



WILL LIGHTBOURNE
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
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EDMUND G. BROWN JR.
GOVERNOR

September 16, 2011

COUNTY FISCAL LETTER (CFL) NO. 11/12-20

TO: COUNTY WELFARE DIRECTORS
COUNTY WELFARE FISCAL OFFICERS

SUBJECT: FISCAL YEAR (FY) 2011-12 PLANNING AUGMENTATION FOR
THE IN-HOME SUPPORTIVE SERVICES (IHSS) PROGRAM
ADMINISTRATIVE ALLOCATION

REFERENCE: CFL NO. 11/12-19, DATED SEPTEMBER 16, 2011

This letter provides the FY 2011-12 planning augmentation for the IHSS administrative costs associated with the transition of Adult Day Health Care (ADHC) recipients. Assembly Bill (AB) 97 (Chapter 3, Statutes of 2011), eliminated the provision of ADHC service as an optional Medi-Cal benefit. The ADHC benefit elimination was to be effective September 1, 2011, but the elimination date was subsequently extended by the Department of Health Care Services (DHCS) to December 1, 2011. As a part of this budget action, DHCS was provided funding to transition ADHC recipients to other supportive services that would allow them to remain safely in the community.

There are approximately 35,000 ADHC recipients statewide and two-thirds of these recipients also receive IHSS. It is anticipated that ADHC recipients currently receiving IHSS will require a review of their current IHSS authorization to determine if an adjustment is necessary due to the elimination of ADHC. Additionally, those ADHC recipients not currently receiving IHSS may apply for IHSS.

It is assumed that the Social Workers (SWs) will require the following as a result:

- Fifteen minutes for initial review for all the ADHC-IHSS cases.
- Thirty minutes to complete a case review and any necessary authorization adjustment for the assumed 50 percent of the cases as continuing recipients.
- Two hours and 30 minutes to complete face to face reassessment for the assumed 25 percent of the continuing recipients.
- Additional 30 minutes for coordination with other programs including making any necessary referrals for five percent of the current recipients.

- Two hours and 30 minutes to complete assessment for the 50 percent of the new intake assessment and authorization for ADHC recipients who have not received IHSS services prior to termination of ADHC.
- Forty-five minutes for provider enrollment activities for the assumed 35 percent of the providers.

The administrative cost was calculated by multiplying the SW rate by 1.5 by the amount of time needed for the aforementioned processes. Finally, these funds were adjusted based on a percent to total of the available funds based on the counties' percentage of ADHC recipients.

The state share of administrative costs for these activities are claimed to the Program Code 783. Expenditures that exceed the state allocation will be transferred to county only funding through PC 193 - State Use Only IHSS.

If you have any questions regarding this CFL, please direct them to the Fiscal Systems Bureau at fiscal.systems@dss.ca.gov.

Sincerely,

Original Document Signed By:

FRAN MUELLER
Deputy Director
Administration Division

Attachment

**FY 2011-12 IHSS PLANNING AUGMENTATION
ADULT DAY HEALTH CARE (ADHC)**

County	TOTAL	FEDERAL	STATE	COUNTY
ALAMEDA	\$87,906	\$43,953	\$43,953	\$0
ALPINE	\$0	\$0	\$0	\$0
AMADOR	\$148	\$74	\$74	\$0
BUTTE	\$5,075	\$2,537	\$2,538	\$0
CALAVERAS	\$148	\$74	\$74	\$0
COLUSA	\$0	\$0	\$0	\$0
CONTRA COSTA	\$18,073	\$9,036	\$9,037	\$0
DEL NORTE	\$0	\$0	\$0	\$0
EL DORADO	\$148	\$74	\$74	\$0
FRESNO	\$57,380	\$28,690	\$28,690	\$0
GLENN	\$274	\$137	\$137	\$0
HUMBOLDT	\$10,407	\$5,204	\$5,203	\$0
IMPERIAL	\$41,078	\$20,539	\$20,539	\$0
INYO	\$0	\$0	\$0	\$0
KERN	\$9,040	\$4,520	\$4,520	\$0
KINGS	\$0	\$0	\$0	\$0
LAKE	\$0	\$0	\$0	\$0
LASSEN	\$0	\$0	\$0	\$0
LOS ANGELES	\$2,360,502	\$1,180,251	\$1,180,251	\$0
MADERA	\$2,190	\$1,095	\$1,095	\$0
MARIN	\$3,286	\$1,643	\$1,643	\$0
MARIPOSA	\$422	\$211	\$211	\$0
MENDOCINO	\$2,464	\$1,232	\$1,232	\$0
MERCED	\$9,859	\$4,930	\$4,929	\$0
MODOC	\$0	\$0	\$0	\$0
MONO	\$0	\$0	\$0	\$0
MONTEREY	\$548	\$274	\$274	\$0
NAPA	\$4,253	\$2,127	\$2,126	\$0
NEVADA	\$148	\$74	\$74	\$0
ORANGE	\$139,803	\$69,902	\$69,901	\$0
PLACER	\$2,337	\$1,169	\$1,168	\$0
PLUMAS	\$0	\$0	\$0	\$0
RIVERSIDE	\$24,245	\$12,123	\$12,122	\$0
SACRAMENTO	\$89,273	\$44,637	\$44,636	\$0
SAN BENITO	\$0	\$0	\$0	\$0
SAN BERNADINO	\$34,653	\$17,327	\$17,326	\$0
SAN DIEGO	\$213,048	\$106,524	\$106,524	\$0
SAN FRANCISCO	\$164,452	\$82,226	\$82,226	\$0
SAN JOAQUIN	\$3,434	\$1,717	\$1,717	\$0
SAN LUIS OBISPO	\$1,241	\$620	\$621	\$0
SAN MATEO	\$13,145	\$6,573	\$6,572	\$0
SANTA BARBARA	\$1,641	\$820	\$821	\$0
SANTA CLARA	\$99,280	\$49,640	\$49,640	\$0
SANTA CRUZ	\$11,648	\$5,824	\$5,824	\$0
SHASTA	\$5,750	\$2,875	\$2,875	\$0
SIERRA	\$0	\$0	\$0	\$0
SISKIYOU	\$0	\$0	\$0	\$0
SOLANO	\$3,561	\$1,780	\$1,781	\$0
SONOMA	\$3,561	\$1,780	\$1,781	\$0
STANISLAUS	\$13,019	\$6,509	\$6,510	\$0
SUTTER	\$0	\$0	\$0	\$0
TEHAMA	\$422	\$211	\$211	\$0
TRINITY	\$0	\$0	\$0	\$0
TULARE	\$274	\$137	\$137	\$0
TUOLUMNE	\$3,434	\$1,717	\$1,717	\$0
VENTURA	\$52,452	\$26,226	\$26,226	\$0
YOLO	\$20,815	\$10,407	\$10,408	\$0
YUBA	\$0	\$0	\$0	\$0
TOTAL	\$3,514,837	\$1,757,419	\$1,757,418	\$0