

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, California 95814



September 3, 1999

ALL COUNTY INFORMATION NOTICE NO. I-63-99

TO: ALL COUNTY WELFARE DIRECTORS
ALL CalWORKs PROGRAM SPECIALISTS**REASON FOR THIS TRANSMITTAL**

- State Law Change
- Federal Law or Regulation Change
- Court Order
- Clarification Requested by One or More Counties
- Initiated by CDSS

SUBJECT: CalWORKs ELIGIBILITY BUREAU (CEB) ANALYST ASSIGNMENTS

This is to inform you that the CalWORKs Eligibility Bureau has made some staffing and assignment changes. An updated listing of the analyst assignments and a bureau organization chart is attached for your reference.

If you have any questions regarding a particular assignment area, please contact the individual analyst at the telephone number on your updated listing. We recognize that many counties have a designated CalWORKs program contact and we encourage you to make your inquiries through that contact person. If a written response is necessary, please state your inquiries in writing. We appreciate your help in this regard and will make every effort to respond to your needs.

Sincerely,
Original Document Signed by
Charr Lee Metsker on September 3, 1999
CHARR LEE METSKER, Chief
Employment and Eligibility Branch

Attachments

c: CWDA
CSAC

CalWORKs Eligibility Bureau – Analyst Assignments
Effective August 1999

19-000 to 19-008	Confidentiality	Cheryl Ariàs	(916) 653-4992
22-071	Adequate Notice	Cheryl Ariàs	(916) 653-4992
22-072	Timely Notice	Cheryl Ariàs	(916) 653-4992
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40-034	Drug/Fleeing Felons	Dorette Pierce	(916) 654-1867
40-100 to 40-117	Reception	Linda Okupe	(916) 653-6161
40-105.3	Statewide Fingerprinting Image System	Cheryl Ariàs	(916) 653-4992
40-105.4	Immunizations	Shirley Ruiz	(916) 654-6127
40-105.5	School Attendance	Shirley Ruiz	(916) 654-6127
40-118	Filing Unit	Henry Puga	(916) 654-1068
40-119 to 40-128	Application Process	Linda Okupe	(916) 653-6161
40-129	Immediate Need	Linda Okupe	(916) 653-6161
40-131	Interview Requirements	Linda Okupe	(916) 653-6161
40-157	Principles and Methods of Determining Eligibility	Linda Okupe	(916) 653-6161
40-159	Special Provisions for Determining Eligibility	Linda Okupe	(916) 653-6161
40-161	Home Visit	Linda Okupe	(916) 653-6161
40-171	Action on Applications	Linda Okupe	(916) 653-6161
40-181	CA 7/Monthly Reporting	Cora Myers	(916) 654-2236
40-181.2	Redeterminations	Henry Puga	(916) 654-1068
40-183 to 197	Intercounty/Intraprogram Transfers	Vince Toolan	(916) 654-1808
41-400 to 41-441	Deprivation	Linda Okupe	(916) 653-6161
41-450	Continued Absence of Parent	Linda Okupe	(916) 653-6161
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42-100	Age	Shirley Ruiz	(916) 654-6127
42-200	Property	Dorette Pierce	(916) 654-1867
42-221	Transfer of Property	Dorette Pierce	(916) 654-1867
42-301,302 and 82-832.14	60-Month Time Limit	Charissa Miguelino	(916) 657-3665
42-302.1	Safety Net	Charissa Miguelino	(916) 657-3665
42-400 to 42-424	Residence	Jill Sevaaetasi	(916) 654-2130
42-430 to 435	Citizenship and Alienage	Jill Sevaaetasi	(916) 654-2130
43-100 to 117	Responsible Relative	CalWORKs Eligibility	(916) 654-1322
43-119	Sponsored Aliens	Jill Sevaaetasi	(916) 654-2130
43-200	Child Support	CalWORKs Eligibility	(916) 654-1322

44-100-133.4 and 44-133.7-.8	Income	Julie Lopes	(916) 654-1786
44-133.5-.6	Family Composition	Henry Puga	(916) 654-1068
44-205	Establishing the Assistance Unit	Henry Puga	(916) 654-1068
44-206	Persons Who Must Be Excluded from the AU	Henry Puga	(916) 654-1068
44-207	Income Eligibility (Financial Eligibility)	Julie Lopes	(916) 654-1786
44-211	Special Needs	Shirley Ruiz	(916) 654-6127
44-211.5	Homeless Assistance	Shirley Ruiz	(916) 654-6127
44-212	MBSAC	Elizabeth Allred	(916) 657-3350
44-300 to 311	Aid Payments, Protective Payments, Benefit Levels,	Elizabeth Allred	(916) 657-3350
44-307	Voucher/Vendor Payments	Audrey Escarzaga	(916) 654-3062
44-313 and 44-315	Budgeting and Grant Structure	Cora Myers	(916) 654-2236
44-314	Maximum Family Grant	Elizabeth Allred	(916) 657-3350
44-317 to 44-318	Beginning Date of Aid	Linda Okupe	(916) 653-6161
44-319	Initial Payments	Elizabeth Allred	(916) 657-3350
44-325 to 44-327	Changes in Payments and Delayed Payments	Elizabeth Allred Henry Puga	(916) 657-3350 (916) 654-1068
44-340	Underpayments	Cheryl Ariàs	(916) 653-4992
44-350 to 44-355	Overpayments, Mandatory Inclusion	Cheryl Ariàs	(916) 653-4992
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50-000	Court Cases	Vince Toolan	(916) 654-1808
80-301 to 82-836	Assistance Unit	Henry Puga	(916) 654-1068
81-215	Diversion	Dorette Pierce	(916) 654-1867
82-610	Potentially Available Income	Julie Lopes	(916) 654-1786
82-612 to 82-614	Unemployment Benefits	Julie Lopes	(916) 654-1786
82-808	Caretaker Relatives	Julie Lopes	(916) 654-1786
82-812	Temporary Absence	Julie Lopes	(916) 654-1786
89-110	Exempt MAPs	Elizabeth Allred	(916) 657-3350
89-130	Restricted Accounts and Individual Development Accounts	Dorette Pierce	(916) 654-1867
89-201	Minor Parents	Henry Puga	(916) 654-1068
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Two Parent Program		Dorette Pierce	(916) 654-1867
Forms and Informing Coordinator		Jackie Shelley	(916) 654-1061
Notice of Action Coordinator		Charissa Miguelino	(916) 657-3665
Legislative Coordinator		Jackie Shelley	(916) 654-1061
Litigation Coordinator		Vince Toolan	(916) 654-1808
EBT Liaison		Henry Puga	(916) 654-1068
Medi-Cal Liaison		Charissa Miguelino	(916) 657-3665
CAT Liaison		Audrey Escarzaga	(916) 654-3062
Tribal Liaison		Audrey Escarzaga	(916) 654-3062
TANF State Plan		Audrey Escarzaga	(916) 654-3062

CalWORKS Eligibility Bureau

