

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814
(916) 322-2214



July 29, 1987

ALL-COUNTY LETTER NO. 87-103

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: REFUGEE NOTICE OF ACTION (NOA) FORMS AND MESSAGES

The purpose of this letter is to provide information to the County Welfare Departments (CWDs) on the current approved Notice of Action (NOA) forms and messages to be used for refugee-specific actions.

Refugee NOA forms and messages were included in the AFDC NOA Handbook distributed to counties in February and March of 1987.

All NOA forms (new and redesigned) with a revision date of 5/87 which were included in the Handbook meet the Turner standard and were mandated for county use as of May 1, 1987.

The most commonly used NOA forms for refugee programs were the NA 290(2/82) and the NA 291(12/83). The NA 290(8/82) has been replaced by the NA 290(5/87) which is to be used for actions that do not require either eligibility or budget computations.

The NA 291(12/83) has been replaced by the NA 200(5/87) and the NA 210(5/87). The NA 200(5/87) displays a budget or grant computation and must be used to report change and approval actions. The NA 210(5/87) displays the net income eligibility computation and must be used to report deny, discontinue, and suspend actions caused by net income ineligibility.

Counties are advised to immediately place the messages written for AFDC, RDP, and RCA clients on the appropriate NOA form. Each Handbook page shows the action the message reports, the NOA form on which the message must be placed to produce a complete NOA, and other pertinent information.

If you have any questions regarding Refugee NOA forms and messages, please contact Ms. Judy Eastburn of the Refugee Support Management Bureau, at (915) 322-0601. For questions regarding AFDC NOA forms and messages, please contact Ms. Doris Keller of the AFDC and Food Stamp Policy Implementation Bureau, at (916) 324-2016.


ROBERT A. HOREL
Deputy Director
Welfare Program Division

cc: Dr. Sharon Fujii
CWDA