

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814
916/322-5802



November 13, 1981

ALL-COUNTY LETTER NO. 81-114

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY WELFARE AUDITORS
ALL COUNTY WELFARE FISCAL OFFICERS
ALL COUNTY WELFARE ADMINISTRATIVE SERVICE OFFICERS

SUBJECT: \$1 MILLION RESPITE DAY CARE REALLOCATION, FISCAL YEAR 1981/82

REFERENCE: ACL 81-81 AND ACL 81-103

The Respite Child Care Agreement between the Department of Social Services and the Department of Education received final approval; one million dollars are now available to cover costs incurred by counties during the period of July 1, 1981 to June 30, 1982.

The attached allocation provides each county with the lower of the tentative allocations provided in All-County Letter No. 81-81 or the amount indicated on the certificate of need; in addition, those counties who requested more than their original tentative allocation received a share of all the remaining funds based on county population 0-17 years of age.

A copy of the agreement as finally executed is attached. This agreement contains information counties should review, such as maximum hourly rates and a limit on use to children from infancy up to age 14. Additionally, information may be obtained from ACL No. 81-81 and ACL No. 81-103. ACL No. 81-103, dated September 28, 1981, provided counties with appropriate fiscal claiming instructions for this respite day care funding. Because the Social Services Time Study (DFA 46) has been revised effective with the October-September 1981 quarter, counties are instructed to charge time spent for the arrangement of this respite day care to Line D, Protective Services for Children, on the DFA 46. All other claiming instructions remain in effect.

If there are any questions on your allocation, please contact Carolyn Moore at 916/322-5802. If there are program related questions, please contact your county's program management consultant at 916/445-7653.

Sincerely,

A handwritten signature in cursive script, appearing to read "Claude E. Finn".

CLAUDE E. FINN
Deputy Director
Administration

Attachments

cc: CWDA

Reallocation

| RESPITE CARE COUNTIES FY 81/82 | ALLOCATION | | | | |
|--------------------------------------|------------|--|--|--|--|
| ALAMEDA | 48,350 | | | | |
| ALPINE | 2,000 | | | | |
| AMADOR | 2,000 | | | | |
| BUTTE | 4,973 | | | | |
| CALAVERAS | 2,000 | | | | |
| COLUSA | 0 | | | | |
| CONTRA COSTA | 30,247 | | | | |
| DEL NORTE | 2,000 | | | | |
| EL DORADO | 3,903 | | | | |
| FRESNO | 25,774 | | | | |
| GLENN | 2,000 | | | | |
| HUMBOLDT | 4,502 | | | | |
| IMPERIAL | 5,717 | | | | |
| INYO | 2,000 | | | | |
| KERN | 19,951 | | | | |
| KINGS | 0 | | | | |
| LAKE | 2,000 | | | | |
| LASSEN | 0 | | | | |
| LOS ANGELES | 303,885 | | | | |
| MADERA | 3,034 | | | | |
| MARIN | 8,739 | | | | |
| MARIPOSA | 2,000 | | | | |
| MENDOCINO | 2,500 | | | | |
| MERCED | 6,490 | | | | |
| MODOC | 2,000 | | | | |
| MONO | 0 | | | | |
| MONTEREY | 12,058 | | | | |
| NAPA | 3,571 | | | | |
| NEVADA | 0 | | | | |
| ORANGE | 81,744 | | | | |
| PLACER | 5,146 | | | | |
| PLUMAS | 2,000 | | | | |
| RIVERSIDE | 30,953 | | | | |
| SACRAMENTO | 35,469 | | | | |
| SAN BENITO | 2,000 | | | | |
| SAN BERNARDINO | 42,949 | | | | |
| SAN DIEGO | 83,895 | | | | |
| SAN FRANCISCO | 19,960 | | | | |
| SAN JOAQUIN | 0 | | | | |
| SAN LUIS OBISPO | 5,088 | | | | |
| SAN MATEO | 21,596 | | | | |
| SANTA BARBARA | 12,671 | | | | |
| SANTA CLARA | 50,000 | | | | |
| SANTA CRUZ | 7,596 | | | | |
| SHASTA | 5,021 | | | | |
| SIERRA | 0 | | | | |
| SISKIYOU | 2,000 | | | | |
| SOLANO | 10,445 | | | | |
| SONOMA | 11,654 | | | | |
| STANISLAUS | 12,293 | | | | |
| SUTTER | 2,331 | | | | |
| TEHAMA | 2,000 | | | | |
| TRINITY | 2,000 | | | | |
| TULARE | 12,106 | | | | |
| TUOLUMNE | 2,000 | | | | |
| VENTURA | 28,147 | | | | |
| YOLO | 4,397 | | | | |
| YUBA | 2,433 | | | | |
| GRAND TOTAL | 1,000,000 | | | | |

INTERAGENCY AGREEMENT

STANDARD FORM NO. 6376

THIS AGREEMENT is entered into this 1st day of March, 19 81, by and between the undersigned State Agencies:

(Set forth services, materials, or equipment to be furnished, or work to be performed, and by whom, time for performance including the terms, date of commencement and date of completion, and provision for payment per 1212.1-1212.2 and 8760-8760.2 SAM.)

Number: 967
 Distribution:
 Agency providing services
 Agency receiving services
 Department of General Services
 (unless exempt from review)
 Controller

This Agreement is entered into by and between the Department of Education, hereinafter referred to as DOE, and the Department of Social Services, hereinafter referred to as DSS, to provide one time only funding which shall be used by County Welfare Departments to provide or contract for the provision of child day care for children in need of protective services and for whom subsidized child care is not available.

A. Definitions

As used in this Agreement:

1. Child Care - direct care, supervision and guidance for children in need of protective services, from infancy up to age fourteen, and which provides periodic ongoing respite for the parents or caretakers for any part of a day less than 24 hours.
2. Children in Need of Protective Services - those children at risk of abuse, neglect, or exploitation and who are identified as such in a written referral from a legal, medical or social service agency.
3. Certified Child - means a child who is determined to be eligible for child day care without regard to income when referred from protective services in accordance with the relevant state laws, regulations, and criteria set forth in this Agreement.

| | | | |
|--|--|---|------------------|
| NAME OF STATE AGENCY Department of Education | | NAME OF STATE AGENCY Department of Social Services | |
| CALLED ABOVE (SHORT NAME) DOE | | CALLED ABOVE (SHORT NAME) DSS | |
| AUTHORIZED SIGNATURE | | AUTHORIZED SIGNATURE David A. Mullins | |
| TITLE William D. Whiteneck, Deputy Superintendent for Administration | | TITLE | |
| (Continued on _____ sheets which are hereby attached and made a part hereof) | | | |
| DEPARTMENT OF GENERAL SERVICES USE ONLY | AMOUNT ENCUMBERED \$ 1,000,000.00 | APPROPRIATION General Fund | |
| | UNENCUMBERED BALANCE \$ Funds Available | ITEM 340-03 | CHAPTER 510 |
| | ADJ. INCREASING ENCUMBRANCE \$ | FUNCTION 03315-9998 | STATUTES 1980 |
| | ADJ. DECREASING ENCUMBRANCE \$ | LINE ITEM ALLOTMENT 300 | FSCA 198 |
| I Hereby Certify upon my own personal knowledge that budgeted funds are available for this encumbrance. | | | |
| SIGNATURE OF ACCOUNTING OFFICER | | DATE JUN 23 1981 | |
| I hereby Certify that all conditions for exemption set forth in State Administrative Manual Section 1, have been complied with and this document <input type="checkbox"/> is exempt <input checked="" type="checkbox"/> is not exempt from review by the Department. | | | |
| SIGNATURE OFFICER SIGNING ON BEHALF OF OTHER AGENCY | | DATE | |

Handwritten notes and signatures:
 [Signature]
 [Signature]
 JUN 23 1981

APPROVED BY [Signature]

B. DSS Responsibilities

DSS shall:

1. Inform County Welfare Departments of the funds available pursuant to this Agreement and the method of reimbursement.
2. Require that County Welfare Departments provide or purchase child day care services for all children identified as "children in need of protective services", for whom funds are available under this Agreement.
3. Insure that all children served in accordance with this Agreement are certified eligible as "children in need of protective services". This eligibility must be recertified and documented every three months.
4. Assure that all child care purchased pursuant to this Agreement must be provided in facilities which are licensed, if such licensing is required by State statute.
5. Submit to DOE's Office of Child Development a quarterly report within ninety (90) days after the end of each quarter. These reports will be restricted to the following information:

Number of children served by each county pursuant to this Agreement.

Number of hours of care provided and paid for by each county pursuant to this Agreement.

Amount of money spent for child care by county pursuant to the terms of this Agreement.

The unused balance remaining in the fund.

A final report shall be submitted at the termination of this Agreement or when funds are exhausted, whichever comes first.

6. Assure that all records and documents relevant to this Agreement be retained for four years from the termination of the Agreement or until the resolution of outstanding state audit issues. Upon request, DSS shall make available these records and documents to authorized personnel for examination and analysis.
7. Comply with and require each local administrative or operating agency to comply with the provisions of Section 10850 of the Welfare and Institutions Code, regarding confidentiality of records and advise each that failure to comply is a misdemeanor. The preceding statement on confidentiality shall not be interpreted to prohibit the exchange of confidential information between DOE, DSS and County Welfare Departments. Such is deemed to be information exchange necessary for the administration of the program.

C. DOE Responsibilities

DOE shall:

1. Insure that the level of child care currently being provided for children in need of protective services shall not be reduced.
2. Retain the right to monitor all expenditure records and eligibility certification documents to ensure compliance with the requirements of this Agreement.

D. Term of Agreement

1. The term of this Agreement shall be from March 1, 1981 through June 30, 1982. However, it is understood by the parties hereto that provision of services by County Welfare Departments shall not commence before July 1, 1981, the first day of the 1981/82 fiscal year.
2. This Agreement may be amended or cancelled upon 30 days notice by either party.

E. Fiscal Provisions

1. The total amount of this Agreement shall not exceed the sum of \$1 million.
2. Prior to August 1, 1981, DSS shall submit an invoice to DOE which will provide for an advance of \$1 million to cover the cost of this program.

3. ~~The amount of reimbursement to child care provider shall not, in any case, be reimbursement for actual costs, not to exceed either \$1.73 per child per hour for children age two and over or \$2.04 per child per hour for children under age two and those identified as severely handicapped children as defined in Education Code Section 8208(s).~~
The amount of reimbursement to child care provider shall not, in any case, exceed either \$1.73 per child per hour for children age two and over or \$2.04 per child per hour for children under age two and those identified as severely handicapped children as defined in Education Code Section 8208(s).

4. Funds in excess of reimbursements to County Welfare Departments incurred through the end of the Agreement period will be returned to DOE upon final determination of actual costs, but, no later than 90 days after the Agreement terminates.
5. Funds available under this Agreement will not be used to supplant funds available to Counties for similar services through DSS or DOE, but will be used instead to supplement services provided by or through County Welfare Departments unable to enroll a child in need of protective services in child care.
6. DSS shall assume fiscal responsibility and accountability for all funds transferred under this Agreement, including any and all audit exceptions that may arise.
7. DSS shall provide for the disbursement of funds to the County Welfare Departments through existing administrative claiming procedures.
3. This fund shall not be used to pay administrative costs which may be incurred by DSS or the County Welfare Departments.

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 3.
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 [Signature]

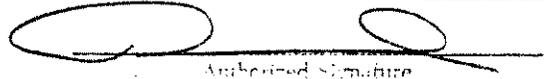
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- 9. This Agreement neither states nor implies any commitment on the part of the Department of Education to continue funding beyond the terms of this Agreement. Funding is limited to provisions of the Agreement based on Section 23(c) of Chapter 798, Statutes of 1980.

This is to certify that this contract has been reviewed and meets requirements of the department.

APPROVED

DATE AUG 14 1981


Authorized Signature

th1099
CR2.1:13-17
jw1111
nh1112
jw1117
fk1212
nh1216

miam1218
CO18:01-04