STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
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CDSS
JOHN A. WAGNER
DIRECTOR

ARNOLD SCHWARZENEGGER
GOVERNOR

August 13, 2010

COUNTY FISCAL LETTER (CFL) NO. 10/11-16

TO: COUNTY WELFARE DIRECTORS
COUNTY FISCAL OFFICERS
COUNTY AUDITOR CONTROLLERS
COUNTY PROBATION OFFICERS

SUBJECT: UPDATED BASE YEAR EXPENDITURES FOR THE TEMPORARY ASSISTANCE FOR NEEDY FAMILIES (TANF) EMERGENCY CONTINGENCY FUND (ECF): SUBSIDIZED EMPLOYMENT (SE)

REFERENCES: CFL 09/10-32 DATED OCTOBER 26, 2010; CFL 09/10-67 DATED JULY 2, 2010; 45 CODE OF FEDERAL REGULATIONS (CFR) 263(b); WELFARE AND INSTITUTIONS CODE (WIC) 10604.5

The purpose of this CFL is to provide the County Welfare Departments (CWDs) with updated base expenditures for the TANF ECF SE program for Federal Fiscal Year (FFY) 2007, to provide counties with the amount of TANF ECF SE funds earned in the first three quarters of FFY 2009 to be used in FFY 2010, and possible changes in claiming timeframes for the County Expense Claim (CEC) adjustment quarters.

Base Year Expenditures

Previously, CFL 09/10-32 provided county specific quarterly breakdowns based on statewide administrative cost assumptions. Subsequent to that CFL, a further review of county data was performed to ensure that actual expenditures for non-wage costs, which includes administrative costs as defined by 45 CFR 263(b), and third party expenditures were included. This review resulted in an adjustment to the base expenditures for FFY 2007. Refer to Attachment I of this letter for the updated, county-specific quarterly breakdown of the state's base expenditures. Also, please note that the expenditure information in Attachment I and II of this letter is subject to federal approval of the state's TANF ECF application.

Earned SE Funds (October 2008 – June 2009)

As stated in CFL 09/10-32, because of a shortfall in meeting the statewide base, CWD funds "earned" in the first three quarter of FFY 2009 must be used to cover the base. ECF funds earned in FFY 2009 for SE have been recalculated by the California Department of Social Services (CDSS) based upon the amended FFY 2007 state base and expenditures incurred by

counties. The total earned amount for the first three quarters of FFY 2009 was equally distributed to the four quarters in FFY 2010 and must be spent as shown in Attachment II. Retroactive claiming for the first three quarters of FFY 2009 (October 2008 through June 2009) is not allowed. Page three of CFL 09/10-32 provides additional information regarding retroactive claiming.

Claiming Instructions

Claiming for SE will remain the same as described in CFL 09/10-32. Please refer to the CFL 09/10-32, pages four through eight, for specific claiming codes and instructions.

Claiming Timeframes

The CEC operates on a cash basis for reporting costs and therefore only costs paid through September 30, 2010, can be claimed on the September 2010 CEC. The Administration for Children and Families (ACF) guidance states that costs must be incurred and paid by September 30, 2010, and claimed to the September 2010 quarter CEC in order to be eligible for ECF reimbursement. Any cost not paid by that date will be ineligible and not claimable to any of the ECF codes listed in CFL 09/10-32. Although a change to this policy is under consideration with ACF, no other directive has been issued as of this date. The CDSS will provide additional information, if needed, in a subsequent CFL.

The CDSS is awaiting confirmation from ACF on the final due date for all American Recovery and Reinvestment Act ECF expenditure information. The CDSS is also working on a proposed accelerated timeframe for the submission of adjustment claims for the March 2010, June 2010, and September 2010 quarters, i.e., less than the standard nine month claiming limit in WIC 10604.5. The proposed accelerated timeframe with the counties will be shared in a subsequent CFL, which is dependent on updated information from ACF.

If you have any questions regarding this CFL, please direct them to the Fiscal Systems Bureau electronic mailbox at fiscal.systems@dss.ca.gov.

Sincerely,

Original Document Signed By:

FRAN MUELLER
Deputy Director
Administration Division

Attachments

Attachment I

Subsidized Employment Base - County Expenditures

Counties	Oct 06 - Dec 06	Jan 07 - Mar07	Apr 07 - Jun 07	Jul 07 - Sept 07	FFY 2007
ALAMEDA					
ALPINE					
AMADOR					
BUTTE					
CALAVERAS					
COLUSA					
CONTRA COSTA					
DEL NORTE					
EL DORADO					
FRESNO					
GLENN					
HUMBOLDT	88,012	106,913	120,929	135,152	451,006
IMPERIAL					
INYO					
KERN			523,000		523,000
KINGS					
LAKE					
LASSEN					
LOS ANGELES	674,283	838,784	614,312	775,635	2,903,014
MADERA	76,491	83,832	101,448	83,255	345,026
MARIN					
MARIPOSA					
MENDOCINO					
MERCED					
MODOC					
MONO					
MONTEREY					
NAPA					
NEVADA					
ORANGE					
PLACER					
PLUMAS					
RIVERSIDE					
SACRAMENTO					
SAN BENITO					
SAN BERNARDINO	464,318	609,692	575,742	688,041	2,337,793
SAN DIEGO					
SAN FRANCISCO	53,528	211,397	396,143	434,738	1,095,807
SAN JOAQUIN					
SAN LUIS OBISPO					
SAN MATEO					
SANTA BARBARA					
SANTA CLARA					
SANTA CRUZ					
SHASTA					
SIERRA					
SISKIYOU					
SOLANO					
SONOMA					
STANISLAUS					
SUTTER					
TEHAMA					
TRINITY					
TULARE					
TUOLUMNE					
VENTURA					
YOLO					
YUBA					
COMMUNITY COLLEGE	3,608,791	3,608,791	3,608,791	3,608,793	14,435,166
Statewide	**4,965,423**	**5,459,410**	**5,940,365**	**5,725,614**	**22,090,812**

Attachment II

Subsidized Employment County Distribution of Earned FFY 2009 ECF

Counties	Oct 09 - Dec 09	Jan 10 - Mar 10	Apr 10 - Jun 10	Jul 10 - Sept 10	FFY 2010
ALAMEDA					
ALPINE					
AMADOR					
BUTTE					
CALAVERAS					
COLUSA					
CONTRA COSTA					
DEL NORTE					
EL DORADO					
FRESNO					
GLENN					
HUMBOLDT	63,937	63,937	63,937	63,937	255,748
IMPERIAL					
INYO					
KERN					
KINGS					
LAKE					
LASSEN					
LOS ANGELES					
MADERA	32,953	32,953	32,953	32,953	131,812
MARIN					
MARIPOSA					
MENDOCINO					
MERCED					
MODOC					
MONO					
MONTEREY					
NAPA					
NEVADA					
ORANGE					
PLACER					
PLUMAS					
RIVERSIDE					
SACRAMENTO					
SAN BENITO					
SAN BERNARDINO	601,915	601,915	601,915	601,915	2,407,660
SAN DIEGO					
SAN FRANCISCO					
SAN JOAQUIN					
SAN LUIS OBISPO					
SAN MATEO					
SANTA BARBARA					
SANTA CLARA	22,617	22,617	22,617	22,617	90,468
SANTA CRUZ					
SHASTA					
SIERRA					
SISKIYOU					
SOLANO					
SONOMA					
STANISLAUS					
SUTTER					
TEHAMA	95,107	95,107	95,107	95,107	380,428
TRINITY					
TULARE					
TUOLUMNE					
VENTURA					
YOLO					
YUBA					
Statewide	**816,529**	**816,529**	**816,529**	**816,529**	**3,266,116**