715	48.16%