

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



April 15, 1987

ALL-COUNTY LETTER NO. 87-53

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY FISCAL OFFICERS
ALL COUNTY AUDITORS
ALL COUNTY ADMINISTRATIVE SERVICES OFFICERS

SUBJECT: WORKER'S COMPENSATION - GREATER AVENUES FOR INDEPENDENCE
(GAIN) PROGRAM

This is to provide revised claiming instructions for the costs of worker's compensation insurance provided for participants in GAIN Preemployment Preparation, Grant Diversion, or OJT assignments. Previously, counties were advised to claim these costs as an allocable support cost on the DFA 325.1, Expenditure Schedule and Certification. Effective immediately, these costs are to be claimed as a direct cost to the appropriate component on the DFA 325.1B, Direct Costs Detail Schedule, in Column 6 - operating costs. If the insurance is included as a cost of a contract for training services, the cost is claimed as a purchase of services, Column 8, identified to the component.

In order to assure the budgeting process is aligned with the claiming process, the instructions which transmitted the revised budget proposal forms on December 1, 1986 must be revised. Page 3 of the DFA 328.14 (Section III, Subsection I - Ongoing Program Budget, CWD Overhead, Other Operating) requests information on worker's compensation for GAIN participants. These lines should not be used by any counties. Instead, all worker's compensation for GAIN participants should be entered on the DFA 328.12, Part 3 (Section III, Subsection IV - GAIN Component, Page Two). All worker's compensation for GAIN participants will be budgeted as a direct charge to the appropriate component.

If you have any questions concerning claiming, please contact the Fiscal Policy and Procedures Bureau at (916) 445-7046 or ATSS (8) 485-7046; for questions concerning the budget proposal, please contact the County Administrative Expense Control Bureau at (916) 322-5802 or ATSS (8) 492-5802.


ROBERT L. GARCIA
Acting Deputy Director
Administration

cc: CWDA