

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



July 11, 2001

COUNTY FISCAL LETTER (CFL) NO. 01/02 - 07

TO: ALL COUNTY WELFARE FISCAL OFFICERS
ALL COUNTY WELFARE DIRECTORS

SUBJECT: FISCAL YEAR (FY) 2001/02 PLANNING COMMUNITY CARE LICENSING
(CCL) ALLOCATION FOR FOSTER FAMILY HOMES (FFH) AND FAMILY
CHILD CARE HOMES (FCCH)

Contingent upon approval of the State Budget, the amounts identified on the enclosed attachments are your planning allocations for the CCL – FFH and FCCH. It is anticipated that a total of \$15,168,633 will be made available upon approval of the FY 2001/02 Budget Act. \$9,402,113 of that amount is State General Fund (SGF).

Attachment I displays the distribution of the \$7,064,447 FFH SGF allocation, Attachment II displays the \$460,124 FFH recruitment SGF allocation, and Attachment III displays the \$1,877,542 FCCH SGF and \$312,000 Federal augmentation allocations.

Individual FFH and FCCH program information and allocation methodology is as follows:

FFH Licensing and FFH Recruitment

To compute the FFH SGF allocation distribution, the county's average monthly FFH caseload for January 2000 through December 2000 was divided by the workload standards of 90 facilities per month per full-time equivalent (FTE). This resulted in the number of justified staff required to license this category of facility. A worker to supervisor ratio of 6.35:1 was applied to the justified staffing level and the total staffing level was then multiplied by the individual county's FY 1999/00 actual Social Services Worker (SSW) unit cost to reflect the FY 2000/01 cost base.

For counties performing FFH licensing activities, individual county unit cost, caseload and federal usage rates were used to develop each county's allocation. An adjustment was made to guarantee counties a minimum allocation of \$5,000 (total funds).

FFH recruitment activities are reflected in the workload standard. For the counties that do not participate in the licensing program, the recruitment only funds were developed and distributed based on each county's average number of cases in Family Reunification and Permanent Placement for January 1999 through August 2000 and the number of children under 18 years of age using the most recent data from the Department of Finance.

Administrative costs, including staff development, are reported on the County Expense Claim (CEC) to Program Codes 155, 156 and 158 - Foster Family Licensing/

Recruitment, and are tracked against the allocation. Expenditures exceeding the SGF allocation will be transferred to county share using State Use Only (SUO) Code 192. At closeout, it is anticipated that any statewide surplus funds may be redistributed among those counties who overspent their allocations.

FCCH Licensing

To compute the FCCH SGF allocation distribution, the county's average monthly FCCH caseload for January 2000 through December 2000, was divided by the workload standard of 303 facilities per month per FTE. This resulted in the number of justified staff required to license this category of facility. A worker to supervisor ratio of 6.35:1 was applied to the justified staffing level and the total staffing level was then multiplied by the county's actual SSW unit cost to reflect the FY 2000/01 cost base.

In addition, this allocation includes Backlog Augmentation funds associated with the increase in FCCH license applications. The increase, created by child care capacity building efforts, has caused a backlog in the licensing office's ability to process the applications.

As in FY 2000/01, the California Department of Social Services has obtained additional federal grant funds via an interagency agreement with the California Department of Education. This federal augmentation to the FCCH program is available for licensing staff to perform comprehensive facility evaluations. Comprehensive visit protocols for FCCH have been developed and released as part of the update to the Community Care Licensing Division Evaluation Manual.

The augmentation was distributed to counties based on a percent to the statewide total of their average monthly FCCH caseload for the period of January 2000 through December 2000.

Administrative costs, including staff development, are reported on the CEC to Program Code 157 - Licensing-Family Day Care. SUO Codes 061 and 062 will be used to insure that 100 percent of the federal augmentation is expended before counties can access their SGF allocation. Expenditures exceeding the SGF allocation will be transferred to county share using SUO Code 153. At closeout, it is anticipated that any statewide surplus funds may be redistributed among those counties who overspent their allocations.

If you have any questions concerning this allocation, please contact your county analyst in the County Financial Analysis Bureau at (916) 657-3806.

***Original Document
Signed by Douglas Park***

DOUGLAS D. PARK, Chief
Financial Planning Branch

Attachments

c: CWDA

CCL - FOSTER FAMILY HOMES ALLOCATION

Attachment I

COUNTY	FY 2001/02 STATE GENERAL FUND
ALAMEDA	\$400,609
ALPINE	\$0
AMADOR	\$0
BUTTE	\$40,053
CALAVERAS	\$0
COLUSA	\$0
CONTRA COSTA	\$372,702
DEL NORTE	\$20,920
EL DORADO	\$45,231
FRESNO	\$263,420
GLENN	\$8,040
HUMBOLDT	\$0
IMPERIAL	\$51,584
INYO	\$12,121
KERN	\$262,336
KINGS	\$28,362
LAKE	\$0
LASSEN	\$0
LOS ANGELES	\$0
MADERA	\$0
MARIN	\$77,061
MARIPOSA	\$13,580
MENDOCINO	\$115,825
MERCED	\$55,470
MODOC	\$0
MONO	\$0
MONTEREY	\$84,715
NAPA	\$69,688
NEVADA	\$0
ORANGE	\$492,315
PLACER	\$32,734
PLUMAS	\$0
RIVERSIDE	\$0
SACRAMENTO	\$563,495
SAN BENITO	\$3,080
SAN BERNARDINO	\$545,160
SAN DIEGO	\$1,254,110
SAN FRANCISCO	\$179,270
SAN JOAQUIN	\$169,595
SAN LUIS OBISPO	\$66,491
SAN MATEO	\$246,356
SANTA BARBARA	\$114,381
SANTA CLARA	\$471,886
SANTA CRUZ	\$101,207
SHASTA	\$104,884
SIERRA	\$0
SISKIYOU	\$1,286 *
SOLANO	\$125,374
SONOMA	\$154,451
STANISLAUS	\$96,968
SUTTER	\$36,254
TEHAMA	\$31,975
TRINITY	\$19,570
TULARE	\$117,062
TUOLOMNE	\$20,836
VENTURA	\$130,038
YOLO	\$40,301
YUBA	\$23,651
TOTAL	\$7,064,447

* Adjustment to Siskiyou's allocation due to their termination of their licensing agreement eff. Sept 2001.

CCL - FOSTER FAMILY HOMES RECRUITMENT ALLOCATION

Attachment II

COUNTY	FY 2001/02 STATE GENERAL FUND
ALPINE	\$46
AMADOR	\$629
COLUSA	\$706
HUMBOLDT	\$3,563
LAKE	\$1,885
LASSEN	\$686
LOS ANGELES	\$391,152
MADERA	\$4,033
MODOC	\$280
MONO	\$197
NEVADA	\$2,583
PLUMAS	\$469
RIVERSIDE	\$53,895
TOTAL	\$460,124

COUNTY	FY 2001/02 STATE GENERAL FUND	CDE REIMBURSEMENT (Federal Augment)	TOTAL FY 2001/02 ALLOCATION
DEL NORTE	\$16,685	\$4,075	\$20,760
FRESNO	\$331,391	\$67,069	\$398,460
INYO	\$12,396	\$2,222	\$14,617
MARIN	\$128,285	\$23,111	\$151,396
MENDOCINO	\$70,391	\$9,546	\$79,938
SACRAMENTO	\$1,091,308	\$159,289	\$1,250,597
SANTA CRUZ	\$131,169	\$24,741	\$155,910
SUTTER	\$0	\$0	\$0
TEHAMA	\$24,510	\$6,453	\$30,963
YOLO	\$71,406	\$15,495	\$86,901
TOTAL	\$1,877,542	\$312,000	\$2,189,542