

DEPARTMENT OF SOCIAL SERVICES  
744 P Street, Sacramento, CA 95814



September 25, 1979

ALL-COUNTY LETTER NO. 79-63 (PIAR)

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: TRANSLATIONS

REFERENCE:

Since January 1977 the State Department of Social Services (Public Inquiry and Response Branch - PIAR) has maintained a statewide file of all translated material produced on the county level in the area of public assistance.

The purpose of the central file is to aid other counties in translating forms or documents not normally translated by this Department. In the event that any county needs a translation in a language other than one which they are equipped to translate, the county should indicate their need to us. If PIAR does not produce translations in that language, it would then examine the central file of county forms in hopes that another county may have a translation of the needed form or one similar to it.

In order to maintain this file it is necessary to update it periodically. Therefore, we are asking that you forward to us copies of all pamphlets, forms, or other translated materials by your county office. Please include both the English and the foreign language versions.

If you have any questions regarding this project please do not hesitate to contact Jeanne Rodriguez at 800-952-5253.

Thank you very much for your cooperation.

Sincerely,

A handwritten signature in cursive script, appearing to read "Philip J. Manriquez".

For PHILIP J. MANRIQUEZ  
Deputy Director