STATE OF CALIFORNIA—HEALTH AND WELFARE AGENCY

DEPARTMENT OF SOCIAL SERVICES
744 P Street, Sacramento, CA 95814

Reason for this Transmittal

[ ] State Law Change
[ ] Federal Law or Regulation Change
[ ] Court Order or Settlement Agreement
[ ] Clarification Requested by One or More Counties
[X] Initiated by SDSS

December 16, 1992

ALL COUNTY LETTER NO. 92-112

FSD LETTER NO. 92-35

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY AUDITORS
ALL COUNTY DISTRICT ATTORNEYS
ALL TITLE IV-D AGENCIES

SUBJECT: CHILD SUPPORT COLLECTION REPORTS - SUBMISSION CHANGES

REFERENCE: FSD 91-23

This is to notify Counties of the submission changes necessary in order for the California Department of Social Services (CDSS) to audit the Child Support Program collection reports to make incentive payments.

FSD Letter No. 91-23 informed Counties of the new automated child support collection reporting and incentive payment process to make more efficient use of staff resources and to streamline and expedite the incentive payment process (i.e., the Child/Spousal/Medical Support Collections Summary Report (CS 820) and the Summary Report of Child and Spousal Support Payments (CS 800)). The letter also instructed Counties that the CS 822, the CS 820 Reconciliation Statement (or the County generated CS 820 reconciliation statement) and the CS 801A, the CS 800 Reconciliation Statement - Intracounty/Interstate (or the County generated CS 800 intercounty/interstate summary sheets), were no longer required to be submitted to CDSS even though they must be completed and kept at the County level. However, after subsequent processing of collection reports submitted by the Counties it has been determined that these forms do, in fact, assist in expediting incentive payments. This is due to the number of errors contained on the CS 820 and CS 800 reports submitted to CDSS.

Therefore, effective with the collection reports submitted to CDSS for the November 1992 report month, the CS 822 must accompany the County's CS 820, and the CS 801A must be submitted with the County's CS 800. The CS 800 Reconciliation Statement -Intercounty (CS 801B) continues to be required for submission with the CS 800.

Counties are reminded that they should submit one CS 800 for each aid category. When the County does not have any collections to report for a specific aid category, the CS 800 should be completed, and referenced as a "zero" report.

Counties are also reminded that in the event that the District Attorney and/or County Auditor have delegated their authority for signing child support enforcement reports (i.e., collection, expenditure, and statistical) to another County employee (or employees), a letter to that effect must be on file with CDSS. All letters delegating authority should contain a typewritten name and original signature of the County employee and the District Attorney and/or County Auditor. The letter should be sent to the respective unit with CDSS as identified on the attached list.

If you have any questions, please contact your County Program Improvement Bureau Analyst at (916) 654-1532.

Sincerely,

Leslie L. Frye, Chief
Office of Child Support

Attachment

CHILD SUPPORT REPORTS

FORM NO.	REPORT TITLE	PURPOSE OF FORM	DUE DATE	SUBMISSION REQUIREMENTS*
CS 825 A	Monthly Accounts Receivable Report	Provides monthly current and arrearage account information for federal reporting, OCSE 158	15th working day after end of the month	State Dept. of Social Services Statistical Services Section 744 P Street, MS 19-81 Sacramento, CA 95814 Attn: Ramona Jones (916) 445-2562/FAX (916) 653-3173
CS 825 B	Annual Point-In-Time Report of Counts	Provides a point-in-time (September) count of accounts of current and arrearages for federal reporting, OCSE 158	15th working day of October	State Dept. of Social Services Statistical Services Bureau 744 P Street, MS 19-81 Sacramento, CA 95814 Attn: Ramona Jones (916) 445-2562/FAX (916) 653-3173
CS 850	Monthly Statistical Report on Child Support Enforcement	Provides case/case status counts for services needed/provided for federal reporting, OCSE 156/158. Also used for determining Tier II performance incentives.	15th working day after end of month	State Dept. of Social Services Statistical Services Bureau 744 P Street, MS 19-81 Sacramento, CA 95814 Attn: Ramona Jones (916) 445-2562/FAX (916) 653-3173
CS 356	IV-D Child Support Expenditure Schedule and Certification	Provides quarterly report of child support enforcement expenditure for federal reporting, OCSE 131	12th working day after end of quarter	State Dept. of Social Services Fiscal Policy and Procedures Bur. 744 P Street, MS 8-100 Sacramento, CA 95814 Attn: Josie Powers (916) 654-0980/FAX (916) 653-3173
CS 820	Child/Spousal/ Medical Support Collections Report	Provides monthly collection information by source of payment and the amount of collection distributed to non-AFDC families and other states, for federal reporting, OCSE 34. This form is used to make incentive payments.	15th working day after end of month	State Dept. of Social Services Accounting and Systems Bureau 744 P Street, MS 13-72 Sacramento, CA 95814 Attn: Judy Lindstrom (916) 654-1916/FAX (916) 654-1750
CS 800	Summary Report of Child and Spousal Support Payments	Provides collection information of payments distributed to AFDC families for federal reporting, OCSE 34. This form is used to make payments and recoupment of assistance payments.	8th working day after the distribution month.	State Dept. of Social Services Accounting and Systems Bureau 744 P Street, MS 13-72 Sacramento, CA 95814 Attn: Judy Lindstrom (916) 654-1916/FAX (916) 654-1750

*FAX copy acceptable by due date, provided original signed copies follow.