CDSS
WILL LIGHTBOURNE
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
**DEPARTMENT OF SOCIAL SERVICES**
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EDMUND G. BROWN JR.
GOVERNOR

August 12, 2011

COUNTY FISCAL LETTER (CFL) NO. 11/12-11

TO: COUNTY WELFARE DIRECTORS
COUNTY FISCAL OFFICERS
COUNTY PROBATION OFFICERS

SUBJECT: FISCAL YEAR (FY) 2011-12 ALLOCATION FOR THE PROMOTING SAFE AND STABLE FAMILIES (PSSF) CASEWORKER VISITS GRANT (CVG)

The purpose of this letter is to inform counties of the PSSF CVG allocation for FY 2011-12. A total of $2,004,176 federal funds are available based on the approved FY 2011-12 Budget Act. The allocation was adjusted to ensure that each county would receive a minimum of $1,740. Total funds are to be spent by September 30, 2012.

The PSSF grant was established under Title IV-B to provide funding for community-based family support and preservation services to promote better outcomes for children. In keeping with this goal, additional funding has been added to the PSSF grant for the purpose of increasing monthly visits to children in foster care. The federal grant stipulates that funding is to be used only for monthly caseworker visits and for activities to support caseworker retention, recruitment, training, and ability to access the benefits of technology. These funds cannot supplant Title IV-E funds. Additional funding for this mandate may also be available through the Increased Funding for Caseworker Visits premise within the Child Welfare Services allocation.

The PSSF Caseworker Visits allocation is based on a weighted calculation of hours per visit, cost per hour, and caseload. Funds were then distributed using a percent to statewide total of the following three caseloads: 1) total Foster Family Agency (FFA) and Out-of-State placements monthly visit caseload, 2) total Foster Family Home placement caseload (excluding FFA and Group Home), and 3) average Out-of-County caseload.

The 2011 PSSF CVG and $2,004,176 federal funds are only available until September 30, 2012. Expenditures claimed on the quarterly expense claims listed below can be charged against this grant.

- September 2011 quarter
- Supplemental September 2011 quarter
- December 2011 quarter
- March 2012 quarter
- June 2012 quarter

During the audit of the June 2012 quarter expense claim, the California Department of Social Services will ensure maximization of the federal grant. The allocation will be capped after the June 2012 quarter is audited. Since supplemental claims for the December 2011 quarter, March 2012 quarter, and June 2012 quarter are not available after September 30, 2012, any costs charged to the PSSF Caseworker Visit Allocation will be shifted, utilizing State Use Only (SUO) Codes 684 and 734.

Claiming

Costs for eligible activities can be claimed upon receipt of your county's allocation letter. Costs will be funded at 100/00/00/00 (Federal/State/Health/County). Administrative costs associated with Increase Funding for Caseworker Visits can be captured using existing Program Code 677—PSSF Monthly Caseworker Visits. Once a county exceeds their PSSF Caseworker Visits allocation, SUO Code 684 will be utilized to shift the overmatch costs. Since Child Welfare Services (CWS) activities are also eligible, the overmatch amount shifted to SUO Code 684 will be shifted to SUO 734, funded at 50/35/15 (fed/state/county) and tracked against the counties CWS Allocation. The nonfed costs will be shifted to SUO Code 146. Please refer to CFL 09/10-19 for additional claiming instructions.

Any questions regarding this allocation can be directed to Fiscal.systems@dss.ca.gov.

Sincerely,

***Original Document Signed By:***

BRIAN DOUGHERTY, Chief
Financial Management and Contracts Branch

**FY 2011-12 PSSF CASEWORKER VISITS ALLOCATION** ATTACHMENT

**CFDA #: 93556**

| COUNTY | PSSF CASEWORKER VISITS ALLOCATION |
|---|---|
| Alameda | **$132,650** |
| Alpine | **$1,740** |
| Amador | **$1,740** |
| Butte | **$79,122** |
| Calaveras | **$1,740** |
| Colusa | **$2,027** |
| Contra Costa | **$59,666** |
| Del Norte | **$1,740** |
| El Dorado | **$9,513** |
| Fresno | **$66,230** |
| Glenn | **$14,056** |
| Humboldt | **$9,646** |
| Imperial | **$9,389** |
| Inyo | **$1,740** |
| Kern | **$54,670** |
| Kings | **$10,080** |
| Lake | **$3,913** |
| Lassen | **$5,080** |
| Los Angeles | **$387,138** |
| Madera | **$14,188** |
| Marin | **$3,048** |
| Mariposa | **$1,968** |
| Mendocino | **$6,619** |
| Merced | **$13,800** |
| Modoc | **$1,740** |
| Mono | **$1,740** |
| Monterey | **$6,734** |
| Napa | **$2,193** |
| Nevada | **$2,751** |
| Orange | **$77,706** |
| Placer | **$13,577** |
| Plumas | **$7,517** |
| Riverside | **$70,269** |
| Sacramento | **$172,637** |
| San Benito | **$3,383** |
| San Bernardino | **$121,807** |
| San Diego | **$143,658** |
| San Francisco | **$115,665** |
| San Joaquin | **$49,272** |
| San Luis Obispo | **$16,423** |
| San Mateo | **$10,409** |
| Santa Barbara | **$23,289** |
| Santa Clara | **$43,528** |
| Santa Cruz | **$15,544** |
| Shasta | **$23,728** |
| Sierra | **$1,740** |
| Siskiyou | **$14,990** |
| Solano | **$12,694** |
| Sonoma | **$21,441** |
| Stanislaus | **$13,012** |
| Sutter | **$6,703** |
| Tehama | **$26,712** |
| Trinity | **$2,117** |
| Tulare | **$39,040** |
| Tuolumne | **$3,603** |
| Ventura | **$24,792** |
| Yolo | **$16,724** |
| Yuba | **$5,535** |
| **Total** | **$2,004,176** |