

DEPARTMENT OF SOCIAL SERVICES
744 P Street, Sacramento, CA 95814



May 17, 1988

FSD LETTER NO. 88-5

ALL-COUNTY LETTER NO. 88-44

TO: ALL COUNTY WELFARE DEPARTMENTS
ALL WELFARE FISCAL OFFICERS
ALL ADMINISTRATIVE SERVICES OFFICERS
ALL DISTRICT ATTORNEYS
ALL TITLE IV-D AGENCIES

SUBJECT: CHILD SUPPORT PROGRAM - CHANGES IN COLLECTION/CASE
REPORTING

REFERENCE: FSDIN I-23-87

This letter transmits revised child support collection reports, Summary Report of Child and Spousal Support Payments (CS 800), Intracounty/Interstate Summary CS 800 Reconciliation (CS 801A), Intercounty Summary CS 800 Reconciliation (CS 801B), and the Child and Spousal Support Payroll for Collection and Disbursement (CS 801). These forms have been revised to correspond with new aid codes that will be used by the County Welfare Departments (CWD) beginning July 1, 1988 to separately identify Federal Aid to Families with Dependent Children (AFDC), Family Group (FG), and Unemployed (U) cases from non-Federal (State-Only) cases. In addition, we are providing revised reporting instructions for all other Child Support Program reports that will be affected by the change in aid codes.

Currently, FG (Federal and non-Federal) are combined and identified as aid code 30 and U (Federal and non-Federal) cases are identified as aid code 35. Effective July 1, 1988, FG non-Federal cases will be coded 32 and U non-Federal cases will be coded 33. Federal AFDC-FG cases will continue to be coded 30 and Federal AFDC-U cases will continue to be coded 35.

The effective date for the attached revisions and new reporting instructions is July 1, 1988 (i.e., the July report month). The July 1988 CS 800 must be submitted to the Department of Social Services (DSS) by the eighth working day of September 1988 (September 13, 1988).

CS 800

- o Each month, on or before the CS 800 report's due date, the County must forward to DSS's Fiscal Policy and Procedures Bureau, Assistance Claim Unit, 8 separate CS 800's, one for each aid group category listed below:
 - 1) Family Group, Federal (FG) 30
 - 2) Family Group, non-Federal (FG) 32
 - 3) Unemployed, Federal (U) 35
 - 4) Unemployed, non-Federal (U) 33
 - 5) Foster Care, Federal (FC) 42
 - 6) Foster Care, non-Federal (FC) 40
 - 7) Emergency Assistance (FC) 43
 - 8) Emergency Assistance (U) 06

- o If a County does not have any collections to report in a specific aid group category, a claim indicating "zero" must be submitted.

- o Alpha characters have been added in the upper left hand corner of Section A, Column 4, Lines 1 through 5. In addition, alpha characters have been added to Section B, Lines 1 through 3. The alpha characters will be used by DSS's Data Processing and Statistical Services Bureau to aid in data abstraction for the quarterly/annual publications of the Child Support Management Information System (CSMIS).

- o Section D, Incentive Computation, has been revised to accurately compute State and Federal AFDC/non-AFDC incentive payments.
 - Non-Federal (FG, U, and FC) collections are eligible for State incentive payments.

 - Non-Federal FC collections continue to be eligible for annual State incentive payments when the total collections exceed a base of \$3,750,000.

 - Federal AFDC (FG, U, and FC) collections will continue to be eligible for State incentive payments.

 - Non-Federal (FG, U, and FC) collections are eligible for non-AFDC Federal incentive payments.

 - Federal AFDC (FG, U, and FC) collections will continue to be eligible for Federal AFDC incentive payments.

- o Disregard will continue to be paid on current support collections for aid cases (both Federal and non-Federal). Foster Care cases, however, are not eligible for disregard.

CS 801

- o References to aid categories (i.e., non-Federal FC, Unassigned, Emergency Assistance FC and Emergency Assistance) have been deleted on the CS 801's. The State case number is sufficient to identify the aid category.
- o Counties are reminded that all CS 801's are kept at the County level for future State and/or Federal audit purposes and not submitted to DSS as supporting documentation for the CS 800. A County-generated CS 800 reconciliation or the two forms CS 801A and CS 801B must be used to support the distributed collection amounts reported on the CS 800.

CS 801A/CS 801B

- o Separate lines have been added to break-out Child Support payments for Federal and non-Federal FG and U cases.
- o The size of the forms have been reduced from legal size (8 1/2" x 14") to letter size (8 1/2" x 11") for easier handling and storage.

Other Child Support Program Reports

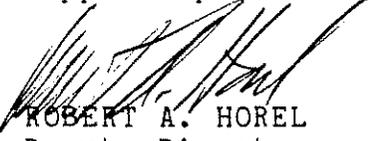
- o Child support collections, obligations, and/or case/status counts for non-Federal FG and U cases must be reported as non-AFDC on the Child/Spousal Support Collections Summary Report (CS 820), Monthly Accounts Receivable Report (CS 825A), Annual Point In Time Report of Counts (CS 825B), and the Monthly Statistical Report on Child Support Enforcement Activities (CS 850).
- o Child support collections, obligations, and/or case/status counts for Federal AFDC FG and U cases will continue to be reported as AFDC on the CS 820, CS 825A, CS 825B and the CS 850.
- o Non-Federal FC will continue to be reported as non-AFDC on the CS 820, CS 825A, CS 825B, and the CS 850.
- o Federal Foster Care, EA-FC and EA-U will continue to be reported as AFDC on the CS 820, CS 825A, CS 825B, and the CS 850.

Ordering Forms

Counties may order the revised CS 800, CS 801, and CS 801A forms immediately. The CS 801B, however, will not be available for order until approximately May 23, 1988. The revised forms may be ordered by completing a GEN 727B and sending it to:

DSS Warehouse
P.O. Box 22329
Sacramento, CA 95822

If you have any questions please contact your County's Child Support Operations Analyst at (916) 322-6384.



ROBERT A. HOREL
Deputy Director
Welfare Program Division

Attachment

SUMMARY REPORT OF CHILD AND SPOUSAL SUPPORT PAYMENTS

(Round all figures to the nearest dollar.)

- | | |
|--|---|
| <input type="checkbox"/> Family Group (FG) Federal | <input type="checkbox"/> Foster Care (FC) Federal |
| <input type="checkbox"/> Family Group (FG) Non-Federal | <input type="checkbox"/> Foster Care (FC) Non-Federal |
| <input type="checkbox"/> Unemployed (U) Federal | <input type="checkbox"/> Emergency Assistance (EA) (FC) |
| <input type="checkbox"/> Unemployed (U) Non-Federal | <input type="checkbox"/> Emergency Assistance (EA) (U) |

FOR STATE USE			
<input type="checkbox"/> USE	<input type="checkbox"/> COUNTY WELFARE	<input type="checkbox"/> COUNTY AUDITOR	<input type="checkbox"/> DISTRICT ATTORNEY
COUNTY CODE			
MONTH			

COUNTY	MONTH YEAR	PREPARED BY	PHONE
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A. COLLECTIONS AND DISBURSEMENT	COLUMN 1 INTRACOUNTY		COLUMN 2 INTERCOUNTY		COLUMN 3 INTERSTATE		COLUMN 4 TOTAL Columns 1 thru 3	
	Distribution	Case Count	Distribution	Case Count	Distribution	Case Count		
1. Amount collected for disbursement							a	b
2. Disregard remitted to family							c	d
3. Pass-on remitted to family							e	f
4. Excess remitted to family							g	h
5. Total recoupment							i	

B. RECOUPMENT - CURRENT AND PRIOR

1. Current	j	(CS 801)
2. Prior	k	(CS 801)
3. Total Recoupment	l	(Column 4, Line 5)

TO BE COMPLETED AT COUNTY OPTION

C. REPAYMENT COMPUTATION

1. Recoupment only (Column 4, Line A5 x Recoupment Ratios)

FEDERAL	STATE	COUNTY	TOTAL (Columns 1 thru 3)

D. INCENTIVE COMPUTATION

- Section A, Line 1 x Federal AFDC Incentive (Federal FG, U, FC and EA programs)
- Section A, Line 1 x State AFDC Incentive (Federal FG, U, FC, EA and Non-Federal FG and U programs)
- Section A, Line 1 x Federal Non-AFDC Incentive (Non-Federal FG, U and FC programs)

For Claiming County (Column 1 + Column 3)	To Collecting County (Column 2)

I HEREBY CERTIFY, under penalty of perjury, that I am the official responsible for the distribution of AFDC Child Support Collections in and for aforesaid county; that I have not violated any of the provisions of Sections 1090 to 1096, inclusive, of the Government Code; that the distribution of child support collections reflected herein have been made in accordance with all provisions of the Welfare and Institutions Code and the rules and regulations of the State Department of Social Services.

I HEREBY CERTIFY, under penalty of perjury, that I am the officer in aforesaid county responsible for the examination and settlement of accounts; that I have not violated any of the provisions of Sections 1090 to 1096, inclusive, of the Government Code; that the amounts reflected herein are in accordance with authorizations for the Child Support Enforcement Program made by the county; that said amounts correctly reflect proper distribution and that warrants therefore have been issued according to law and the rules and regulations of the State Department of Social Services.

SIGNATURE OF COUNTY OR DISTRICT ATTORNEY

DATE

SIGNATURE OF COUNTY AUDITOR OR CONTROLLER

DATE

SUMMARY CS 800 RECONCILIATION — INTRACOUNTY/INTERSTATE

					COUNTY	MONTH YEAR	
	AMOUNT COLLECTED FOR DIBURSEMENT	DISREGARD	PASS-ON	EXCESS	TOTAL RECOUPMENT	TOTAL RECOUPMENT CURRENT	PRIOR
INTRACOUNTY							
Family Group (FG) Federal							
Family Group (FG) Non-Federal							
Unemployed (U) Federal							
Unemployed (U) Non-Federal							
Foster Care (FC) Federal							
Foster Care (FC) Non-Federal							
Emergency Assistance (EA) (FC)							
Emergency Assistance (EA) (U)							
INTERSTATE							
Family Group (FG) Federal							
Family Group (FG) Non-Federal							
Unemployed (U) Federal							
Unemployed (U) Non-Federal							
Foster Care (FC) Federal							
Foster Care (FC) Non-Federal							
Emergency Assistance (EA) (FC)							
Emergency Assistance (EA) (U)							

SAMPLE

