

DEPARTMENT OF SOCIAL WELFARE

744 P STREET
SACRAMENTO 95814

January 14, 1974

ALL-COUNTY LETTER NO. 74-11

TO: ALL COUNTIES

FOOD STAMP PROGRAM - RECONCILIATION OF EXCESS FORM FNS 286

As a follow-up to our all county letter of November 7, 1973, concerning inventory reconciliation of Form FNS 286, we are notifying you of the disposition to be made of any excess supplies of these forms. For those counties that are just entering the Food Stamp Program, simply review the instructions given below.

In that letter, instructions were made to counties to notify the Food Stamp Management Bureau of the quantities considered in excess of the amount needed through June 1974. Food and Nutrition Service (FNS) has now permitted a change in this procedure.

Instead, you should contact your local OIC representative of FNS directly and inform him of your excess supply of FNS 286's. A field representative for FNS will then visit your office to inspect and approve your inventory for shipment to FNS. Be sure to list the serial numbers of all the FNS 286's so that he can give you a receipt for them. He will provide shipping labels so that no expense to the county will be involved.

It is our hope that the above-mentioned procedure will facilitate action in getting these excess forms returned to FNS. We remind you that you must continue to file semi-annual inventory reports of the FNS 286's as instructed in our November 7th letter. You may have noticed that the date in item #3 on the suggested format for those reports, which was attached with that November 7, 1973 letter, was in error. Instead of January 31, _____, it should be December 31, _____.

If you have any questions on the above matters, contact Richard Havnen at (916) 445-6907.

Sincerely yours,

P. J. NEWLIN

Chief Deputy Director Program & Legal Operations

cc: FNS, USDA

OBSOLETE

Superseded by

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