



CDSS

WILL LIGHTBOURNE
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
744 P Street • Sacramento, CA 95814 • www.cdss.ca.gov



EDMUND G. BROWN JR.
GOVERNOR

August 17, 2012

COUNTY FISCAL LETTER (CFL) NO. 12/13-09

TO: COUNTY WELFARE DIRECTORS
COUNTY WELFARE FISCAL OFFICERS

SUBJECT: FISCAL YEAR (FY) 2012-13 COMMUNITY CARE LICENSING (CCL)
ALLOCATION FOR FOSTER FAMILY HOMES (FFH) AND
ALLOCATION FOR FAMILY CHILD CARE HOMES (FCCH)

This letter informs counties of the FY 2012-13 allocations for the CCL - FFH and the CCL - FCCH programs. A total of \$6,085,000 General Fund (GF) for FFH and \$2,145,000 for FCCH in both reimbursement funds and GF has been made available based on the approved FY 2012-13 Budget Act.

FFH Licensing and FFH Recruitment

Attachment I displays the total allocation of \$6,085,000 GF for FFH Licensing, FFH Recruitment, Adam Walsh Protection and Safety Act of 2006, and Registered Sex Offender (RSO) Check. For those counties performing FFH Licensing activities, the funds were distributed based on each county's staffing costs determined as follows. Each county's average monthly FFH caseload for Calendar Year (CY) 2011 as reported on the Licensing of Facilities for Children Monthly Statistical Report (LIC 181) was divided by the workload standard of 120 facilities per Full-Time Equivalent (FTE). This resulted in the number of justified staff required to license this facility category. A worker to supervisor ratio of 6.25:1 was applied to this justified staffing level. Total staffing (staff and supervisors) was then multiplied by the individual county's actual FFH unit cost.

An amount of \$17,000 GF for *Greshler v. Anderson* was incorporated into FFH Basic to those counties performing FFH Licensing activities. This premise reflects the costs for additional time necessary to issue exemption needed notices and exemption denied notices to individuals with criminal convictions requiring exemptions.

In addition, a total of \$24,000 GF was allocated to counties with new licensing activities associated with the Adam Walsh Child Protection and Safety Act of 2006. This premise reflects the costs associated with child abuse registries and reports. Funds were

allocated on a percent to total basis according to CY 2011 average monthly FFH new license caseload.

For those counties that do not participate in the licensing program, the FFH Recruitment allocation funds were distributed based on each county's average monthly cases in Family Reunification and Permanent Placement, using the most recent 12 months data, and the number of children under 18 years of age from the United States Census Bureau.

The FFH Licensing and Recruitment administrative costs, including staff development, are charged to Program Codes (PCs) 155 and 156 on the County Expense Claim (CEC). State Use Only (SUO) Code 192 will be used for expenditures exceeding the GF CCL/FFH allocation, which will be transferred to county share.

FCCH Licensing

Attachment II displays the GF and reimbursement allocation of \$2,145,000 for FCCH Licensing. The amounts of \$1,806,000 GF for FCCH Basic, Serious Incident Reporting, and *Greshner v. Anderson* and \$318,000 reimbursement funds were distributed based on each county's staffing costs determined as follows. Each county's average monthly FCCH caseload for CY 2011 as reported on the LIC 181 was divided by the workload standard of 257 facilities per FTE. This resulted in the number of justified staff required to license this facility category. A worker to supervisor ratio of 6.25:1 was applied to this justified staffing level. Total staffing was then multiplied by the individual county's actual FCCH unit cost. An amount of \$10,000 GF for *Greshner v. Anderson* was also incorporated into the FCCH Basic.

The FCCH Licensing administrative costs, including staff development, are charged to PC 157 - Licensing - Family Day Care on the CEC. The SUO Codes 061 and 062 will be used to ensure that 100 percent of the reimbursement funds are expended before counties access their GF allocation. Expenditures exceeding the GF allocation will be transferred to county share using SUO Code 153.

RSO Check

This premise reflects the costs to minimize the risk of predictable and preventable harm to vulnerable children in out-of-home care by detecting the presence/residence of a RSO in prospective and approved licensed facilities and in prospective and approved Relative/Nonrelative Extended Family Member homes. An amount of \$50,000 GF FFH and \$21,000 GF FCCH were allocated for the RSO premise based on a percent to statewide total using the CY 2011 average monthly caseload for annual checks and

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application checks. The PC 155 will be charged for FFH RSO funds and PC 157 will be charged for FCCH RSO on the CEC.

Any questions regarding this allocation can be directed to Fiscal.systems@dss.ca.gov.

Sincerely,

Original Document Signed By:

BRIAN DOUGHERTY, Chief
Financial Management and Contracts Branch

Attachments

FY 2012-13 CCL - FOSTER FAMILY HOMES ALLOCATION

COUNTY	FY 2012-13	FY 2012-13	FY 2012-13	FY 2012-13	TOTAL FFH ALLOCATION
	FFH BASIC GF	FFH-RECRUITMENT GF	Adam Walsh GF	Registered Sex Offender Check GF	
Alameda	\$342,021	\$0	\$1,190	\$1,971	\$345,182
Alpine	\$0	\$36	\$0	\$0	\$36
Amador	\$0	\$773	\$0	\$0	\$773
Butte	\$31,594	\$0	\$198	\$610	\$32,402
Calaveras	\$0	\$1,376	\$0	\$0	\$1,376
Colusa	\$0	\$880	\$0	\$0	\$880
Contra Costa	\$307,103	\$0	\$793	\$2,457	\$310,353
Del Norte	\$18,855	\$0	\$198	\$400	\$19,453
El Dorado	\$33,903	\$0	\$198	\$423	\$34,524
Fresno	\$151,852	\$0	\$793	\$1,884	\$154,529
Glenn	\$5,185	\$0	\$0	\$360	\$5,545
Humboldt	\$0	\$4,752	\$0	\$0	\$4,752
Imperial	\$37,456	\$0	\$397	\$698	\$38,551
Inyo	\$7,526	\$0	\$198	\$357	\$8,081
Kern	\$206,502	\$0	\$793	\$1,798	\$209,093
Kings	\$22,588	\$0	\$397	\$590	\$23,575
Lake	\$0	\$2,526	\$0	\$0	\$2,526
Lassen	\$0	\$1,010	\$0	\$0	\$1,010
Los Angeles	\$0	\$371,677	\$0	\$0	\$371,677
Madera	\$0	\$4,898	\$0	\$0	\$4,898
Marin	\$66,884	\$0	\$198	\$268	\$67,350
Mariposa	\$10,370	\$0	\$0	\$375	\$10,745
Mendocino	\$0	\$3,719	\$0	\$0	\$3,719
Merced	\$61,768	\$0	\$198	\$610	\$62,576
Modoc	\$0	\$241	\$0	\$0	\$241
Mono	\$0	\$286	\$0	\$0	\$286
Monterey	\$70,803	\$0	\$397	\$761	\$71,961
Napa	\$39,913	\$0	\$397	\$443	\$40,753
Nevada	\$0	\$2,438	\$0	\$0	\$2,438
Orange	\$511,599	\$0	\$1,388	\$2,702	\$515,689
Placer	\$65,366	\$0	\$595	\$468	\$66,429
Plumas	\$0	\$802	\$0	\$0	\$802
Riverside	\$0	\$87,438	\$0	\$0	\$87,438
Sacramento	\$384,829	\$0	\$1,190	\$2,511	\$388,530
San Benito	\$2,496	\$0	\$198	\$183	\$2,877
San Bernardino	\$446,938	\$0	\$1,388	\$5,562	\$453,888
San Diego	\$963,656	\$0	\$4,959	\$11,663	\$980,278
San Francisco	\$151,354	\$0	\$198	\$751	\$152,303
San Joaquin	\$158,453	\$0	\$992	\$1,856	\$161,301
San Luis Obispo	\$66,340	\$0	\$595	\$772	\$67,707
San Mateo	\$130,669	\$0	\$397	\$596	\$131,662
Santa Barbara	\$148,350	\$0	\$397	\$653	\$149,400
Santa Clara	\$421,697	\$0	\$793	\$1,761	\$424,251
Santa Cruz	\$99,805	\$0	\$397	\$745	\$100,947
Shasta	\$92,750	\$0	\$595	\$1,151	\$94,496
Sierra	\$0	\$86	\$0	\$0	\$86
Siskiyou	\$2,496	\$0	\$397	\$4	\$2,897
Solano	\$0	\$11,846	\$0	\$0	\$11,846
Sonoma	\$95,039	\$0	\$397	\$802	\$96,238
Stanislaus	\$73,769	\$0	\$397	\$547	\$74,713
Sutter	\$32,786	\$0	\$0	\$7	\$32,793
Tehama	\$24,490	\$0	\$397	\$457	\$25,344
Trinity	\$0	\$639	\$0	\$0	\$639
Tulare	\$71,166	\$0	\$595	\$1,021	\$72,782
Tuolumne	\$15,010	\$0	\$198	\$235	\$15,443
Ventura	\$112,312	\$0	\$992	\$1,338	\$114,642
Yolo	\$0	\$5,722	\$0	\$0	\$5,722
Yuba	\$24,162	\$0	\$200	\$210	\$24,572
Total	\$5,509,855	\$501,145	\$24,000	\$50,000	\$6,085,000

FY 2012-13 CCL - FAMILY CHILD CARE HOMES ALLOCATION

COUNTY	FY 2012-13 FCCH BASIC GF	FY 2012-13 Registered Sex Offender Check GF	FY 2012-13 FCCH-REIMBURSEMENT FEDERAL	TOTAL FCCH ALLOCATION FED /GF
Alameda	\$0	\$0	\$0	\$0
Alpine	\$0	\$0	\$0	\$0
Amador	\$0	\$0	\$0	\$0
Butte	\$0	\$0	\$0	\$0
Calaveras	\$0	\$0	\$0	\$0
Colusa	\$0	\$0	\$0	\$0
Contra Costa	\$0	\$0	\$0	\$0
Del Norte	\$19,223	\$915	\$3,385	\$23,523
El Dorado	\$0	\$0	\$0	\$0
Fresno	\$0	\$0	\$0	\$0
Glenn	\$0	\$0	\$0	\$0
Humboldt	\$0	\$0	\$0	\$0
Imperial	\$0	\$0	\$0	\$0
Inyo	\$12,205	\$443	\$2,149	\$14,797
Kern	\$0	\$0	\$0	\$0
Kings	\$0	\$0	\$0	\$0
Lake	\$0	\$0	\$0	\$0
Lassen	\$0	\$0	\$0	\$0
Los Angeles	\$0	\$0	\$0	\$0
Madera	\$0	\$0	\$0	\$0
Marin	\$0	\$0	\$0	\$0
Mariposa	\$0	\$0	\$0	\$0
Mendocino	\$0	\$0	\$0	\$0
Merced	\$0	\$0	\$0	\$0
Modoc	\$0	\$0	\$0	\$0
Mono	\$0	\$0	\$0	\$0
Monterey	\$0	\$0	\$0	\$0
Napa	\$0	\$0	\$0	\$0
Nevada	\$0	\$0	\$0	\$0
Orange	\$0	\$0	\$0	\$0
Placer	\$0	\$0	\$0	\$0
Plumas	\$0	\$0	\$0	\$0
Riverside	\$0	\$0	\$0	\$0
Sacramento	\$1,774,572	\$19,642	\$312,466	\$2,106,680
San Benito	\$0	\$0	\$0	\$0
San Bernardino	\$0	\$0	\$0	\$0
San Diego	\$0	\$0	\$0	\$0
San Francisco	\$0	\$0	\$0	\$0
San Joaquin	\$0	\$0	\$0	\$0
San Luis Obispo	\$0	\$0	\$0	\$0
San Mateo	\$0	\$0	\$0	\$0
Santa Barbara	\$0	\$0	\$0	\$0
Santa Clara	\$0	\$0	\$0	\$0
Santa Cruz	\$0	\$0	\$0	\$0
Shasta	\$0	\$0	\$0	\$0
Sierra	\$0	\$0	\$0	\$0
Siskiyou	\$0	\$0	\$0	\$0
Solano	\$0	\$0	\$0	\$0
Sonoma	\$0	\$0	\$0	\$0
Stanislaus	\$0	\$0	\$0	\$0
Sutter	\$0	\$0	\$0	\$0
Tehama	\$0	\$0	\$0	\$0
Trinity	\$0	\$0	\$0	\$0
Tulare	\$0	\$0	\$0	\$0
Tuolumne	\$0	\$0	\$0	\$0
Ventura	\$0	\$0	\$0	\$0
Yolo	\$0	\$0	\$0	\$0
Yuba	\$0	\$0	\$0	\$0
Total	\$1,806,000	\$21,000	\$318,000	\$2,145,000