



CDSS

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DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**  
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EDMUND G. BROWN JR.  
GOVERNOR

September 19, 2011

**ERRATA**

COUNTY FISCAL LETTER (CFL) NO. 10/11-78E

TO: COUNTY WELFARE DIRECTORS  
COUNTY FISCAL OFFICERS  
COUNTY AUDITOR CONTROLLERS  
COUNTY PROBATION OFFICERS

SUBJECT: COUNTY WELFARE DEPARTMENT (CWD) COUNTY EXPENSE  
CLAIM (CEC) TIME STUDY AND CLAIMING INSTRUCTIONS  
FOR THE SEPTEMBER 2011 QUARTER

REFERENCE: CFL NO. 10/11-78, DATED JUNE 30, 2011  
CFL NO. 08/09-10, DATED AUGUST 8, 2008  
CFL NO. 00/01-48, DATED DECEMBER 22, 2000

This errata to CFL No. 10/11-78 provides updated claiming instructions for the In-Home Supportive Services (IHSS) Advisory Committee. Assembly Bill (AB) 1682 (Chapter 90, Statutes of 1999) created the authority for counties to establish an IHSS Advisory Committee. Senate Bill (SB) 72 (Chapter 8, Statutes of 2011) further amended the statute to remove the state mandate to create an IHSS Advisory Committee, and allow their establishment at county option. Please see All County Letter (ACL) 11-56 for further information on the IHSS Advisory Committee allocation and claiming instructions.

The sharing ratio for Program Code (PC) 023 (IHSS Advisory Committee) was established in Fiscal Year (FY) 2000-01 in CFL No. 00/01-48, and is based upon a formula which reflects administrative expenditures associated with federally eligible and non-federally eligible IHSS recipients. Based upon an evaluation of November Subventions for the past five FYs, the sharing ratio for PC 023 is updated to reflect the change in the percentage of actual expenditures for federally eligible and non-federally eligible IHSS recipients.

Claiming Instructions

Effective with the September 2011 quarter, the sharing ratio for PC 023 and its associated Program Identifier Number (PIN) 023068 (IHSS Advisory Committee – Direct

Costs) shall be 00/51/49/00 (Federal/State/Health/County). Expenditures will continue to be controlled to the IHSS administration allocation. Please refer to CFL No. 08/09-10, dated August 8, 2008, for allowable expenditures.

Counties having any questions regarding this CFL should use the [fiscal.systems@dss.ca.gov](mailto:fiscal.systems@dss.ca.gov) e-mail address to make any related inquiries.

Sincerely,

***Original Document Signed By:***

DIANNE OKAMOTO, Chief  
Fiscal Systems and Accounting Branch