

DEPARTMENT OF BENEFIT PAYMENTS

744 P Street
Sacramento, CA 95814



October 3, 1974

ALL-COUNTY LETTER NO. 74-184

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: DBP TASK FORCE - MODEL MODULAR COUNTY EDP SYSTEMS

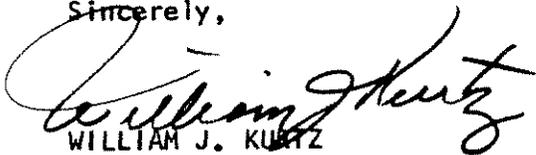
REFERENCE: All-County Letter No. 74-146

Attached is a very general summary of results from the task force questionnaire transmitted by All-County Letter No. 74-146. The response to the questionnaire, with 53 of 58 counties reporting, demonstrated a high level of interest and is appreciated.

The task force is now beginning the evaluation phase of the project which will be based in part on information from the questionnaire. As the evaluation proceeds, you will be periodically advised of progress.

Thank you for your continued support for the task force effort.

Sincerely,


WILLIAM J. KURTZ
Deputy Director

Attachment

cc: CWDA

OBSOLETE

Superseded by ACL #77-15

Issued 3-17-77

DEPARTMENT OF BENEFIT PAYMENTS
TASK FORCE ON
MODEL MODULAR COUNTY EDP SYSTEMS

County Questionnaire Results

ALL COUNTIES

Counties Responding (53)

MODEL MODULAR COUNTY EDP SYSTEM
 COUNTY QUESTIONNAIRE
FUNCTIONAL REQUIREMENTS

- A. An automated Central Index Process is:
- "On line" capability is:
 - Inquiry or update by name is:
 - Case Number is:
 - Social Security Number is:
 - Other is: (Specify)
 - X-index capability is: (Specify)

	Not Needed	Desirable	Under Study	Under Development	Existing
	4	41	5	4	10
	6	38	3	5	9
	4	39	2	4	13
	3	40	2	4	15
	4	40	3	4	4
	6	18	1	2	5
	4	35	2	4	12

- B. An automated data collection method is:
- A "real time" method is:
 - A "batch process" is:
 - A turn-around document is:

3	41		2	25
13	32	1	2	9
2	42	1	1	34
2	40	1	2	30

- C. Do you machine edit your input data

(4) Yes (4) No

- D. An automated Eligibility Determination Process for:

- AFDC-FG is:
- AFDC-U is:
- AFDC-BIH is:
- OAS is:
- ATD is:

17	28	3	1	
16	28	3	1	
16	28	3	1	
38	4	1		
38	3	1		

	Not Needed	Desirable	Under Study	Under Development	Existing
	36	6	1		
	27	17	2	1	
	15	29	2	2	
	17	27	2	1	
	16	28	2	2	
	16	28	2	2	
	21	23	2	1	
	19	15		1	

- AB is:
- APSB is:
- Food Stamp N/A is:
- Food Stamp Assistance Household is:
- Medi-Cal MNO is:
- MI is:
- General Relief is:
- Other program is: (Specify)

E. An automated Budget Computation Process for:

3	42	5	2	13
3	42	5	2	13
7	38	9	5	1
37	5	1		1
37	5	1		1
37	5	1		1
24	19	4	2	
4	37	8	2	2
5	37	10	3	3
10	33	5	5	5
5	38	8	5	1
5	38	8	5	1

- AFDC-FG is:
- AFDC-U is:
- AFDC-BIII is:
- CAS is:
- ATD is:
- AB is:
- APSB is:
- N/A Food Stamp net adjusted income computation is:
- A/H Food Stamp net adjusted income computation is:
- Automated Overpayment Adjustment is: (Computation and adjustment)
- MNO is:
- MI is:

Not Needed	Desirable	Under Study	Under Development	Existing
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14	29	8	2	1
22	21	2	2	3
10	33		3	16
4	38	2	3	11
6	36	5	8	2
6	10		1	

- GR is:
- Homemaker/Chore Payment is:
- Automated Unequal Payments is:
- A table driven budget computation module is: (Encompasses rate changes)
- A machine generated notice of intended action is:
- Other Program is: (Specify)

Percentage of the individual budget process that is computerized (check applicable box(es)).

	<u>not computerized</u>	<u>up to 25%</u>	<u>25-50%</u>	<u>50-75%</u>	<u>75% and over</u>
<u>AFDC</u>	<input checked="" type="checkbox"/> (33)	<input type="checkbox"/>	<input checked="" type="checkbox"/> (2)	<input checked="" type="checkbox"/> (2)	<input checked="" type="checkbox"/> (7)
<u>Food Stamp</u>	<input checked="" type="checkbox"/> (30)	<input checked="" type="checkbox"/> (4)	<input checked="" type="checkbox"/> (1)	<input checked="" type="checkbox"/> (2)	<input checked="" type="checkbox"/> (7)
<u>MINN</u>	<input checked="" type="checkbox"/> (41)	<input checked="" type="checkbox"/> (1)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> (1)
<u>MI</u>	<input checked="" type="checkbox"/> (41)	<input checked="" type="checkbox"/> (1)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> (1)
<u>GR</u>	<input checked="" type="checkbox"/> (43)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Other (Specify)</u>	<input checked="" type="checkbox"/> (24)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

A Warrant OR ATP Writing Process for:

- AFDC-FG is:
- AFDC-U is:
- AFDC-BIII is:
- OAS is:

1	43		1	37
1	43		1	38
1	43		1	38
20	24			24

- ATD is:
- AB is:
- APSB is:
- I/A Food Stamp is: (ATP writing)
- A/II Food Stamp is: (ATP writing)
- Automated PAW is:
- Automated F/S Mail Issuance is:
- Homemaker & Service Connected expense is:
- Computerized issuance amount determination is: (Food Stamps)
- Automated Vendor Payment is: (GR & Special AFDC)
- Automated Supplemental Payment is:
- A machine generated VR 7 is:
- Daily warrant printing is:
- Weekly warrant printing is:
- Monthly warrant printing is:
- Twice-monthly warrant printing is:
- Warrant reconciliation is:
- ATP reconciliation is:
- Other warrant printing is: (Specify)

Not Needed	Desirable	Under Study	Under Development	Existing
17	26			24
17	26			24
7	37		1	32
2	41		1	31
2	41		1	31
3	39	1	1	32
20	22	2	1	18
16	27		1	17
6	37	1	1	29
6	36	2	1	22
2	41	2	1	34
3	38	1	2	26
8	35		3	30
26	16		1	14
6	38		1	33
8	36	2	1	25
11	33		2	23
4	39		2	29
13	18		1	13

- G. An automated Aid Claiming Process is:
(as indicated by claim number)
- Summary Report of Assistance Expenditures Old Age Security, AG 800, is:
 - Summary Report of Assistance Expenditures Aid to the Disabled DA 800, is:
 - Summary Report of Assistance Expenditures Aid to the Blind, BL 800, is:
 - Summary Report of Assistance Expenditures Aid to Potentially Self-Supporting Blind APSB 800, is:
 - Summary Report of Assistance Expenditures BHI-AFDC Children in Boarding Homes and Institutions, CA 800 (BHI), is:
 - Summary Report of Assistance Expenditures Aid to Families with Dependent Children, CA 800, is:
 - Summary Report Aid for the Adoption of Children, AD 800A, is:
 - Special Shelter Payments Summary Report, ABD 800 SSP, is:
 - Summary Report of Special Circumstances, SC 800, is:
 - Summary Report of Assistance Expenditures Home Valued at Greater than \$25,000, ABD 800, is:
 - Attendant Care, Nonmedical Board and Care and Special Needs, ABD 800A, is:
 - Others: (Specify)

	Not Needed	Desirable	Under Study	Under Development	Existing
5	31	1	1	15	
12	31	2		20	
10	33	2		20	
12	31	3		20	
6	38	2	1	21	
4	40	3	1	21	
2	42	2	1	22	
9	34	2	1	19	
19	23	2		13	
4	40	2		22	
8	36	2		21	
21	22	2		16	
5	12			4	

NOTE: If automated process is under development or existing, list those items still compiled manually.

Not Needed	Desirable	Under Study	Under Development	Existing
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H. An automated Services Certification Process in:

- AFDC-WIN is:
- CWEP is:
- Employables is:
- AFDC-Non-WIN is:
- CVS is: (Child welfare service)
- OAS is:
- AB is:
- ATD is:
- Other program is: (Specify)

15	27	2	2	8
20	21	2		5
13	28	1	2	6
10	30	2	2	7
10	31	2	2	7
9	29	2	2	7
9	29	2	2	7
9	29	2	2	7
10	6		1	2

I. An automated Services Reporting Process in:

- AFDC-WIN is:
- CWEP is:
- Employables is:
- AFDC-Non-WIN is:
- CVS is:
- OAS is:
- AB is:
- ATD is:
- Other program is: (Specify)

12	31	1	3	12
15	27	1	1	9
9	33		3	10
6	36	1	4	13
6	35	1	4	13
7	34	1	4	12
7	34	1	4	12
7	34	1	4	12
11	10		1	6

Not Needed	Desirable	Under Study	Under Development	Existing
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J. An automated Services Evaluation Process in: (Is goal achieved in planned time frame?)

- AFDC-WIN is:

14	31	1	4	
8	36	1	4	
8	36	1	4	
9	35	1	4	
9	35	1	3	
9	35	1	3	
12	8	1	2	

- AFDC Non-WIN is:

- CWS is:

- OAS is:

- AB is:

- ATD is:

- Other program is: (Specify)

K. An automated Management Reporting Process is:

1	44	2	2	17
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L. An automated Quality Control Process is:

6	39	1	3	12
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M. Automated Accounts receivable process is:

3	39	3	4	7
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- Absent parent contributions collection and abatement is:

1	40	3	5	17
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- Overpayment collection is:

3	38	3	3	10
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- Other (Specify)

11	9		2	2
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MODEL MODULAR COUNTY EDP SYSTEM
 COUNTY QUESTIONNAIRE
INFORMATION REQUIREMENTS

<i>Not Needed</i>	<i>Desirable</i>	<i>Under Study</i>	<i>Under Development</i>	<i>Existing</i>
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A. Automated AFDC Program Information on:

- Caseload Statistics is:
- Applications by program segment and reason is:
- Discontinuances, with reason is:
- Total grant expenditures, with averages is:
- Administrative costs for AFDC, actuals and budgeted is:
- Staffing, cases per worker is:
- Report summaries on redeterminations is:
- Employables Data, detailed is:
- Aliens receiving AFDC is:
- Absent parent support payments is:
- Fair Hearings held is:
- Aid Paid Pending Control is:
- Overpayment recoveries is:
- AFDC Boarding Homes and Institutions Movement is:
- Recipient Socio/Economic Characteristics is:
- Earnings Clearance is:
- Fraud investigation report is:
- EDD registration status is:

1	43	1	3	27
1	43	1	3	19
1	43	3	2	26
2	42	1	2	12
6	36	1	2	2
3	41		2	16
	44	1	4	25
3	40	1	2	5
14	30	2	2	5
	45	1	6	19
25	20		2	
6	39	1	3	5
4	41	1	3	12
7	38	2	2	11
11	33	2	2	10
6	39	1	1	17
16	29	3	1	2
4	41	1	2	7

- Families with children receiving day care is:
- Reasons for denial is:
- Intake processing time is:
- SSI/SSP interface is:
- DFA 323 and 47 time study is:
- VP 20.59 accessions and separations is: (Report of welfare personnel)
- Special need expenditures is:
- Notice of Intended Action is:
- Eligibility Age Control of Children is: (16 through 20 and other ages)
- Elementary and Secondary Education Act is:
- Quality Control Data is: (Corrective Action Reporting)
- SSA number enumerations is:
- Veterans benefits referrals is:
- Others: (Specify)

	Not Needed	Desirable	Under Study	Under Development	Existing
10	34	1	2	7	
3	41	1	2	21	
5	39	2	3	7	
2	42	2	1	1	
17	26	1	2	3	
24	18	1	1		
3	42		2	22	
6	39	4	11	1	
1	44	1	1	31	
4	41		2	29	
7	36	2	2	1	
2	41	2	4	12	
18	26	2	1	1	
6	6				

2. Automated WIIII Program Information on:

- AFDC WIIII savings is:
- Eligibility Determinations is:
- WIN 60-Day Counseling is:
- WIN Certification is:
- WIN Classification Status is:

15	31		1	1	
17	28		1		
17	28		2		
16	29		2		
15	30		1		

Not Needed	Desirable	Under Study	Under Development	Existing
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- Child Care arrangements is:
- Expenditures, WIN, SCE, ETS, GR, AFDC is:
- Other: (Specify)

17	29		1	
12	32		1	15
7	9			

C. Automated General Relief Program Information on:

- Caseload and Expenditures is:
- Fraud Investigation is:
- GR Work Program is:
- Vendor Payment Reconciliation is:
- Caseload Characteristics is:
- Other (specify)

11	35	3	2	14
23	22		1	
23	22	1	1	1
21	24	2	1	10
14	31	3	2	8
7	9			

D. Automated Medi-Cal Eligibility Program Information on:

- Persons eligible for benefits by aid code is:
- Data Elements used in eligibility determination is:
- Cost of Medi-Cal program administration is:
- Caseload movement is:
- Administrative cost of MI program is:
- Liability computation is:
- PIIP Enrollment Status is:
- Determination of category in MI is:

4	42		2	24
8	35		3	2
15	29		1	
4	41	1	2	24
14	31		1	3
5	39	6	5	
13	31		3	3
6	38	2	2	4

Not Needed	Desirable	Under Study	Under Development	Existing
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- Machine issuance of MC-177 is:
- Medi-Cal Notice of Action is:
- C.I.D. reporting is:
- Machine audit of MC 176 information is:
- Local computer issuance of card is:
- List eligibles and history for last year is:
- Benefits paid (by recipient)
- State recovery payments is: (over-payments, 3rd party liability)
- Fair Hearings is:
- Other (specify)

5	40	5	3	
6	38	8	4	
1	44		3	33
7	37	3	1	
16	30	2		9
7	38	1	5	16
12	31		1	1
22	21			
21	20		1	
6	9		1	

E. Automated Adult Systems Program Information on:

- Emergency loans is:
- Total certification Report is: (Out-of-home care and restaurant meals)
- Special circumstance payments is:
- Excess real property, by aged, blind, disabled is: (25,000 home)
- APSD client applications, verifications, computations is:
- Cuban Refugees and Repatriated Americans is:
- Applications and actions, with time index is: (Processing Time)

17	29	1		11
9	35	1	1	4
1	44	1		23
7	38			21
14	31		1	9
21	24		1	15
11	35	1		9

- Authorization or denials is:
- Staffing by function is:
- Caseload movement by program by assistance category is:
- Minimum income level monitoring is:
(Staff time and case control)
- Fraud investigation is:
- Homemaker services eligibility is:
- Title XVI eligibility is:
- Program administration costs is:
- Homemaker and chore payments is:
- Fair Hearings is:
- Other is: (specify)

	Not Needed	Desirable	Under Study	Under Development	Existing
7	39			2	19
11	31				3
8	37			1	21
12	31	1	1		1
8	35				1
17	28	1	2		7
9	35				6
11	32	2			3
8	38			2	15
25	18				2
7	7				

F. Automated Food Stamp Program Information on:

- Issuance register is:
- Certification summary is:
- Participation summary is:
- Benefits (PA and NPA) is:
- Applications (PA and NPA) is:
- Recertification (PA and NPA) is:
- Coupon mail issuance and losses is:
- Reductions/terminations due to employment is: (FNS-285)
- Variable Purchase usage is:

3	41		1	30
2	41		1	25
2	42		2	31
2	42		2	29
3	41	1	4	18
2	42	1	2	30
16	28	2	1	14
18	26		3	6
4	40	1	3	22

Not Needed	Desirable	Under Study	Under Development	Existing
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- Claim determination and recoveries is:
- ATP transaction costs is:
- Fair hearing activity is:
- Refunds and retroactive adjustments is:
- Household transfer is: (FNS-286)
- Minimum Purchase Case Control is:
- 24-hour machine response to new issuance is:
- Recordings of hand emergency issuances is:
(Specify frequency: _____)
- Automatic non-participation control and deletion is:
- Production of food stamp ID cards is:
- Source of Payment of purchase requirement is:
- Other (specify)

12	34		3	8
17	28		1	9
28	17		1	
17	28	1	1	7
20	25	1	2	11
4	41		2	21
8	37	1	1	22
3	41		2	25
3	42	1	1	29
7	38	2	1	16
23	21			6
6	8			1

G. Automated Social Services Program Information on:

- Eligibility linkage to services program is:
- Basic client characteristics (age, sex, race, etc.) is:
- Service goals is:
- Barriers to goal achievement is:
- Types of services to attack barriers is:
- 512 Report is:
- Amount of workers time by case or type of service is:

9	37	2	2	13
8	37	1	3	12
7	38	3	3	7
8	37	9	3	
9	36	9	3	1
7	37	2	1	11
8	37	4	3	2

- Method of service delivery is:
- Cost of purchased services, by case and by type of service is:
- Dates of case opening and closing is:
- Barriers status at service termination is:
- Service certification status is:
- Goal status at service termination is:
- Total funds expended by source is:
- Direct operated Day Care Information is:
- Terminations of Services is:
- DFA Welfare Program - .1-.8 distribution is: (Administrative Claim)
- CA 291 Child Protective Services is:
- Non-aided/non-linked protective services is:
- Family planning Statistical Reporting is:
- Adoptions (non-confidential information) is:
- Home Finding - (Adoptive and Foster Home) is:
- Licensing is:
- Out-of-Home Care (Service Delivery) is:
- Services Resources is:
- Other (Specify)

	Not Needed	Desirable	Under Study	Under Development	Existing
10	36	7	3	2	
14	30	1	3	2	
6	39	1	2	15	
9	36	7	3		
7	35	1	3	6	
8	37	6	3	3	
13	32	1	3	2	
25	20	1	2		
7	38	1	2	13	
12	33		2	1	
10	35	1	2	1	
9	36	1	2	6	
5	40	3	2	7	
17	28	1	2	3	
15	30	1	2	2	
9	36	2	2	12	
8	37	1	2	9	
12	33	1	2		
6	8				

Not Needed	Desirable	Under Study	Under Development	Existing
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H. Automated Assistance Claiming Information on:

- Payments by payee name for AFDC-BHI is:
- Payments by case number on integrated payrolls is:
- Page and grand totals by aid category for payrolls is:
- Integrated payrolls is:
- County supplementation is:
- Special needs identified is:
- Overpayments adjusted by grant reduction is:
- Codes for identifying types of payees and payments is: (special need codes)
- Case ID number (14-digit) for SSI/SSP cases is:
- Claiming formula and computation of claim is:
- Count of FBUs to whom aid is paid is:
- Zero-grant case count is:
- Recording of immediate need payment is:
- Printing of 12 months of case history is:
- Person count is:
- Crediting of absent parent contributions is:
- Consolidated report of all payment transactions is: (aid and administrative)
- Other (specify)

9	37		1	26
1	44		1	36
3	42		1	34
1	44		1	36
8	36	1	1	32
2	42	1	1	31
3	42	3	3	16
3	42		4	30
8	37	8	7	1
11	33	1	1	1
	45	2	2	25
1	43		1	32
4	40	1		26
8	37		6	16
1	44	1	2	34
1	44		4	25
9	37	1	2	7
7	7			

Not Needed	Desirable	Under Study	Under Development	Existing
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I. Automated Quality Control Information on:

- County selection of PA sample is:
- County selection of FS sample is:
- County selection of MI sample is:
- County certification of sample is:
- Identification of error elements is:
- Error element frequencies by kind of error is:
- Error element frequencies by agency is:
- Error dollar costs by kind of error is:
- Case payments by kind of error is:
- When error occurred by kind, client or agency is:
- Cases with misrepresentations of facts is:
- Dispositions of cases is:
- Record count by month and kind of error is:
- Complete and incomplete reviews by month is:
- Review month by over/underpayments is:
- Reason for incomplete review is:
- Corrective actions is:
- Other (specify)

8	38	3	2	8
8	37	1	2	8
7	38	2	1	6
7	35	1	1	7
8	37	1	2	3
7	37	1	1	3
13	32	1	1	2
8	37	1	1	2
8	37	1	1	2
8	37	1	1	2
8	36	1	1	1
8	38	1	1	2
8	38	1	1	2
10	35	1	1	3
7	38	1	1	2
9	33			2
8	36		1	
8	10	1		

O/E: Please attach any additional comments you wish to make regarding items shown or not shown on this questionnaire.