



CDSS

WILL LIGHTBOURNE  
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**

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EDMUND G. BROWN JR.  
GOVERNOR

June 9, 2011

ALL COUNTY LETTER NO. 11-43

TO: ALL COUNTY WELFARE DIRECTORS  
ALL COUNTY WELFARE TO WORK COORDINATORS  
ALL COUNTY CALWORKS PROGRAM SPECIALISTS  
ALL COUNTY REFUGEE COORDINATORS  
ALL CAL-LEARN COORDINATORS  
ALL COUNTY CONSORTIUM PROJECT MANAGERS

SUBJECT: CLARIFICATION TO ALL COUNTY LETTER (ACL) 11-36,  
SUSPENSION OF THE CALIFORNIA WORK OPPORTUNITY AND  
RESPONSIBILITY TO KIDS (CalWORKs) CAL-LEARN PROGRAM FOR  
FISCAL YEAR 2011-12

REFERENCES: SENATE BILL (SB) 72 (CHAPTER 8, STATUTES OF 2011), ACL 11-36

The purpose of this letter is to clarify instructions provided in ACL 11-36 regarding noticing of teen parents required to participate in welfare-to-work, due to the one year suspension of the Cal-Learn program. Counties were instructed to use the TEMP 2254 and TEMP 2253 forms to inform teen parents of the new program requirements and to schedule an orientation appointment, respectively.

In addition to the instructions in ACL 11-36, copies of these forms must be sent to the head of the assistance unit (AU) of which the teen parent is a member. This is only applicable when the teen parent is not the head of the AU. The TEMP 2254 must be sent to the head of the AU before July 1, 2011. The TEMP 2253 must be sent to the head of the AU when the form is sent to the teen parent, prior to the teen parent's orientation date. Additional guidance regarding noticing requirements for heads of households will be included in a subsequent ACL.

If you have any program policy questions regarding the information in this letter, please contact your California Department of Social Services Employment Bureau county consultant at (916) 654-2137.

Sincerely,

**Original Document Signed By:**

CHARR LEE METSKER  
Deputy Director  
Welfare to Work Division

REASON FOR THIS TRANSMITTAL

- State Law Change
- Federal Law or Regulation Change
- Court Order
- Clarification Requested by One or More Counties
- Initiated by CDSS