



CDSS

JOHN A. WAGNER  
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**

744 P Street • Sacramento, CA 95814 • [www.cdss.ca.gov](http://www.cdss.ca.gov)



ARNOLD SCHWARZENEGGER  
GOVERNOR

December 28, 2009

COUNTY FISCAL LETTER (CFL) No. 09/10-43

TO: COUNTY WELFARE DIRECTORS  
COUNTY FISCAL OFFICERS  
COUNTY AUDITOR CONTROLLERS  
COUNTY PROBATION OFFICERS

SUBJECT: IN-HOME SUPPORTIVE SERVICES (IHSS) COUNTY  
ANTI-FRAUD PLANS

REFERENCE: CFL NO.: 09/10-33, dated October 29, 2009  
CFL NO.: 09/10-37, dated December 10, 2009  
CFL NO.: 09/10-40, dated December 28, 2009  
County Board of Supervisors Letter, Dated September 25, 2009

The Budget Act of 2009 (Assembly Bill 1, Fourth Extraordinary Session, Chapter 1, Statutes of 2009) increased the IHSS appropriation by an additional \$10 million General Fund (GF) for fraud investigations and program integrity efforts. This CFL applies to that GF increase, which was released as a separate allocation (CFL No. 09/10-40) and is in addition to the augmentation to the IHSS program administrative allocation (CFL 09/10-33).

These new claiming codes are only to be utilized by those counties who have had their plans approved and received an allocation. The purpose of this CFL is to provide time study and claiming instructions for the county anti-fraud plan administrative activities. The new program codes (PC), program identifier numbers (PIN) and PC descriptions are effective for the December 2009 quarter and will be available in the December 2009 claim. These expenditures must only be for direct charge costs incurred after the county's anti-fraud plan was approved by the California Department of Social Services (CDSS).

Time study codes (TSC) for social worker activities will become available beginning with the March 2010 quarter (January 1, 2010 through March 31, 2010); however, no retroactive time study claiming will be allowed for the December 2009 quarter.

The following is a summary of the new PC as well as the PC descriptions which are included as Attachment A.

## **A. Program Code 740 Non-IHSS-PCSP/PLUS OPTION ANTI-FRAUD**

### Time Study Instructions

The Budget Act of 2009 requires that each county submit to the Department a plan that includes the program integrity and fraud investigation activities that the county plans to pursue. A county with a CDSS approved plan may receive an additional separate allocation for new anti-fraud and program integrity efforts. These activities are not Title XIX eligible and must supplement the anti-fraud and program integrity activities funded by a county's IHSS Administrative Allocation.

### Claiming Instructions

Effective the December 2009 quarter, PC 740 and its associated PIN codes are available for claiming of costs related to approved non-Title XIX activities subsequent to the plan approval date.

<b>PC</b>	<b>PIN</b>	<b>IHSS Non-PCSP-Plus Option Anti-Fraud</b>
740	740024	Investigations
	740031	Contracted Services
	740041	Prosecution
	740092	Casework OT/CTO Costs
	740093	Support Staff OT/CTO Costs
	740094	Start-Up/Nonrecurring Costs
	740088-91	Support Operating

Effective the March 2010 quarter, the following TSC will be available to capture social work activities related to the implementation of the county anti-fraud plan.

<b>PC</b>	<b>TSC</b>	<b>IHSS Non-PCSP-Plus Option Anti-Fraud</b>
740	7401	

All the costs for this PC will be funded at 00/70/00/30 (Federal/State/Health/County). State Use Only (SUO) Code 742 has been established to shift costs to 100 percent county share when a county exceeds the county's anti-fraud plan allocation. Support staff activities directly related to SUO Code 742 are to be claimed to the Direct-to-Program Support Staff Code A70.

## **B. Program Code 741 IHSS-PCSP/PLUS OPTION ANTI-FRAUD PLAN**

### Time Study Instructions

The Budget Act of 2009 requires that each county submit to CDSS a plan that includes the program integrity and fraud investigation activities that the county plans to pursue.

A county with a CDSS approved plan may receive an additional separate allocation for anti-fraud and program integrity efforts. These activities must supplement the anti-fraud and program integrity activities funded by a county's IHSS Administrative Allocation.

Claiming Instructions

Effective the December 2009 quarter, PC 741 and its associated PIN codes are available for claiming of costs related to approved activities subsequent to the plan approval date.

PC	PIN	IHSS PCSP-Plus Option Anti-Fraud
741	741024	Investigations
	741031	Contracted Services
	741092	Casework OT/CTO Costs
	741093	Support Staff OT/CTO Costs
	741094	Start-Up/Nonrecurring Costs
	741088-91	Support Operating

Effective the March 2010 quarter, the following TSC will be available to capture social work activities related to the implementation of the county's anti-fraud plan.

PC	TSC	IHSS PCSP-Plus Option Anti-Fraud
741	7411	

All the costs for this PC will be funded at 00/35/50/15 (Federal/State/Health/County). SUO Code 742 has been established to shift costs to 100 percent county share when a county exceeds the county's anti-fraud plan allocation. Support staff activities directly related to SUO Code 742 are to be claimed to the Direct-to-Program Support Staff Code A70.

If you have any questions regarding this CFL, please direct them to the Fiscal Systems Bureau electronic mailbox at: [fiscal.systems@dss.ca.gov](mailto:fiscal.systems@dss.ca.gov)

Sincerely,

**Original Document Signed By**  
**Kären Cagle for:**

ERIC FUJII  
Deputy Director  
Administration Division

Attachment

**ATTACHMENT A**

**TIME STUDY CODE DESCRIPTIONS**

**CODE 7411 IHSS PCSP/PLUS OPTION ANTI-FRAUD PLAN**

Includes all Title XIX eligible activities specified in a county's anti-fraud plan approved by the appropriate County Board of Supervisors and CDSS. This includes implementation activities related to the provision of fraud prevention, detection, referral, investigation and program integrity, which must not be duplicated by other activities claimed to other IHSS codes.

**CODE 7401 IHSS NON-PCSP/PLUS OPTION ANTI-FRAUD PLAN**

Includes all non-Title XIX eligible activities specified in a county's anti-fraud plan, approved by the appropriate County Board of Supervisors and CDSS. This includes implementation activities related to the provision of fraud prevention, detection, referral, investigation and program integrity, which must not be duplicated by other activities claimed to other IHSS codes.