



CDSS

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ARNOLD SCHWARZENEGGER  
GOVERNOR

August 31, 2009

COUNTY FISCAL LETTER (CFL) NO. 09/10-05

TO: COUNTY WELFARE DIRECTORS  
COUNTY WELFARE FISCAL OFFICERS

SUBJECT: FISCAL YEAR (FY) 2009-10 COMMUNITY CARE LICENSING (CCL)  
ALLOCATION FOR FOSTER FAMILY HOMES (FFH) AND  
ALLOCATION FOR FAMILY CHILD CARE HOMES (FCCH)

The amounts identified on the attachments are the FY 2009-10 allocation for the CCL – FFH program and allocation for the CCL - FCCH program. A total of \$5,537,000 General Fund (GF) for FFH and \$2,110,000 for FCCH in both reimbursement funds and GF have been made available.

**FFH Licensing and FFH Recruitment**

Attachment I displays the total allocation of \$5,537,000 GF for FFH Licensing, FFH Recruitment, Adam Walsh Protection and Safety Act of 2006, and Registered Sex Offender (RSO) Check. For those counties performing FFH Licensing activities, the funds were distributed by using each county's average monthly FFH caseload for Calendar Year (CY) 2008 as reported on the Licensing of Facilities for Children Monthly Statistical Report (LIC 181), and divided by the workload standard of 120 facilities per Full-Time Equivalent (FTE). This resulted in the number of justified staff required to license this facility category. A worker to supervisor ratio of 6.35:1 was applied to the justified staffing level, and the total staffing level was then multiplied by the individual county's actual FFH unit cost.

An amount of \$17,000 GF was allocated to those counties performing FFH Licensing activities for the Gresher v. Anderson premise. This premise reflects the costs for additional time necessary to issue exemption needed notices and exemption denied notices to individuals with criminal convictions requiring exemptions. Funds were allocated on a percent to total basis according to CY 2008 FFH caseload.

In addition, a total of \$31,000 GF was allocated to counties with new licensing activities associated with the Adam Walsh Child Protection and Safety Act of 2006. This premise

reflects the costs associated with child abuse registries and reports. Funds were allocated on a percent to total basis according to CY 2008 FFH new license caseload.

For those counties that do not participate in the licensing program, the FFH Recruitment allocation funds were distributed based on each county's average monthly cases in Family Reunification and Permanent Placement using the most recent 12 months and the number of children under 18 years of age using the most recent actual U.S. Census 2000 data from the U.S. Census Bureau.

The FFH Licensing and Recruitment administrative costs, including staff development, are charged to Program Codes (PCs) 155 and 156 on the County Expense Claim (CEC). State Use Only (SUO) Code 192 will be used for expenditures exceeding the GF CCL/FFH allocation which will be transferred to county share.

### **FCCH Licensing**

Attachment II displays the GF and reimbursement allocation of \$2,110,000 for FCCH Licensing. The \$1,754,000 GF for FCCH Basic and \$318,000 reimbursement funds were distributed by using each county's average monthly FCCH caseload for CY 2008 as reported on the LIC 181, and divided by the workload standard of 257 facilities per month per FTE. This resulted in the number of justified staff required to license this facility category. A worker to supervisor ratio of 6.35:1 was applied to the justified staffing level, and the total staffing level was then multiplied by the individual county's actual FCCH unit cost. An additional \$10,000 GF was allocated for the Gresher v. Anderson premise based on a percent to total of the FCCH caseload.

The FCCH Licensing administrative costs, including staff development, are charged to PC 157 - Licensing - Family Day Care, on the CEC. SUO Codes 061 and 062 will be used to ensure that 100 percent of the reimbursement funds are expended before counties access their GF allocation. Expenditures exceeding the GF allocation will be transferred to county share using SUO Code 153.

### **Registered Sex Offender Check**

This premise reflects the costs to minimize the risk of predictable and preventable harm to vulnerable children in out-of-home care by detecting the presence/residence of a RSO in prospective and approved licensed facilities and prospective and approved Relative/Nonrelative Extended Family Member homes. An amount of \$60,000 GF FFH and \$28,000 GF FCCH was allocated for the RSO premise based on a percent to statewide total using CY 2008 caseload for annual checks and application checks. PC 155 will be charged for FFH RSO funds, and PC 157 will be charged for FCCH RSO on the CEC.

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Any questions regarding this allocation can be directed to [fiscal.systems@dss.ca.gov](mailto:fiscal.systems@dss.ca.gov).

Sincerely,

***Original Document Signed By:***

FRAN MUELLER, Chief  
Financial Management and Contracts Branch

Attachments

## FY 2009-10 CCL - FOSTER FAMILY HOMES ALLOCATION

COUNTY	FY 2009-10 FFH BASIC GF	FY 2009-10 FFH-RECRUITMENT GF	FY 2009-10 Gresher vs. Anderson GF	FY 2009-10 Adam Walsh GF	FY 2009-10 Registered Sex Offender GF	Check	TOTAL FFH ALLOCATION GF
Alameda	\$254,825	\$0	\$489	\$679		\$1,766	\$257,759
Alpine	\$0	\$16	\$0	\$0		\$0	\$16
Amador	\$0	\$673	\$0	\$0		\$0	\$673
Butte	\$25,157	\$0	\$254	\$370		\$745	\$26,526
Calaveras	\$0	\$1,060	\$0	\$0		\$0	\$1,060
Colusa	\$0	\$717	\$0	\$0		\$0	\$717
Contra Costa	\$287,598	\$0	\$755	\$1,543		\$4,025	\$293,921
Del Norte	\$15,262	\$0	\$72	\$82		\$184	\$15,600
El Dorado	\$32,289	\$0	\$128	\$288		\$260	\$32,965
Fresno	\$132,675	\$0	\$939	\$1,543		\$2,611	\$137,768
Glenn	\$4,397	\$0	\$44	\$103		\$212	\$4,756
Humboldt	\$0	\$3,846	\$0	\$0		\$0	\$3,846
Imperial	\$33,263	\$0	\$191	\$288		\$421	\$34,163
Inyo	\$6,668	\$0	\$16	\$62		\$61	\$6,807
Kern	\$191,613	\$0	\$895	\$1,995		\$3,290	\$197,793
Kings	\$19,970	\$0	\$130	\$720		\$651	\$21,471
Lake	\$0	\$2,111	\$0	\$0		\$0	\$2,111
Lassen	\$0	\$821	\$0	\$0		\$0	\$821
Los Angeles	\$0	\$410,082	\$0	\$0		\$0	\$410,082
Madera	\$0	\$4,889	\$0	\$0		\$0	\$4,889
Marin	\$51,692	\$0	\$135	\$123		\$314	\$52,264
Mariposa	\$9,470	\$0	\$44	\$41		\$99	\$9,654
Mendocino	\$0	\$0	\$0	\$0		\$0	\$0
Merced	\$42,951	\$0	\$149	\$432		\$422	\$43,954
Modoc	\$0	\$200	\$0	\$0		\$0	\$200
Mono	\$0	\$313	\$0	\$0		\$0	\$313
Monterey	\$65,695	\$0	\$261	\$514		\$637	\$67,107
Napa	\$36,360	\$0	\$126	\$123		\$274	\$36,883
Nevada	\$0	\$1,885	\$0	\$0		\$0	\$1,885
Orange	\$430,447	\$0	\$1,174	\$2,324		\$3,148	\$437,093
Placer	\$45,428	\$0	\$244	\$556		\$672	\$46,900
Plumas	\$0	\$628	\$0	\$0		\$0	\$628
Riverside	\$0	\$73,706	\$0	\$0		\$0	\$73,706
Sacramento	\$324,590	\$0	\$973	\$1,728		\$3,043	\$330,334
San Benito	\$2,069	\$0	\$19	\$21		\$111	\$2,220
San Bernardino	\$407,906	\$0	\$1,221	\$2,756		\$10,694	\$422,577
San Diego	\$888,716	\$0	\$3,808	\$6,131		\$13,280	\$911,935
San Francisco	\$144,153	\$0	\$319	\$267		\$373	\$145,112
San Joaquin	\$149,598	\$0	\$485	\$1,378		\$2,118	\$153,579
San Luis Obispo	\$62,283	\$0	\$186	\$349		\$466	\$63,284
San Mateo	\$118,942	\$0	\$291	\$658		\$838	\$120,729
Santa Barbara	\$95,152	\$0	\$212	\$391		\$421	\$96,176
Santa Clara	\$407,020	\$0	\$948	\$1,275		\$2,181	\$411,424
Santa Cruz	\$84,226	\$0	\$275	\$309		\$485	\$85,295
Shasta	\$75,002	\$0	\$349	\$617		\$866	\$76,834
Sierra	\$0	\$144	\$0	\$0		\$0	\$144
Siskiyou	\$0	\$1,266	\$0	\$0		\$0	\$1,266
Solano	\$84,439	\$0	\$293	\$370		\$808	\$85,910
Sonoma	\$89,393	\$0	\$310	\$288		\$625	\$90,616
Stanislaus	\$66,234	\$0	\$235	\$514		\$731	\$67,714
Sutter	\$17,596	\$0	\$30	\$21		\$72	\$17,719
Tehama	\$21,991	\$0	\$103	\$391		\$370	\$22,855
Trinity	\$0	\$0	\$0	\$0		\$0	\$0
Tulare	\$64,406	\$0	\$361	\$288		\$827	\$65,882
Tuolumne	\$13,187	\$0	\$72	\$165		\$249	\$13,673
Ventura	\$102,502	\$0	\$422	\$1,172		\$1,521	\$105,617
Yolo	\$0	\$5,643	\$0	\$0		\$0	\$5,643
Yuba	\$15,835	\$0	\$42	\$125		\$129	\$16,131
<b>Total</b>	<b>\$4,921,000</b>	<b>\$508,000</b>	<b>\$17,000</b>	<b>\$31,000</b>		<b>\$60,000</b>	<b>\$5,537,000</b>

## FY 2009-10 CCL - FAMILY CHILD CARE HOMES ALLOCATION

COUNTY	FY 2009-10 FCCH BASIC GF	FY 2009-10 Gresher vs. Anderson GF	FY 2009-10 Registered Sex Offender Check GF	FY 2009-10 FCCH-REIMBURSEMENT FEDERAL	TOTAL FCCH ALLOCATION FED /GF
Alameda	\$0	\$0	\$0	\$0	\$0
Alpine	\$0	\$0	\$0	\$0	\$0
Amador	\$0	\$0	\$0	\$0	\$0
Butte	\$0	\$0	\$0	\$0	\$0
Calaveras	\$0	\$0	\$0	\$0	\$0
Colusa	\$0	\$0	\$0	\$0	\$0
Contra Costa	\$0	\$0	\$0	\$0	\$0
Del Norte	\$22,216	\$146	\$618	\$4,028	\$27,008
El Dorado	\$0	\$0	\$0	\$0	\$0
Fresno	\$0	\$0	\$0	\$0	\$0
Glenn	\$0	\$0	\$0	\$0	\$0
Humboldt	\$0	\$0	\$0	\$0	\$0
Imperial	\$0	\$0	\$0	\$0	\$0
Inyo	\$18,278	\$72	\$204	\$3,314	\$21,868
Kern	\$0	\$0	\$0	\$0	\$0
Kings	\$0	\$0	\$0	\$0	\$0
Lake	\$0	\$0	\$0	\$0	\$0
Lassen	\$0	\$0	\$0	\$0	\$0
Los Angeles	\$0	\$0	\$0	\$0	\$0
Madera	\$0	\$0	\$0	\$0	\$0
Marin	\$0	\$0	\$0	\$0	\$0
Mariposa	\$0	\$0	\$0	\$0	\$0
Mendocino	\$0	\$0	\$0	\$0	\$0
Merced	\$0	\$0	\$0	\$0	\$0
Modoc	\$0	\$0	\$0	\$0	\$0
Mono	\$0	\$0	\$0	\$0	\$0
Monterey	\$0	\$0	\$0	\$0	\$0
Napa	\$0	\$0	\$0	\$0	\$0
Nevada	\$0	\$0	\$0	\$0	\$0
Orange	\$0	\$0	\$0	\$0	\$0
Placer	\$0	\$0	\$0	\$0	\$0
Plumas	\$0	\$0	\$0	\$0	\$0
Riverside	\$0	\$0	\$0	\$0	\$0
Sacramento	\$1,713,506	\$9,782	\$27,178	\$310,658	\$2,061,124
San Benito	\$0	\$0	\$0	\$0	\$0
San Bernardino	\$0	\$0	\$0	\$0	\$0
San Diego	\$0	\$0	\$0	\$0	\$0
San Francisco	\$0	\$0	\$0	\$0	\$0
San Joaquin	\$0	\$0	\$0	\$0	\$0
San Luis Obispo	\$0	\$0	\$0	\$0	\$0
San Mateo	\$0	\$0	\$0	\$0	\$0
Santa Barbara	\$0	\$0	\$0	\$0	\$0
Santa Clara	\$0	\$0	\$0	\$0	\$0
Santa Cruz	\$0	\$0	\$0	\$0	\$0
Shasta	\$0	\$0	\$0	\$0	\$0
Sierra	\$0	\$0	\$0	\$0	\$0
Siskiyou	\$0	\$0	\$0	\$0	\$0
Solano	\$0	\$0	\$0	\$0	\$0
Sonoma	\$0	\$0	\$0	\$0	\$0
Stanislaus	\$0	\$0	\$0	\$0	\$0
Sutter	\$0	\$0	\$0	\$0	\$0
Tehama	\$0	\$0	\$0	\$0	\$0
Trinity	\$0	\$0	\$0	\$0	\$0
Tulare	\$0	\$0	\$0	\$0	\$0
Tuolumne	\$0	\$0	\$0	\$0	\$0
Ventura	\$0	\$0	\$0	\$0	\$0
Yolo	\$0	\$0	\$0	\$0	\$0
Yuba	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$1,754,000</b>	<b>\$10,000</b>	<b>\$28,000</b>	<b>\$318,000</b>	<b>\$2,110,000</b>