

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



March 14, 1991

ALL-COUNTY LETTER NO. 91-23

TO: ALL-COUNTY WELFARE DIRECTORS

SUBJECT: ALLOWABLE COSTS OF SERVICE THAT AFFECT IN-HOME
SUPPORTIVE SERVICES (IHSS) CONTRACTS
REFERENCE ACL #90-44

In accordance with Welfare and Institutions Code (WIC) Section 12303(a) and Manual of Policies and Procedures (MPP) Sections 10-205.2 and 10-205.3 et al., effective July 1, 1989, and each year thereafter, the allowable cost of service is increased in accordance with the California Consumer Price Index. Any portion of a payment by a County on an IHSS contract in excess of 110 percent of the allowable cost of service shall not be eligible for matching or reimbursement from State or Federal funds.

The revised allowable cost of service for each County listed below is effective July 1, 1991. Counties that are currently impacted are those which are bidding for new contracts, or are renewing contracts, pursuant to WIC Section 12302.1, with effective start dates of July 1, 1991 or thereafter. Contracts that begin prior to July 1, 1991 or are in progress, are not impacted by the new allowable cost of service until those contracts expire and are rebid or renewed.

The methodology used to compute the revised allowable cost of service is as follows: The July 1, 1990 allowable cost of service was increased by 4.2 percent, the estimated California Consumers Price Index between Fiscal Years 1990 and 1991.

In accordance with WIC Section 12303(a), a 10 percent allowable increase was added to each County's allowable cost to arrive at a maximum contract cost eligible for State reimbursement.

The maximum contract cost eligible for reimbursement is not to be considered a standard rate of payment. Counties are to continue to encourage maximum competition among bidders and secure the lowest price possible.

An example of the computed allowable cost of service is attached.

MPP Section 10-205.5 provides a process whereby Counties may appeal to the Department for an adjustment to the allowable cost determination. The appeal process requires Counties to initiate an appeal by filing with the Department a written request for an adjustment, no later than 15 working days from the mailing date of this All-County Letter. The written appeal must provide documentation that demonstrates extraordinary circumstances affecting the operation of the program within the County, the potential adverse impact of the allowable cost on continuity of services, or the ability to provide efficient and effective management of the program. The appeal must contain the cost requested and specific justification for the difference between the allowable cost and the requested cost.

Once the written appeal has been received, the Department will determine if additional information is necessary. The additional information must be provided by Counties within 10 working days of the date of the Department's notification to the County. Failure of the County to provide additional information, within the specified time period, may result in denial of the requested adjustment.

The FY 1991-92 maximum allowable hourly costs, including the 10 percent allowable increase, eligible for State reimbursement have been approved by the Department of Finance for each County and are as follows:

Butte	\$ 9.39
Nevada	\$ 9.91
Riverside	\$11.36
San Diego	\$11.01
San Francisco	\$12.28
San Joaquin	\$10.04
San Mateo	\$11.69
Santa Barbara	\$11.64
Santa Clara	\$12.52
Santa Cruz	\$12.58
Stanislaus	\$ 9.71
Tehama	\$10.44
Tulare	\$10.42
Ventura	\$10.21

Attachment

<u>COUNTY</u>	COMPUTED ALLOWABLE HOURLY COST FY 90/91
Butte	\$ 8.20
Nevada	\$ 8.65
Riverside	\$ 9.91
San Diego	\$ 9.61
San Francisco	\$10.71
San Joaquin	\$ 8.76
San Mateo	\$10.20
Santa Barbara	\$10.15
Santa Clara	\$10.92
Santa Cruz	\$10.98
Stanislaus	\$ 8.47
Tehama	\$ 9.11
Tulare	\$ 9.09
Ventura	\$ 8.91

EXAMPLE: Butte County

Allowable Cost of Service Fiscal Year 1990/91	\$ 8.20
Allowable Increase (CPI Increase 4.20% x \$8.20)	+ \$ <u>.34</u>
Allowable Cost of Service Fiscal Year 1991/92	= \$ 8.54
WIC Section 12303(a) 10% Allowable Increase (10% x \$8.54)	+ \$ <u>.85</u>
Maximum Allowable Cost of Service with 10% Increase Fiscal Year 1991/92	= \$ <u>9.39</u>

Please address any appeals for adjustment of the allowable cost to me at the following address:

Department of Social Services
744 P Street, Mail Station 17-18
Sacramento, CA 95814



LOREN D. SUTER
Deputy Director
Adult and Family Services

Attachment

cc: CWDA