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STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
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ARNOLD SCHWARZENEGGER
GOVERNOR

October 16, 2008

ALL COUNTY LETTER NO. 08-53

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order
- Clarification Requested by One or More Counties
- Initiated by CDSS

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: STATISTICAL REPORT ON THE NUMBER OF CHILDREN, AGES 5-17, IN FAMILIES RECEIVING CALIFORNIA WORK OPPORTUNITY AND RESPONSIBILITY TO KIDS (CalWORKs) CASH ASSISTANCE ABOVE THE POVERTY LEVEL - TITLE I, PART A OF THE ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA) OF 1965.

This letter is to inform counties about the 2008 process for the collection and reporting of data required by Title I of the Elementary and Secondary Education Act (ESEA) of 1965, as amended. The ESEA requires states to determine the number of children between the ages of 5 and 17 in families that received CalWORKs cash assistance payments exceeding the federal poverty income level in the month of October each year. These data are required to be reported by either local educational area (LEA) or county level. Because there is no statewide source for these data, County Welfare Departments (CWDs) are responsible for providing the information on children in families receiving CalWORKs assistance payments. The California Department of Social Services (CDSS) will coordinate the collection of these data and report by county. The California Department of Education and the United States Department of Health and Human Services, Administration for Children and Families (ACF) use the information to allocate federal funds to meet the education needs of disadvantaged children.

This year's process is unchanged from the 2007 procedure. The requested data is to be sent by the CWD directly to CDSS, not the County Office of Education. To ensure confidentiality of this data, follow the mailing instructions as noted later in the correspondence.

By December 5, 2008, the CWD must provide to CDSS, a list of children ages 5 through 17, in CalWORKs families whose cash assistance payments in the month of October exceeded the federal poverty income level (defined by ACF as the level for a family of four, regardless of actual family size: \$1,766.67). Vendor payments, assistance in-kind, and income from other sources are not to be considered.

For each child, ages 5 through 17 inclusive (a child who reaches age 5 in the month of October is included, one who reaches age 18 is not), whose family received CalWORKs cash assistance payments exceeding the federal poverty income level (\$1,766.67) in the month of October, provide the following information:

- **State ID Number/Case Number**
(14 digit number, e.g., 37-42-0000000-1-01)
- **Street Address** (physical address of child)
- **City**
- **Zip Code**
- **County of Residence**
- **Date of Birth**

To report this information to CDSS, a TEMP 2220 (10/08) form, Children Aged 5-17 in Families Receiving CalWORKs Exceeding \$1,766.67 During October 2008, is attached. If there are no such children issued aid by your county, please return the form indicating "None." If there are children in families issued CalWORKs in excess of the poverty level by your county, the form must be sent to CDSS using a dual envelope procedure. One envelope must be marked "CONFIDENTIAL" and addressed as indicated below. This envelope must be placed in a second envelope and mailed to CDSS at the same address below. This dual envelope procedure is being implemented to ensure client specific information is processed in a confidential manner.

Send the completed report to:

California Department of Social Services
ATTN: Angela Vasquez
Data Systems and Survey Design Bureau, M.S. 19-081
P.O. Box 944243
Sacramento, CA 94244-2430

If you have questions regarding this process, please contact the Data Systems and Survey Design Bureau at (916) 651-8269.

Sincerely,

Original Document Signed By:

ERIC FUJII
Deputy Director
Administration Division

Enclosure

