

DEPARTMENT OF BENEFIT PAYMENTS
744 P Street, Sacramento, CA 95814



April 24, 1978

ALL-COUNTY LETTER NO. 78-13 (Data, Mgmt, & Analysis Bur)

TO: ALL-COUNTY WELFARE DIRECTORS
HOLDERS OF STATISTICAL REPORTS MANUAL

SUBJECT: REVISION TO FORM DFA 358, "FOOD STAMP PROGRAM-PARTICIPANTS BY
ETHNIC GROUPS"

The need to comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000 d - 2000 d-4) as it pertains to ethnicity reporting has necessitated certain revisions to the Form DFA 358, "Food Stamp Program - Participants by Ethnic Groups."

Ethnic group classifications have been redefined and are more specific as to what racial/ethnic peoples are to be included within each ethnic classification. The ethnic groups have been relabeled, and a realignment of the groups made. Also, to comply with federal requirements, the ethnic group, "Other non-white," has been deleted.

The revised Form DFA 358 will become effective with the April 1978 report which is due May 8, 1978. Attached are copies of the revised form and instructions.

Questions regarding the report should be directed to the Information Desk, Data Management and Analysis Bureau at (916) 322-2230.

Sincerely,


R. E. REICH
Deputy Director

Attachments

cc: CWDA

FOOD STAMP PROGRAM
 Participants by Ethnic Group

County: _____

For the month of:

Year: _____

April October

Number of persons participating in the Food Stamp Program during the month, by ethnic group and assistance status:

Ethnic group	Code	Number of persons		
		Assistance	Nonassistance	Total
Black (not of Hispanic Origin)	(3)			
Hispanic	(2)			
Asian or Pacific Islander	(4)			
American Indian or Alaskan Native	(5)			
White (not of Hispanic Origin)	(1)			
Filipino	(7)			
TOTAL				
Person to contact regarding this report:		Telephone number:	Date:	

Instructions for Completing Report

Send two copies of completed form to the Data Management and Analysis Bureau no later than May 8th for the report covering April, or November 8th for the report covering October.

Report the number of persons participating (purchased coupons) during the reporting month for each ethnic group under the applicable Assistance or Nonassistance column. Persons in mixed households are to be reported in the nonassistance persons column. (See Section 63-2110.1 - .3 of the Food Stamp Manual of Policies and Procedures for definition of household categories.)

The ethnic group classification (see reverse for ethnic group definitions) will be asked of the person making application or being recertified on the DFA 285, or a visual determination will be made in the absence of a response. Count all other persons in the household in the same ethnic group as the applicant. Report only once those persons who participated on a semi-monthly or weekly schedule. Semi-monthly or weekly participants should be reported as participants if they purchased coupons at least once during the month. Report each participant in only one ethnic group. The total number of persons should be the same as the total on Form FNS-256, "Monthly Report of Participation and Coupon Issuance", Item 1b, for the same report month.

Sign and date the report.

Ethnic Group Definitions

Black - (Not of Hispanic Origin) - All persons having origins in any of the Black racial groups of Africa.

Hispanic - All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

Asian or Pacific Islander - All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, and Samoa. Although persons of Filipino descent would normally be included under this category, because of a State requirement, Filipinos will be reported separately under the ethnic category, "Filipino".

American Indian or Alaskan Native - All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

White - (Not of Hispanic Origin) - All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.

Filipino - All persons having origins in the original people of the Philippine Islands.

26-320 FOOD STAMP PROGRAM
PARTICIPANTS BY ETHNIC GROUP
(FORM DFA 358)

26-320

26-320.01 CONTENT

26-320.01

This report provides information concerning the ethnic origin of persons participating in the Food Stamp Program.

26-320.02 PURPOSE

26-320.02

The purpose of these data is to comply with federal requirements regarding ethnic data reporting. This report is part of a system of collecting participation data by ethnic origin in the Food Stamp Program.

26-320.03 DISTRIBUTION

26-320.03

This report is distributed to the Department of Benefit Payments and the United States Department of Agriculture, Food and Nutrition Services.

26-320.04 DUE DATE

26-320.04

Two copies of the completed forms are to be received in Sacramento on or before May 8th for the April report month and November 8th for the October report month. Send reports to:

Department of Benefit Payments
Data Management and Analysis Bureau
744 P Street, Mail Station 12-81
Sacramento, California 95814

26-320.06 ETHNIC ORIGIN DEFINITIONS

26-320.06

Black (not of Hispanic origin) - All persons having origins in any of the black racial groups of Africa.

Hispanic - All persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin, regardless of race.

Asian or Pacific Islander - All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, and Samoa. Although persons of Filipino descent would normally be included under this category, because of a State requirement, Filipinos will be reported separately under the ethnic category, "Filipino."

American Indian or Alaskan Native - All persons having origins in any of the original peoples of North America and who maintain cultural identification through tribal affiliation or community recognition.

White (not of Hispanic origin) - All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.

26-320.10 INSTRUCTIONS

26-320.10

Report the number of persons participating (those who purchased coupons) during the reporting month for each ethnic origin under the applicable Assistance or Nonassistance column. Persons in mixed households are to be reported in the Nonassistance persons column. (See Section 63-2110.1 - .3 of the Food Stamp Manual of Policies and Procedures for definition of household categories.)

The ethnic origin classification shall be determined by asking the member of the household making application or being recertified. If the applicant or participant does not provide the information, the ethnic origin classification shall be determined by observation. Count all other persons in the household in the same ethnic origin as the applicant or participant. Report only once those persons who participated on a semimonthly or weekly schedule. Semi-monthly or weekly participants should be reported only if they purchased coupons at least once during the month. Report each participant in only one ethnic origin. Sign and date the report.

The total number of persons should be the same as the total on Form FNS-256, "Monthly Report of Participation and Coupon Issuance," Item 1b, for the same report month.

26-320.11 REVISIONS

26-320.11

Revisions to data reported on either the DFA 358 or the FNS-256 will necessitate a corresponding revision to the other report. In either instance, a revised typed report must be submitted to all agencies concerned with the proper number of copies.

26-320.90 FORM (DFA 358)

26-320.90

Fill in the information requested at the top and bottom of the report form and show the figures required for each item. Zero entries need not be made.