

DEPARTMENT OF SOCIAL SERVICES

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May 20, 1987

ALL-COUNTY LETTER NO. 87-74

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: Mandatory Registration and Employment and Employment-Directed
Education/Training Requirements for Nonprimary Wage Earners (RDP, RCA)

This letter is to provide County Welfare Departments (CWDs) with implementation instructions for mandatory referral of refugee nonprimary wage earners to the Central Intake Units (CIUs) for registration and employment and employment-directed education/training requirements.

New regulations, which became effective March 20, 1987, repeal MPP Section 69-208.4j. This section exempted the caretaker parent or other relative of a child when one parent in the Family Budget Unit was registered and had not refused to participate in an employment-directed education/training program or to accept employment with good cause.

As this exemption no longer exists, the parent or other caretaker relative, unless otherwise exempt, must register and participate in training or an employment-directed education/training program or accept an appropriate job offer even though the nonexempt parent or other nonexempt adult is registered and participating in an employment-directed education/training program or is employed.

County welfare departments must comply with the repeal of Section 69-208.4j by performing a 100 percent case review of their RDP-U and RCA family-type caseloads.

The CWD shall take steps to notify nonexempt refugees that the nonprimary wage earner must register with the CIU in order to sustain their eligibility for cash assistance. (It is not necessary for the CWD to notify refugees who are already exempt due to reasons such as having a child under six, incapacitation, etc.)

Additionally, a face-to-face interview must be scheduled with the refugee caretaker relative parent to present him/her with all the requirements of the RDP/RCA and consequences of noncooperation/nonparticipation. During the interview a Central Intake Referral/Notification Form (RS 3) will be completed to refer the nonexempt caretaker relative or parent to the CIU for employment and training registration purposes. The CWD shall note on the RS 3 in the Comments Section, #13, when a nonprimary wage earner is being referred. The clients must return the completed certified RS 3 forms to the CWD within a maximum of 10 days of receipt.

There will be a 90-day implementation period for this process effective with the date of this letter. Complete notification and registration must be documented in each case folder.

If there are any questions regarding the policy instructions contained in this ACL, please contact Mr. Don Horel, Chief, Policy Unit, Refugee Support Management Bureau, at (916) 323-2131.



CARL B. WILLIAMS
Deputy Director
Employment and Community Services

Attachment

cc: Dr. Sharon Fujii
CWDA