

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



May 23, 1988

ALL COUNTY LETTER NO. 88-49

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: FOOD STAMP PROGRAM EXPEDITED SERVICE STATISTICAL
REPORT

REFERENCE: All County Information Notice No. I-103-87

This letter is to inform you that effective July 1, 1988 Federal and State regulations require the Department of Social Services to collect data on the Food Stamp Expedited Service System. In response to these mandates a new quarterly reporting form has been developed.

Effective July 1, 1988 all County Welfare Departments will be required to complete the quarterly statistical report form DFA 296X (Food Stamp Program Expedited Service). A camera ready copy of the report is attached. It is to be used until a standard supply is available. The first report period will be July 1, 1988 through September 31, 1988. This report is due to Statistical Services Section by the twentieth calendar day of the month following the report quarter.

If you have any questions please call Anthony Armenta of the Statistical Services Section, at (916) 323-4942 or ATSS 473-4942.

A handwritten signature in cursive script, appearing to read "D. J. Boyle".

DENNIS J. BOYLE
Deputy Director

Attachment

SEND ONE COPY TO:

DEPARTMENT OF SOCIAL SERVICES
STATISTICAL SERVICES
744 P STREET, MAIL STATION 19-81
SACRAMENTO, CA 95814

FOOD STAMP PROGRAM EXPEDITED SERVICE QUARTERLY STATISTICAL REPORT

COUNTY	COUNTY CODE	STATE USE
QUARTER ENDING (Month Day Year)		

PART A. REQUESTS FOR EXPEDITED SERVICE				PAFS (1)	NAFS (2)	TOTAL (3)
1. Pending from prior quarter (Cell 15 of last quarter or explain)			01			
2. Received during quarter			02			
3. Total on hand for the quarter			03			
4. Disposed of during quarter [Sum of cells 05 and 14]			04			
a. Total entitled to expedited service [Sum of cells 08, 09, 10 and 11]			05			
1. Benefits issued:						
(a) In 1 — 3 days	06		07			
(b) In 1 — 5 days (Cell 08 includes 06; cell 09 includes cell 07)	08		09			
(c) In over 5 days (CWD caused only)	10		11			
b. Total not entitled to expedited service	12		13		14	
5. Pending at end of quarter [Difference of cells 03 and 04]					15	

PART B. APPLICATION COMPLIANCE INFORMATION

PART B. APPLICATION COMPLIANCE INFORMATION				PAFS	NAFS	TOTAL
6. Number of households discontinued due to recipients failure to complete application process for on-going benefits during the report quarter	16		17		18	

PART C. TO BE USED ONLY UPON INSTRUCTIONS FROM SDSS

- 7.
- 8.
- 9.
- 10.

REPORT PREPARED BY	TELEPHONE ()	DATE
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FOOD STAMP PROGRAM EXPEDITED SERVICE STATISTICAL REPORT

This report shall cover county activities relating to the processing of requests for expedited service for food stamps during the report quarter. Each county shall prepare one original copy to be submitted to SDSS by the twentieth calendar day of the month following the report quarter.

GENERAL INSTRUCTIONS:

PART A.

- Item 1 Indicate the number of requests pending a determination as of the last day of the prior report quarter. (Equals cell 15 of last quarter or an explanation must be provided)

- Item 2 Give the total number of requests received during the report quarter.

- Item 3 Indicate the total number of requests available for processing during the report quarter. [Sum of cells 01 and 02]

- Item 4 Give the total number of requests processed during the report quarter. [Sum of cells 05 and 14]

- Item 4.a. Give the total number of requests in which it was determined that the case was entitled to expedited service during the report quarter. [Sum of cells 08, 09, 10 and 11]

- Item 4.a.1.a. Give the number of applications approved and benefits issued within 3 days. Provide PAFS and NAFS values.

- Item 4.a.1.b. Give the number of applications approved and benefits issued within 5 days. Provide PAFS and NAFS values.
(NOTE: Cell 08 includes cell 06; cell 09 includes cell 07)

- Item 4.a.1.c. Give the number of applications approved and benefits issued beyond 5 days. Provide PAFS and NAFS values. (Should only include those overdues caused by the counties)

- Item 4.b. Indicate the number of requests in which it was determined that the case was not entitled to expedited service. Provide PAFS and NAFS values. [Sum of cells 12 and 13 equal cell 14]

- Item 5 Indicate the number of requests pending at the end of the report quarter. [Difference of cells 03 and 04]

PART B.

- Item 6 Provide the number of cases discontinued due to the recipients failure to complete the application process for on-going benefits. e.g., failure to provide requested information and/or postponed verification, failure of a one-person household to provide or apply for an SSN, etc. Provide PAFS and NAFS values. [Sum of cells 16 and 17 equal cell 18]

NOTE: This number should reflect the number of households discontinued during the report quarter; it is not dependent on the quarter in which the request for expedited service was made.