

DEPARTMENT OF SOCIAL SERVICES
744 P Street, Sacramento, CA 95814
(916) 323-0267



March 8, 1983

ALL-COUNTY LETTER NO. 83-16

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY FISCAL OFFICERS
ALL COUNTY AUDITORS
ALL COUNTY ADMINISTRATIVE SERVICES OFFICERS

SUBJECT: ASSISTANCE CLAIMING INSTRUCTIONS FOR COURT ORDERED RETROACTIVE
ASSISTANCE PAYMENTS

REFERENCE:

According to the Budget Act of 1982 (FY 1982/83) specific court-ordered retroactive payments issued to AFDC-FG/U and FC recipients during FY 1982/83 will be funded by a separate appropriation of state funds and a separate transfer of federal funds. Should regulations implementing the orders in Lowry vs. Woods, Green vs. Obledo and Farias vs. Woods become effective and payments be made during FY 1982/83 it will be necessary to claim such payments separately from other aid payments.

Because of the separate funding, the court-ordered retroactive payments (both current month supplemental payments and prior month supplemental payments) must be identified in the payrolls and subtotaled in a separate amount. The recommended code for retroactive court-ordered payments is Z. If your system cannot accommodate this coding, a memo must accompany the appropriate Summary Report advising of the code (manually entered or otherwise) used by your county.

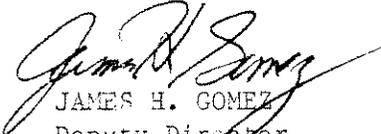
If the retroactive payment is for more than one month, one warrant may be issued for the total amount. Such warrant shall then be reported on the payroll, with the proper amounts identified to the individual month and year.

As this is a one-time requirement, the Summary Reports of Assistance Expenditures for AFDC-FG/U, AFDC-FC Federal and AFDC-FC Nonfederal will not be revised to provide a claiming mechanism to separately identify the federal and state shares of these payments. Instead, all payments made in compliance with each of these court orders shall be claimed on a separate Summary Report for the month in which payments are made. As an example, if payment in compliance with Green vs. Obledo were to be issued in June 1983, one Summary Report for all other regular AFDC FG/U transactions would be submitted as usual and a second Summary Report would be submitted claiming only the court-ordered retroactive payments. The total aid paid as claimed on the two Summary Reports must equal the total aid substantiated in the accompanying payroll. You would type on the top of the second Summary Report "Retroactive

Supplemental Payments Issued in Compliance with (the name of the applicable court orders). The federal ratio as developed on the first AFDC-FG/U Summary Report will be used to compute the participating shares on the second Summary Report.

Although the separate appropriation for retroactive payments is applicable only to FY 1982-83, it may also be necessary to separately claim payments made pursuant to the specific court orders listed above or other court orders in the future. Thus, you are advised to be prepared to submit claims in accordance with these instructions for both this year and next year. You will be advised of which court-ordered retroactive payments are subject to these provisions and any other changes which affect this process.

If you should have any questions, please call Willa Wallen at (916) 323-0267 or ATSS (8) 473-0267.


JAMES H. GOMEZ
Deputy Director
Administration

cc: CWDA