



CDSS

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November 2, 2010

COUNTY FISCAL LETTER (CFL) NO. 10/11-12

TO: COUNTY WELFARE DIRECTORS  
COUNTY WELFARE FISCAL OFFICERS

SUBJECT: FISCAL YEAR (FY) 2010-11 COMMUNITY CARE LICENSING (CCL)  
ALLOCATION FOR FOSTER FAMILY HOMES (FFH) AND  
ALLOCATION FOR FAMILY CHILD CARE HOMES (FCCH)

The purpose of this letter is to inform counties of the FY 2010-11 allocations for the CCL – FFH and the CCL - FCCH programs. A total of \$6,128,000 General Fund (GF) for FFH and \$2,070,000 for FCCH in both reimbursement funds and GF has been made available upon approval of the FY 2010-11 Budget Act.

**FFH Licensing and FFH Recruitment**

Attachment I displays the total allocation of \$6,128,000 GF for FFH Licensing, FFH Recruitment, Adam Walsh Protection and Safety Act of 2006, Registered Sex Offender (RSO) Check, and Resource Family Approval Pilot (AB 340). For those counties performing FFH Licensing activities, the funds were distributed by using each county's average monthly FFH caseload for Calendar Year (CY) 2009 as reported on the Licensing of Facilities for Children Monthly Statistical Report (LIC 181) and divided by the workload standard of 120 facilities per Full-Time Equivalent (FTE). This resulted in the number of justified staff required to license this facility category. A worker to supervisor ratio of 6.25:1 was applied to the justified staffing level, and the total staffing level was then multiplied by the individual county's actual FFH unit cost.

An amount of \$17,000 GF for *Greshner v. Anderson* was incorporated into FFH Basic to those counties performing FFH Licensing activities. This premise reflects the costs for additional time necessary to issue exemption needed notices and exemption denied notices to individuals with criminal convictions requiring exemptions.

In addition, a total of \$29,000 GF was allocated to counties with new licensing activities associated with the Adam Walsh Child Protection and Safety Act of 2006. This premise reflects the costs associated with child abuse registries and reports. Funds were

allocated on a percent to total basis according to CY 2009 average monthly FFH new license caseload.

For those counties that do not participate in the licensing program, the FFH Recruitment allocation funds were distributed based on each county's average monthly cases in Family Reunification and Permanent Placement using the most recent 12 months and the number of children under 18 years of age using the most recent actual United States (U.S.) Census 2000 data from the U.S. Census Bureau.

The FFH Licensing and Recruitment administrative costs, including staff development, are charged to Program Codes (PCs) 155 and 156 on the County Expense Claim (CEC). State Use Only (SUO) Code 192 will be used for expenditures exceeding the GF CCL/FFH allocation which will be transferred to county share.

### **FCCH Licensing**

Attachment II displays the GF and reimbursement allocation of \$2,070,000 for FCCH Licensing. The amounts of \$1,729,000 GF for FCCH Basic, Serious incident Reporting, and *Gresher v. Anderson* and \$318,000 reimbursement funds were distributed by using each county's average monthly FCCH caseload for CY 2009 as reported on the LIC 181, and divided by the workload standard of 257 facilities per month per FTE. This resulted in the number of justified staff required to license this facility category. A worker to supervisor ratio of 6.25:1 was applied to the justified staffing level, and the total staffing level was then multiplied by the individual county's actual FCCH unit cost. An amount of \$10,000 GF for *Gresher v. Anderson* was incorporated into FCCH Basic.

The FCCH Licensing administrative costs, including staff development, are charged to PC 157 - Licensing - Family Day Care, on the CEC. The SUO Codes 061 and 062 will be used to ensure that 100 percent of the reimbursement funds are expended before counties access their GF allocation. Expenditures exceeding the GF allocation will be transferred to county share using SUO Code 153.

### **RSO Check**

This premise reflects the costs to minimize the risk of predictable and preventable harm to vulnerable children in out-of-home care by detecting the presence/residence of a RSO in prospective and approved licensed facilities and prospective and approved Relative/Nonrelative Extended Family Member homes. An amount of \$61,000 GF FFH and \$23,000 GF FCCH was allocated for the RSO premise based on a percent to statewide total using the CY 2009 average monthly caseload for annual checks and application checks. PC 155 will be charged for FFH RSO funds, and PC 157 will be charged for FCCH RSO on the CEC.

**Resource Family Approval Pilot (AB 340)**

This premise reflects savings to implement a three-year pilot program and establish a single comprehensive resource family approval process. This single process would replace the existing separate processes for licensing foster family homes, approving relatives and non-related extended family members, and approving adoptive families. An amount of \$112,000 GF FFH in savings has been applied to the five pilot counties.

Any questions regarding this allocation can be directed to [fiscal.systems@dss.ca.gov](mailto:fiscal.systems@dss.ca.gov).

Sincerely,

***Original Document Signed By:***

BRIAN DOUGHERTY, Chief  
Financial Management and Contracts Branch

Attachments

c: County Welfare Directors Association

## FY 2010-11 CCL - FOSTER FAMILY HOMES ALLOCATION

COUNTY	FY 2010-11	FY 2010-11	FY 2010-11	FY 2010-11	FY 2010-11	TOTAL FFH ALLOCATION
	FFH BASIC GF	FFH-RECRUITMENT GF	Adam Walsh GF	Registered Sex Offender Check GF	Resource Family Approval Pilot GF	
Alameda	\$326,626	\$0	\$1,036	\$2,779	\$0	\$330,441
Alpine	\$0	\$31	\$0	\$0	\$0	\$31
Amador	\$0	\$689	\$0	\$0	\$0	\$689
Butte	\$32,416	\$0	\$414	\$799	\$0	\$33,629
Calaveras	\$0	\$1,007	\$0	\$0	\$0	\$1,007
Colusa	\$0	\$695	\$0	\$0	\$0	\$695
Contra Costa	\$315,095	\$0	\$1,036	\$2,782	(\$17,702)	\$301,211
Del Norte	\$18,514	\$0	\$414	\$246	\$0	\$19,174
El Dorado	\$35,857	\$0	\$414	\$487	\$0	\$36,758
Fresno	\$155,804	\$0	\$1,243	\$2,261	(\$24,510)	\$134,798
Glenn	\$5,320	\$0	\$207	\$391	\$0	\$5,918
Humboldt	\$0	\$3,923	\$0	\$0	\$0	\$3,923
Imperial	\$38,430	\$0	\$621	\$544	\$0	\$39,595
Inyo	\$7,722	\$0	\$207	\$197	\$0	\$8,126
Kern	\$211,974	\$0	\$1,036	\$2,156	\$0	\$215,166
Kings	\$23,292	\$0	\$621	\$476	\$0	\$24,389
Lake	\$0	\$2,197	\$0	\$0	\$0	\$2,197
Lassen	\$0	\$711	\$0	\$0	\$0	\$711
Los Angeles	\$0	\$405,883	\$0	\$0	\$0	\$405,883
Madera	\$0	\$5,083	\$0	\$0	\$0	\$5,083
Marin	\$66,054	\$0	\$207	\$292	\$0	\$66,553
Mariposa	\$10,639	\$0	\$207	\$222	\$0	\$11,068
Mendocino	\$0	\$3,087	\$0	\$0	\$0	\$3,087
Merced	\$58,486	\$0	\$414	\$461	\$0	\$59,361
Modoc	\$0	\$214	\$0	\$0	\$0	\$214
Mono	\$0	\$345	\$0	\$0	\$0	\$345
Monterey	\$72,646	\$0	\$621	\$788	\$0	\$74,055
Napa	\$39,497	\$0	\$207	\$292	\$0	\$39,996
Nevada	\$0	\$1,952	\$0	\$0	\$0	\$1,952
Orange	\$510,135	\$0	\$1,657	\$3,311	\$0	\$515,103
Placer	\$60,715	\$0	\$414	\$773	\$0	\$61,902
Plumas	\$0	\$601	\$0	\$0	\$0	\$601
Riverside	\$0	\$74,236	\$0	\$0	\$0	\$74,236
Sacramento	\$384,518	\$0	\$1,657	\$3,059	\$0	\$389,234
San Benito	\$2,561	\$0	\$207	\$197	\$0	\$2,965
San Bernardino	\$456,284	\$0	\$2,071	\$8,323	(\$48,000)	\$418,678
San Diego	\$988,734	\$0	\$4,769	\$13,107	\$0	\$1,006,610
San Francisco	\$155,820	\$0	\$414	\$1,562	\$0	\$157,796
San Joaquin	\$162,577	\$0	\$829	\$1,906	\$0	\$165,312
San Luis Obispo	\$68,066	\$0	\$621	\$931	(\$11,234)	\$58,384
San Mateo	\$129,925	\$0	\$414	\$624	\$0	\$130,963
Santa Barbara	\$136,420	\$0	\$414	\$512	\$0	\$137,346
Santa Clara	\$432,671	\$0	\$1,657	\$2,720	\$0	\$437,048
Santa Cruz	\$98,391	\$0	\$621	\$948	\$0	\$99,960
Shasta	\$91,345	\$0	\$621	\$1,216	(\$10,554)	\$82,628
Sierra	\$0	\$109	\$0	\$0	\$0	\$109
Siskiyou	\$0	\$1,364	\$0	\$0	\$0	\$1,364
Solano	\$91,390	\$0	\$414	\$604	\$0	\$92,408
Sonoma	\$97,512	\$0	\$207	\$652	\$0	\$98,371
Stanislaus	\$75,823	\$0	\$621	\$1,130	\$0	\$77,574
Sutter	\$28,971	\$0	\$0	\$200	\$0	\$29,171
Tehama	\$25,128	\$0	\$414	\$472	\$0	\$26,014
Trinity	\$0	\$441	\$0	\$0	\$0	\$441
Tulare	\$73,018	\$0	\$414	\$845	\$0	\$74,277
Tuolumne	\$15,401	\$0	\$207	\$439	\$0	\$16,047
Ventura	\$115,235	\$0	\$1,243	\$1,899	\$0	\$118,377
Yolo	\$0	\$5,432	\$0	\$0	\$0	\$5,432
Yuba	\$22,988	\$0	\$209	\$397	\$0	\$23,594
<b>Total</b>	<b>\$5,642,000</b>	<b>\$508,000</b>	<b>\$29,000</b>	<b>\$61,000</b>	<b>(\$112,000)</b>	<b>\$6,128,000</b>

## FY 2010-11 CCL - FAMILY CHILD CARE HOMES ALLOCATION

COUNTY	FY 2010-11 FCCH BASIC GF	FY 2010-11 Registered Sex Offender Check GF	FY 2010-11 FCCH-REIMBURSEMENT FEDERAL	TOTAL FCCH ALLOCATION FED /GF
Alameda	\$0	\$0	\$0	\$0
Alpine	\$0	\$0	\$0	\$0
Amador	\$0	\$0	\$0	\$0
Butte	\$0	\$0	\$0	\$0
Calaveras	\$0	\$0	\$0	\$0
Colusa	\$0	\$0	\$0	\$0
Contra Costa	\$0	\$0	\$0	\$0
Del Norte	\$19,712	\$501	\$3,626	\$23,839
El Dorado	\$0	\$0	\$0	\$0
Fresno	\$0	\$0	\$0	\$0
Glenn	\$0	\$0	\$0	\$0
Humboldt	\$0	\$0	\$0	\$0
Imperial	\$0	\$0	\$0	\$0
Inyo	\$13,492	\$409	\$2,481	\$16,382
Kern	\$0	\$0	\$0	\$0
Kings	\$0	\$0	\$0	\$0
Lake	\$0	\$0	\$0	\$0
Lassen	\$0	\$0	\$0	\$0
Los Angeles	\$0	\$0	\$0	\$0
Madera	\$0	\$0	\$0	\$0
Marin	\$0	\$0	\$0	\$0
Mariposa	\$0	\$0	\$0	\$0
Mendocino	\$0	\$0	\$0	\$0
Merced	\$0	\$0	\$0	\$0
Modoc	\$0	\$0	\$0	\$0
Mono	\$0	\$0	\$0	\$0
Monterey	\$0	\$0	\$0	\$0
Napa	\$0	\$0	\$0	\$0
Nevada	\$0	\$0	\$0	\$0
Orange	\$0	\$0	\$0	\$0
Placer	\$0	\$0	\$0	\$0
Plumas	\$0	\$0	\$0	\$0
Riverside	\$0	\$0	\$0	\$0
Sacramento	\$1,695,796	\$22,090	\$311,893	\$2,029,779
San Benito	\$0	\$0	\$0	\$0
San Bernardino	\$0	\$0	\$0	\$0
San Diego	\$0	\$0	\$0	\$0
San Francisco	\$0	\$0	\$0	\$0
San Joaquin	\$0	\$0	\$0	\$0
San Luis Obispo	\$0	\$0	\$0	\$0
San Mateo	\$0	\$0	\$0	\$0
Santa Barbara	\$0	\$0	\$0	\$0
Santa Clara	\$0	\$0	\$0	\$0
Santa Cruz	\$0	\$0	\$0	\$0
Shasta	\$0	\$0	\$0	\$0
Sierra	\$0	\$0	\$0	\$0
Siskiyou	\$0	\$0	\$0	\$0
Solano	\$0	\$0	\$0	\$0
Sonoma	\$0	\$0	\$0	\$0
Stanislaus	\$0	\$0	\$0	\$0
Sutter	\$0	\$0	\$0	\$0
Tehama	\$0	\$0	\$0	\$0
Trinity	\$0	\$0	\$0	\$0
Tulare	\$0	\$0	\$0	\$0
Tuolumne	\$0	\$0	\$0	\$0
Ventura	\$0	\$0	\$0	\$0
Yolo	\$0	\$0	\$0	\$0
Yuba	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$1,729,000</b>	<b>\$23,000</b>	<b>\$318,000</b>	<b>\$2,070,000</b>