

DEPARTMENT OF SOCIAL SERVICES
744 P Street, Sacramento, CA 95814
(916) 322-2191



December 18, 1984

ALL-COUNTY LETTER NO. 84-129

TO: ALL COUNTY WELFARE DIRECTORS
(SPECIAL ATTENTION TO DIRECTORS OF LOS ANGELES, ORANGE,
SAN BERNARDINO, SAN MATEO, SANTA CLARA AND SOLANO COUNTIES.)

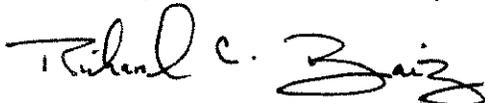
SUBJECT: MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF SOCIAL
SERVICES (DSS) AND THE AMERICAN RED CROSS (ARC) RELATING TO
THE CALIFORNIA EMERGENCY REPATRIATION PROGRAM (CERP).

REFERENCES: National Emergency Repatriation Plan (NERP) and the California
Emergency Repatriation Plan and All-County Letter No. 84-103
(October 5, 1984).

As required by the above indicated plans, the DSS and the Western Operations Headquarters of the American Red Cross have entered into a Memorandum of Understanding (MOU) relative to the implementation when indicated, of the CERP. The DSS has forwarded copies thereof to the Governor's Office of Emergency Services for the use of county and State emergency response organizations, and the ARC has advised that they will circularize their California chapters and other organizational entities.

County Welfare Departments should attach copies of the enclosed MOU to the CERP and be guided thereby.

Any comments or questions should be directed to Mr. C.H. Ostby, Coordinator, Emergency Welfare Services, at the above address or phone number.


RICHARD C. BAIZ, Deputy Director
Government and Community Relations

Enclosure

cc: CWDA

1957 2 1 1007

Memorandum of Understanding
Between
The American Red Cross
and
The California State Department of Social Services
in
Emergency Repatriation Situations

I. PURPOSE

This Memorandum of Understanding is between the American Red Cross (ARC) and the California State Department of Social Services (hereinafter referred to as the DSS). It explains the roles of the ARC and the DSS as well as ARC chapters in California and county welfare departments in the emergency repatriation of U.S. citizens and dependents as well as other categories specified in the California Emergency Repatriation Plan (ERP) during such situations of peril or danger as may be indicated by the U.S. Department of State as being existent in foreign countries. Coordinated planning and joint effort by the ARC and its chapters within California with the DSS and county welfare departments are essential for the delivery of services in any such situations.

II. ORGANIZATION

A. DSS

The DSS is that arm of state government which has been charged by the Office of Family Assistance/Social Security Administration (OFA/SSA) and by the Governor's Office of Emergency Services (OES), together with the county welfare departments and other state and county agencies, with the implementation of the National Emergency Repatriation Program in California. Authority for the DSS to act in indicated repatriation situations is delineated in the agreement between the DSS and OFA/SSA. As stated in the California Welfare and Institutions Code: "The department (DSS) is hereby designated as the single state agency with full power to supervise every phase of the administration of public social services...for which grants-in-aid are received from the United States Government or made by the state in order to secure full compliance with applicable provisions of state and federal laws."

Further: "The department (DSS) may act as the agent or representative of or cooperate with the Federal Government in any matter within the scope of the function of the department, for the administration of federal funds granted to this state or for any other purpose in furtherance of those functions."

B. ARC

The Western Operations Headquarters of the ARC is located in Burlingame, California. This office provides administrative and

field services direction to the ARC chapters within its area which includes California. Pursuant to 36 USC-5, the ARC is mandated to undertake activities for the purpose of mitigating suffering caused by natural disasters and other emergencies. This responsibility has been restated in the Federal Disaster Relief Act of 1974 (P.L. 93-288), and recognized in the Statement of Operational Relationships of October 26, 1979, between the ARC and OES, and in the Memorandum of Understanding of October 20, 1982, between the ARC and the DSS.

III. RESPONSIBILITIES

A. DSS

In times of emergency, state government has the primary responsibility for emergency activities within a state. Acting on behalf of the Governor, a designated state agency has responsibility for coordinating state and local planning to any kind of an emergency. In California, the primary state emergency coordinating agency is OES. Pursuant to the California Emergency Services Act, primary responsibility for the development of a detailed plan for emergency repatriation which will constitute an addendum to the California Emergency Plan, has been assigned to the DSS.

The DSS ERP includes provision for the following services: liaison and coordination with federal agencies at ports of entry; reception and registration of repatriates; arrangements for onward transportation of repatriates; and, where necessary, offering any or all of the following services - either directly, or as pre-arranged by other agencies: feeding, temporary shelter, first aid and medical care, care of unaccompanied minors, essential clothing, reunification of family members separated in the emergency, information and inquiry services, counseling, communication services, and special assistance for children and aged or disabled persons.

B. ARC

The ARC gives administrative and technical supervision and guidance to chapters and other sector units within California and maintains financial control of its organization. Chapters are responsible for all local ARC activities within their territories subject to the policies and regulations of the national corporation.

In an emergency repatriation situation the ARC through its local chapters may assist government at all levels in providing emergency welfare services. The ARC shall assist the DSS in implementation of the ERP based on a request for such from the DSS and to the extent resources are available. Services to be provided by the ARC are those currently defined by the ARC Disaster Services Program and may include congregate care center management, mobile and fixed feeding, and first aid. Other services and training may be provided, subject to available resources and the approval of the Western Operations

Headquarters. All Red Cross assistance will be provided in a uniform, nondiscriminatory manner, and is provided as an outright gift.

IV. COOPERATION

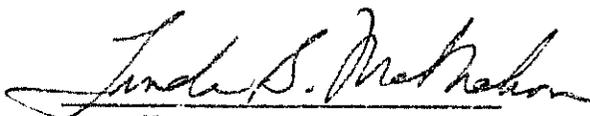
Both the DSS and the ARC shall encourage staff and state and/or local counterpart agencies to work together for the coordination and provision of services for repatriates. County welfare departments and ARC chapters should develop formal written agreements which specify cooperative arrangements and the services each sector will provide.

V. FINANCIAL REIMBURSEMENT

Subject to the availability of funds, OFA/SSA will reimburse the ARC for the cost of all services provided in an ERP operation. Such reimbursement shall be made directly to the ARC National Headquarters, Washington, D.C., upon submission by the ARC of suitable documentation of expenses incurred. Therefore, ARC chapters will not directly seek reimbursement from the State of California for costs for the provision of services during and subsequent to a repatriation operation. ARC chapters and the Western Operations Headquarters will subscribe to national procedures and regulations of the Red Cross Disaster Services in matters relating to financial and administrative authorities.

VI. OTHER PROVISIONS

- A. This Memorandum of Understanding shall become effective on the date of the most recent signature below and shall remain in effect until 30 days after each party gives notice to the other party that it desires to terminate or modify the agreement.



Name

Director

Title

September 7, 1984

Date



Name

Vicepresident/General Manager

Title

September 7, 1984

Date