

## DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



March 25, 1997

ALL COUNTY LETTER NO. 97- 20

TO: ALL COUNTY WELFARE DIRECTORS  
ALL CHIEF PROBATION OFFICERS

REASON FOR THIS TRANSMITTAL

- State Law Change  
 Federal Law or Regulation  
Change  
 Court Order  
 Clarification Requested by  
One or More Counties  
 Initiated by CDSS

SUBJECT: CHILD WELFARE SERVICES/CASE MANAGEMENT SYSTEM AND USE OF  
THE FC 2

The purpose of this All County Letter (ACL) is to provide instructions to counties concerning the use of the Statement of Facts Supporting AFDC-FC Eligibility, the FC 2, during implementation of the Child Welfare Services/Case Management System (CWS/CMS).

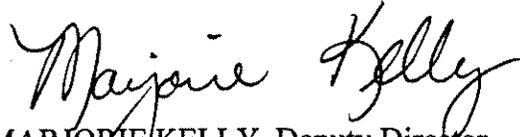
The Foster Care Branch (FCB) updated the FC 2 in June of 1995. In April of 1996, the FCB made some additional minor technical changes to the form. The ACL 96-04, dated February 1, 1996, required counties to discontinue use of the old FC 2 (2/82) in early 1996. Counties have since invested significant time and money into training for social work and eligibility staff in the use of the new FC 2 (4/96). Unfortunately, the old FC 2 (2/82) is in CWS/CMS and the current FC 2 (4/96) will not be automated in CWS/CMS until sometime between April and Release 3 implementation in July of 1997.

Therefore, counties which come online with CWS/CMS prior to incorporation of the current FC 2 (4/96) will be allowed to use the automated version of the FC 2 (2/82) which is currently generated by the CWS/CMS system. Use of the old FC 2 (2/82) now in CWS/CMS may only occur after the county actually implements CWS/CMS and before the current FC 2 (4/96) becomes available online. Prior to county implementation of CWS/CMS and after the current FC 2 (4/96) is automated in CWS/CMS, counties must use the approved FC 2 (4/96). Enclosed is a list of counties scheduled to come online prior to the implementation of the FC 2 (4/96) in CWS/CMS.

Additionally, because the old FC 2 (2/82) does not capture certain information critical to the determination of foster care eligibility, counties are encouraged to use a hard copy of the current FC 2 (4/96) at initial application only. This would significantly reduce the number of times that county staff will be required to manually complete a form and yet ensure that eligibility for foster care benefits is determined accurately.

If you have any questions about this letter or foster care in general, please contact your Foster Care Policy Consultant at (916) 323-1263.

Sincerely,

A handwritten signature in cursive script that reads "Marjorie Kelly".

MARJORIE KELLY, Deputy Director  
Children and Family Services Division

Enclosure

c: CWDA

## COUNTY IMPLEMENTATION SCHEDULE

Group	County	Group	County
Pilot	LA (Reg 1)	G6	Siskiyou
Pilot	Santa Clara	G6	Modoc
		G6	Lassen
		G6	Shasta
		G6	San Joaquin
R1/R2	Glenn	G6	Contra Costa
G1/Pilot	L.A. (Reg 1)	G7	L.A. (Reg. 4)
G1/Pilot	Santa Clara	G7	Solano
G1	CDSS	G7	Stanislaus
G1	San Luis Obispo	G7	Sacramento
G2	Nevada	G8	Orange
G2	San Mateo	G8	San Diego
G2	Santa Cruz	G8	Imperial
G2	Monterey		
G2	San Benito		
G2	Alameda	G9	L.A. (Reg. 5)
		G9	Humboldt
		G9	Trinity
G3	L.A. (Reg 2)	G9	Mendocino
G3	Alpine	G9	Lake
G3	Mariposa	G9	Sonoma
G3	Tuolumne	G9	Napa
G3	Calaveras	G9	Marin
G3	Santa Barbara	G9	Del Norte
G3	Ventura		
G4	Mono		
G4	Inyo		
G4	San Bernardino		
G4	Kings		
G4	Fresno		
G4	Merced		
G5	L.A. (Reg 3)		
G5	Tulare		
G5	Madera		
G5	Riverside		
G5	Kern		