



CDSS

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GOVERNOR

August 22, 2011

COUNTY FISCAL LETTER (CFL) NO. 11/12-10

TO: COUNTY WELFARE DIRECTORS  
COUNTY WELFARE FISCAL OFFICERS

SUBJECT: FISCAL YEAR (FY) 2011-12 COMMUNITY CARE LICENSING (CCL)  
ALLOCATION FOR FOSTER FAMILY HOMES (FFH) AND  
ALLOCATION FOR FAMILY CHILD CARE HOMES (FCCH)

This letter informs counties of the FY 2011-12 allocations for the CCL - FFH and the CCL - FCCH programs. A total of \$6,204,000 General Fund (GF) for FFH and \$2,155,000 for FCCH in both reimbursement funds and GF has been made available based on the approved FY 2011-12 Budget Act.

**FFH Licensing and FFH Recruitment**

Attachment I displays the total allocation of \$6,204,000 GF for FFH Licensing, FFH Recruitment, Adam Walsh Protection and Safety Act of 2006, and Registered Sex Offender (RSO) Check. For those counties performing FFH Licensing activities, the funds were distributed based on each county's staffing costs determined as follows. Each county's average monthly FFH caseload for Calendar Year (CY) 2010 as reported on the Licensing of Facilities for Children Monthly Statistical Report (LIC 181) was divided by the workload standard of 120 facilities per Full-Time Equivalent (FTE). This resulted in the number of justified staff required to license this facility category. A worker to supervisor ratio of 6.25:1 was applied to this justified staffing level. Total staffing (staff and supervisors) was then multiplied by the individual county's actual FFH unit cost.

An amount of \$17,000 GF for *Greshler v. Anderson* was incorporated into FFH Basic to those counties performing FFH Licensing activities. This premise reflects the costs for additional time necessary to issue exemption needed notices and exemption denied notices to individuals with criminal convictions requiring exemptions.

In addition, a total of \$25,000 GF was allocated to counties with new licensing activities associated with the Adam Walsh Child Protection and Safety Act of 2006. This premise reflects the costs associated with child abuse registries and reports. Funds were

allocated on a percent to total basis according to CY 2010 average monthly FFH new license caseload.

For those counties that do not participate in the licensing program, the FFH Recruitment allocation funds were distributed based on each county's average monthly cases in Family Reunification and Permanent Placement, using the most recent 12 months data, and the number of children under 18 years of age from the United States Census Bureau.

The FFH Licensing and Recruitment administrative costs, including staff development, are charged to Program Codes (PCs) 155 and 156 on the County Expense Claim (CEC). State Use Only (SUO) Code 192 will be used for expenditures exceeding the GF CCL/FFH allocation, which will be transferred to county share.

### **FCCH Licensing**

Attachment II displays the GF and reimbursement allocation of \$2,155,000 for FCCH Licensing. The amounts of \$1,817,000 GF for FCCH Basic, Serious Incident Reporting, and *Gresher v. Anderson* and \$318,000 reimbursement funds were distributed based on each county's staffing costs determined as follows. Each county's average monthly FCCH caseload for CY 2010 as reported on the LIC 181 was divided by the workload standard of 257 facilities per FTE. This resulted in the number of justified staff required to license this facility category. A worker to supervisor ratio of 6.25:1 was applied to this justified staffing level. Total staffing was then multiplied by the individual county's actual FCCH unit cost. An amount of \$10,000 GF for *Gresher v. Anderson* was also incorporated into the FCCH Basic.

The FCCH Licensing administrative costs, including staff development, are charged to PC 157 - Licensing - Family Day Care on the CEC. The SUO Codes 061 and 062 will be used to ensure that 100 percent of the reimbursement funds are expended before counties access their GF allocation. Expenditures exceeding the GF allocation will be transferred to county share using SUO Code 153.

### **RSO Check**

This premise reflects the costs to minimize the risk of predictable and preventable harm to vulnerable children in out-of-home care by detecting the presence/residence of a RSO in prospective and approved licensed facilities and in prospective and approved Relative/Nonrelative Extended Family Member homes. An amount of \$55,000 GF FFH and \$20,000 GF FCCH were allocated for the RSO premise based on a percent to statewide total using the CY 2010 average monthly caseload for annual checks and

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application checks. PC 155 will be charged for FFH RSO funds and PC 157 will be charged for FCCH RSO on the CEC.

Any questions regarding this allocation can be directed to [Fiscal.systems@dss.ca.gov](mailto:Fiscal.systems@dss.ca.gov).

Sincerely,

***Original Document Signed By:***

BRIAN DOUGHERTY, Chief  
Financial Management and Contracts Branch

## FY 2011-12 CCL - FOSTER FAMILY HOMES ALLOCATION

COUNTY	FY 2011-12	FY 2011-12	FY 2011-12	FY 2011-12	TOTAL FFH ALLOCATION GF
	FFH BASIC GF	FFH-RECRUITMENT GF	Adam Walsh GF	Registered Sex Offender Check GF	
Alameda	\$351,958	\$0	\$984	\$2,180	\$355,122
Alpine	\$0	\$36	\$0	\$0	\$36
Amador	\$0	\$874	\$0	\$0	\$874
Butte	\$32,122	\$0	\$394	\$651	\$33,167
Calaveras	\$0	\$1,437	\$0	\$0	\$1,437
Colusa	\$0	\$797	\$0	\$0	\$797
Contra Costa	\$312,239	\$0	\$590	\$2,692	\$315,521
Del Norte	\$19,241	\$0	\$197	\$454	\$19,892
El Dorado	\$35,532	\$0	\$197	\$505	\$36,234
Fresno	\$154,392	\$0	\$984	\$2,128	\$157,504
Glenn	\$5,272	\$0	\$197	\$415	\$5,884
Humboldt	\$0	\$4,248	\$0	\$0	\$4,248
Imperial	\$38,082	\$0	\$394	\$763	\$39,239
Inyo	\$7,652	\$0	\$394	\$406	\$8,452
Kern	\$210,053	\$0	\$984	\$2,012	\$213,049
Kings	\$23,081	\$0	\$590	\$689	\$24,360
Lake	\$0	\$2,401	\$0	\$0	\$2,401
Lassen	\$0	\$1,002	\$0	\$0	\$1,002
Los Angeles	\$0	\$378,566	\$0	\$0	\$378,566
Madera	\$0	\$5,575	\$0	\$0	\$5,575
Marin	\$68,433	\$0	\$197	\$302	\$68,932
Mariposa	\$10,543	\$0	\$197	\$427	\$11,167
Mendocino	\$0	\$3,653	\$0	\$0	\$3,653
Merced	\$63,327	\$0	\$590	\$676	\$64,593
Modoc	\$0	\$215	\$0	\$0	\$215
Mono	\$0	\$298	\$0	\$0	\$298
Monterey	\$71,987	\$0	\$394	\$830	\$73,211
Napa	\$40,623	\$0	\$394	\$487	\$41,504
Nevada	\$0	\$2,226	\$0	\$0	\$2,226
Orange	\$521,831	\$0	\$1,378	\$2,797	\$526,006
Placer	\$67,601	\$0	\$197	\$532	\$68,330
Plumas	\$0	\$926	\$0	\$0	\$926
Riverside	\$0	\$84,523	\$0	\$0	\$84,523
Sacramento	\$391,265	\$0	\$984	\$2,658	\$394,907
San Benito	\$2,538	\$0	\$0	\$208	\$2,746
San Bernardino	\$456,589	\$0	\$1,772	\$6,363	\$464,724
San Diego	\$979,773	\$0	\$4,330	\$12,662	\$996,765
San Francisco	\$154,461	\$0	\$394	\$879	\$155,734
San Joaquin	\$161,103	\$0	\$1,181	\$2,033	\$164,317
San Luis Obispo	\$67,449	\$0	\$590	\$837	\$68,876
San Mateo	\$133,398	\$0	\$394	\$644	\$134,436
Santa Barbara	\$153,497	\$0	\$590	\$714	\$154,801
Santa Clara	\$428,749	\$0	\$984	\$1,917	\$431,650
Santa Cruz	\$101,860	\$0	\$197	\$804	\$102,861
Shasta	\$94,428	\$0	\$590	\$1,271	\$96,289
Sierra	\$0	\$111	\$0	\$0	\$111
Siskiyou	\$2,538	\$0	\$394	\$4	\$2,936
Solano	\$0	\$10,752	\$0	\$0	\$10,752
Sonoma	\$96,628	\$0	\$394	\$871	\$97,893
Stanislaus	\$75,528	\$0	\$590	\$640	\$76,758
Sutter	\$34,289	\$0	\$197	\$12	\$34,498
Tehama	\$24,900	\$0	\$394	\$494	\$25,788
Trinity	\$0	\$723	\$0	\$0	\$723
Tulare	\$72,356	\$0	\$590	\$1,096	\$74,042
Tuolumne	\$15,261	\$0	\$197	\$273	\$15,731
Ventura	\$114,190	\$0	\$787	\$1,437	\$116,414
Yolo	\$0	\$5,988	\$0	\$0	\$5,988
Yuba	\$24,880	\$0	\$199	\$237	\$25,316
<b>Total</b>	<b>\$5,619,649</b>	<b>\$504,351</b>	<b>\$25,000</b>	<b>\$55,000</b>	<b>\$6,204,000</b>

## FY 2011-12 CCL - FAMILY CHILD CARE HOMES ALLOCATION

COUNTY	FY 2011-12 FCCH BASIC GF	FY 2011-12 Registered Sex Offender Check GF	FY 2011-12 FCCH-REIMBURSEMENT FEDERAL	TOTAL FCCH ALLOCATION FED /GF
Alameda	\$0	\$0	\$0	\$0
Alpine	\$0	\$0	\$0	\$0
Amador	\$0	\$0	\$0	\$0
Butte	\$0	\$0	\$0	\$0
Calaveras	\$0	\$0	\$0	\$0
Colusa	\$0	\$0	\$0	\$0
Contra Costa	\$0	\$0	\$0	\$0
Del Norte	\$15,871	\$857	\$2,778	\$19,506
El Dorado	\$0	\$0	\$0	\$0
Fresno	\$0	\$0	\$0	\$0
Glenn	\$0	\$0	\$0	\$0
Humboldt	\$0	\$0	\$0	\$0
Imperial	\$0	\$0	\$0	\$0
Inyo	\$13,880	\$413	\$2,429	\$16,722
Kern	\$0	\$0	\$0	\$0
Kings	\$0	\$0	\$0	\$0
Lake	\$0	\$0	\$0	\$0
Lassen	\$0	\$0	\$0	\$0
Los Angeles	\$0	\$0	\$0	\$0
Madera	\$0	\$0	\$0	\$0
Marin	\$0	\$0	\$0	\$0
Mariposa	\$0	\$0	\$0	\$0
Mendocino	\$0	\$0	\$0	\$0
Merced	\$0	\$0	\$0	\$0
Modoc	\$0	\$0	\$0	\$0
Mono	\$0	\$0	\$0	\$0
Monterey	\$0	\$0	\$0	\$0
Napa	\$0	\$0	\$0	\$0
Nevada	\$0	\$0	\$0	\$0
Orange	\$0	\$0	\$0	\$0
Placer	\$0	\$0	\$0	\$0
Plumas	\$0	\$0	\$0	\$0
Riverside	\$0	\$0	\$0	\$0
Sacramento	\$1,787,249	\$18,730	\$312,793	\$2,118,772
San Benito	\$0	\$0	\$0	\$0
San Bernardino	\$0	\$0	\$0	\$0
San Diego	\$0	\$0	\$0	\$0
San Francisco	\$0	\$0	\$0	\$0
San Joaquin	\$0	\$0	\$0	\$0
San Luis Obispo	\$0	\$0	\$0	\$0
San Mateo	\$0	\$0	\$0	\$0
Santa Barbara	\$0	\$0	\$0	\$0
Santa Clara	\$0	\$0	\$0	\$0
Santa Cruz	\$0	\$0	\$0	\$0
Shasta	\$0	\$0	\$0	\$0
Sierra	\$0	\$0	\$0	\$0
Siskiyou	\$0	\$0	\$0	\$0
Solano	\$0	\$0	\$0	\$0
Sonoma	\$0	\$0	\$0	\$0
Stanislaus	\$0	\$0	\$0	\$0
Sutter	\$0	\$0	\$0	\$0
Tehama	\$0	\$0	\$0	\$0
Trinity	\$0	\$0	\$0	\$0
Tulare	\$0	\$0	\$0	\$0
Tuolumne	\$0	\$0	\$0	\$0
Ventura	\$0	\$0	\$0	\$0
Yolo	\$0	\$0	\$0	\$0
Yuba	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$1,817,000</b>	<b>\$20,000</b>	<b>\$318,000</b>	<b>\$2,155,000</b>