

DEPARTMENT OF SOCIAL SERVICES
744 P Street, Sacramento, CA 95814



April 28, 1992

ALL COUNTY LETTER NO. 92-43

TO: ALL COUNTY WELFARE DIRECTORS
ALL GAIN COORDINATORS

SUBJECT: EXTENSION OF SPECIAL SURVEY GAIN/JOBBS FSA 103
FOR FFY 1992

We are pleased to inform all counties that the GAIN/JOBBS FSA 103 (Participation Rate Report) survey for Federal Fiscal Year (FFY) 1991 yielded a GAIN participation rate of 13.5 percent. This rate exceeded the federally mandated participation rate of 7 percent required to receive enhanced federal funding for FFY 1991.

Recently, states were informed by the Administration for Children and Families (ACF) that they must continue to use the FSA 103 reporting system for establishing participation rates for FFY 1992. States are required to achieve an 11 percent participation rate during the year in order to be eligible for enhanced federal funding. In order to comply with this reporting requirement, the Department of Social Services will conduct special FSA 103 surveys for the months of May and September 1992. Because of this increase in participation rate for FFY 1992, it is imperative that counties make every effort to maximize the participation levels of their GAIN case loads in order to avoid loss of enhanced federal funding.

Please note that the FSA 103 surveys for FFY 1992 are extended in order to allow time for the Federal FSA 108 or GAIN 61 process to be fully implemented and tested. Therefore, the FSA 103 surveys will not replace the monthly GAIN 61 survey for FFY 1992, but will be an additional federal requirement.

The FSA 103 surveys for FFY 1992 will be implemented in the same manner as the FFY 1991 surveys. Since the numerator and denominator data for each survey month is captured through different surveys, two sets of surveys will be conducted for each of the two months (May and September 1992). The numerator survey captures the GAIN population of satisfactory participants and the denominator survey captures the AFDC population of mandatory recipients. Please refer to the attached ALL-COUNTY INFORMATION NOTICE (ACIN) NO. 1-71-91 in preparing these surveys.

Also note that the sample universe is different for the FSA 103 survey than the GAIN 61 sample. Please use the instructions contained in ACIN 1-71-91.

At this time, we are requesting each county to prepare a list of the universe of FSA 103 GAIN participants (please refer to ACIN 1-71-91 for the definition of participants) for the May 1992 survey and mail it to the following address by May 15, 1992:

Department of Social Services
Statistical Services Bureau
744 P Street, M.S. 19-84
Sacramento, CA 95814

Attention: Nguyet Nguyen, Survey Section

Also, please review the attached list of all counties' liaisons for the FSA 103 survey and contact the Survey Section if there is any change.

Any questions you may have regarding this letter or the GAIN 103 survey process may be directed to Ms. Nguyet Nguyen at (916) 445-1450.

Thank you for your cooperation.



DENNIS J. BOYLE
Acting Deputy Director
Administration Division

Enclosures

cc: CWDA