

DEPARTMENT OF SOCIAL SERVICES
744 P Street, Sacramento, CA 95814



January 28, 1983

ALL COUNTY LETTER NO. 83-05

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY AUDITORS
ALL COUNTY FISCAL OFFICERS,
ALL COUNTY ADMINISTRATIVE SERVICES OFFICERS

SUBJECT: ASSISTANCE CLAIMING INSTRUCTIONS - TITLE IV-E AFDC-FOSTER CARE
AND EMERGENCY ASSISTANCE-FOSTER CARE INCLUDING THE REFUGEE AND
CUBAN/HAITIAN ENTRANT COMPONENTS OF BOTH PROGRAMS

REFERENCE: ALL COUNTY LETTERS 82-103; 82-115; 82-126 and ALL COUNTY
INFORMATION NOTICE I-131-82

The purpose of this letter is to provide Assistance claiming instructions for Title IV-E AFDC-Foster Care (AFDC-FC) and Emergency Assistance-Foster Care (EA-FC) including the Refugee and Cuban/Haitian Entrant components of both programs.

As you were advised in All-County Letter 82-103, Chapter 977, Statutes of 1982 (AB 2695) amended specific foster care funding provisions. The amendments pertain to social worker activities not eligible for federal funding and other cost elements within the foster care rate (i.e., medical diagnosis and treatment, education costs, etc.) which are not eligible for federal or state funding. EA-FC and AFDC-FC payments currently made to time eligible Refugees and Cuban/Haitian Entrants may include these unallowable elements in the foster care rate. This letter provides claiming instructions for such costs. This letter also provides clarification of requirements regarding the submittal of the AFDC-Foster Care Facility Expenditure Statements (CA 800A FC.1) and (CA 800 FC.1).

1. Emergency Assistance - Foster Care

With the exception of social worker activities, the funding provisions for Title IV-E AFDC-FC are also applicable to EA-FC. Therefore, unallowable costs must be excluded from both federal and state funding. Since EA provides for social worker expenditures as an allowable component for federal financial participation (FFP), such costs shall be eligible for federal and state reimbursement.

Accordingly, it has been necessary to revise the Summary Report of Assistance Expenditures - Emergency Assistance-Foster Care (SOC 800). The revised form SOC 800 (1/83) will be sent to the counties under separate cover.

Please note the following changes and procedures:

A. Line 13 has been added to provide a method of deleting the amounts

or costs currently included in foster care rates which are not allowable for reimbursement from federal or state funds in accordance with MPP Section 11-225.312 (excluding social worker activities).

- B. Line 14 is to be used to report the nonfederal share of increases to payment rates not reimbursable from state funds in accordance with EAS Manual Section 11-300. However, should the facility rates include unallowable costs as indicated above and reported on Line 14, only the nonfederal share of that portion of the nonreimbursable rate increase which exceeds the unallowable costs within the payments to that facility should be reported on this line.
- C. Until the county receives the revised form, it will be necessary for the county to make the following changes:
1. Add a block under Line 12A. Label it 12.1. Enter the amount not reimbursable from federal and state funds in this block.
 2. Compute federal share as follows: Line 12B minus Line 12.1 x .50.
 3. Compute state share as follows: Line 12B minus Line 12.1 minus 13A minus Line 13D x .95.
 4. Compute county share as follows: Line 12B minus Line 13D minus Line 13E.
- D. In addition to the substantiation required in MPP Section 25-750, Form CA 800 FC.1 (Fed) (9/82) (AFDC-Foster Care Facility Expenditure Statement) is to be submitted with the EA-FC summary document. The form is being revised to include two boxes in the top right hand corner. One box will read AFDC-FC, the second will read EA-FC. This will enable the county to utilize one form for the two programs. Until the revised form is received by the county, the current form should clearly be identified as AFDC-FC or EA-FC.

As stated in All County Letter No. 82-126, the AFDC-Foster Care Facility Expenditure Statement will be revised to expand instruction number 8. Please refer to that All County Letter and follow those instructions when completing this form for EA.

This form provides a summary of all EA-FC payments which include unallowable amounts for federal and/or state participation. On the payroll, it will be necessary to identify payments that include unallowable amounts with an alpha identification code E, or other SDSS approved code. Please note that cases coded E should be reflected in Lines 1, 2, and 4 on the CA 800 FC.1 (Fed). The nonfederal share of increases to foster care payment rates not reimbursable from state funds should continue to be identified in the current manner.

One AFDC-Foster Care Facility Expenditure Statement should be submitted for each facility in which the foster care rate included unallowable costs.

For those facilities that have more than one level of care, it will be necessary to submit one form for each level of care in which unallowable costs are included in the rate. Counties must submit these statements for each month subsequent to September 30, 1982.

2. Refugee and Cuban/Haitian Entrant Foster Care Costs (excluding Unaccompanied Minors)

The funding policies applicable to Title IV-E AFDC-FC and Title IV-A EA-FC are also applicable to the Refugee and Cuban/Haitian components of both programs. Therefore, effective October 1, 1982 costs of medical diagnosis and treatment services, education costs, etc. (refer to ACIN-I-131-82) are not allowable for federal or state reimbursement. In addition, specific social worker activities included in the Refugee and Cuban/Haitian Entrant components of the AFDC-FC payments are not eligible for FFP. (Social worker activities remain eligible for state financial participation per ACL 82-115.) Social worker activities that are included in the EA-FC and the Refugee and Cuban/Haitian Entrant components of such payments are eligible for FFP. Thus, the following changes are applicable:

- A. DFA 843 (4/81) Federal Funds Claimable Based on the Expenditures for Refugee Resettlement and Cuban/Haitian Entrant Recipients in Receipt of Nonfederal AFDC-FC.

Lines 1 and 5 - Enter the net expenditures (total expenditures minus unallowable social worker activity costs and other unallowable costs).

- B. DFA 847 (1/81) Additional Federal Funds Claimable Based on the Nonfederal Share of Expenditures for Refugee Resettlement and Cuban/Haitian Entrant Recipients in Receipt of Federal AFDC-FC.

Lines 1 and 7 - Enter the net expenditures (total expenditures minus unallowable social worker activity costs and other unallowable costs).

- C. DFA 863A (10/82) Additional Federal Funds Claimable Based on the Nonfederal Share of Expenditures for Refugee Resettlement and Cuban/Haitian Entrant Recipients in Receipt of Emergency Assistance-Foster Care.

Lines 1 and 4 - Enter the net expenditures (total expenditures minus unallowable costs only). Net expenditures should include social worker activities.

- D. Please note that all adjustments subsequent to September 1982, should be reflected on the current DFA 843, DFA 847 and DFA 863A. Please note on the current form the time period of the retroactive adjustment.

3. AFDC-Foster Care Facility Expenditures Reports-CA 800 FC.1 (Fed) and CA 800A-FC.1 (Nonfed)

It has come to our attention that counties have been unable to obtain

social worker activities and other unallowable cost data from the foster care providers on a timely basis. Thus, a time extension has been granted to counties until the month of March 1983 for submission of these forms.

Adjustments to the FC claim due to SDSS the eighth working day in March should be completed as follows:

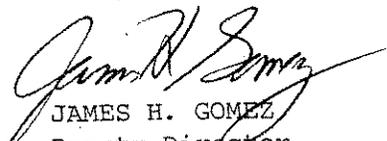
- A. AFDC-Foster Care Facility Expenditure Statements must be submitted for each month beginning October 1, 1982 through current. Please do not submit statements for those facilities in which there are not any unallowable costs or social worker activity included in the rate.
- B. The total expenditures extracted from the AFDC-Foster Care Facility Expenditure Statements must be applied to the current month CA 800 FC (Fed) (9/82) (Summary Report of Assistance Expenditures-Federal Children in Foster Family Homes and Institutions) and CA 800 FC (Nonfederal) (9/82) (Summary Report of Assistance Expenditures Nonfederal Children in Foster Family Homes and Institutions).

The time frame of March 1983, for submission of the AFDC-Foster Care Facility Expenditure Reports also applies to the adjustments for EA-FC and the Refugee and Cuban/Haitian Entrant components of both AFDC-FC and EA-FC.

If a facility has actual allowable costs above the current rate of reimbursement, the allowable costs that have not been reimbursed, should be substituted for social worker costs and other costs not eligible for federal or state participation.

In these instances, when the full rate is eligible for federal and state reimbursement, it is not necessary to submit the CA 800 FC.1 or CA 800A FC.1.

If there are any questions in regard to this letter, please contact Cheryl Adamo-Woolman at ATSS 473-0282; (916) 323-0282 or Betts Smith at ATSS 473-0268; (916) 323-0268.


 JAMES H. GOMEZ
 Deputy Director
 Administration

cc: CWDA