

**DEPARTMENT OF SOCIAL SERVICES**

744 P Street, Sacramento, California 95814



March 4, 1998

## ALL COUNTY INFORMATION NOTICE I-14-98

TO: ALL COUNTY WELFARE DIRECTORS  
 ALL COUNTY DISTRICT ATTORNEYS  
 ALL WELFARE-TO-WORK PROGRAM  
 COORDINATORS  
 ALL COUNTY DISTRICT ATTORNEY  
 FAMILY SUPPORT ADMINISTRATORS

**REASON FOR THIS TRANSMITTAL**

- State Law Change  
 Federal Law or Regulation  
 Change  
 Court Order or Settlement  
 Agreement  
 Clarification Requested by One or  
 More Counties  
 Initiated by CDSS

SUBJECT: U.S. DEPARTMENT OF LABOR, WELFARE-TO-WORK (WtW)  
 GRANT PROGRAM

This letter is to confirm information provided to counties via the County Welfare Directors Association meetings over the past six months regarding the formula and competitive WtW Grants which is administered at the federal level by the U.S. Department of Labor (DOL) and locally by the private industry councils (PICs). The Balanced Budget Act of 1997 authorized DOL to provide WtW Grants to states and local communities to create additional job opportunities for the hardest-to-employ recipients of Temporary Assistance to Needy Families (TANF). DOL will provide most of the funding to states based on a formula and the balance will be given to local governments, community-based organizations, community action agencies and other private organizations through a solicitation for competitive applications.

Allowable activities for both types of grants are: (1) community service or work experience; (2) job creation through public or private sector employment wage subsidies; (3) on-the-job training; (4) contracts with public or private providers of readiness, placement and post-employment services; (5) job vouchers for placement, readiness and post-employment services; and (6) job retention or supportive services if such services are not otherwise available.

**FORMULA GRANTS:**

The Balanced Budget Act of 1997 requires that 85 percent of the funds provided to a state must be passed through to the local Service Delivery Areas (SDAs) headed by PICs. In California, the formula WtW Grant Program will be administered at the state level by the Employment Development Department (EDD). EDD will be requiring PICs to prepare a local WtW Plan. With the assistance of CDSS, EDD has drafted Local Planning Instructions which were released for comment on January 27. The PICs must coordinate the development of the local plans with the county welfare departments (CWDs). It is important that CWDs, as well as other stakeholders, work closely with PICs in the design of the local WtW Grant Program. The local WtW Plan must be approved by the chief elected local official (CELO) and the Chairperson

of each County Boards of Supervisors within an SDA. County welfare directors will be asked to recommend to the Chairperson of the Board whether to approve the Plan or not. It is anticipated that the final submission deadline for local WtW Plans will be April 30, 1998.

### **Targeted Population**

The statute says that at least 70 percent of the WtW Grant funds must be spent on individuals who are current recipients of aid who face two of three specific barriers to employment and who are long-term welfare recipients. Noncustodial parents (NCPs) may also be included in this category as long as the custodial parent meets these criteria.

Barriers to employment are: (1) lack of a high school diploma or GED and low reading or math skills; (2) requiring a substance abuse treatment for employment; and (3) a poor work history. The federal Interim Rule defines low reading or math skills as below the 8.9 grade level and long-term welfare recipients as 30 months or more (consecutive or not).

Up to 30 percent of the WtW Grant funds may be spent on individuals who are receiving aid for less than 30 months or NCPs of minor children whose custodial parent is receiving aid. To qualify, these aid recipients or NCPs must have characteristics associated with long-term welfare dependency such as dropping out of school, teen pregnancy and/or poor work history. Other characteristics associated with, or predictive of, long-term welfare dependency may be designated by the state and PICs in collaboration with CWDs and other stakeholders.

Also eligible for services under this program are individuals who are no longer receiving aid because they have reached their federal or state life-time limit on aid. In addition, these individuals must either have barriers to employment as required under the 70 percent funds or have characteristics of long-term welfare dependency as required under the 30 percent funds. Because California's life-time limit is 60 months, no one will be immediately eligible under this category.

### **Allocation of Funds**

California will receive \$190 million in Federal Fiscal Year (FFY) 1998 and \$174 million will be available in FFY 1999, of which 85 percent will be allocated based on the following formula: 55 percent poverty, 30 percent long-term welfare recipients and 15 percent unemployment. This will ensure that all SDAs will receive at least \$100,000. It also directs funding to rural areas with high unemployment and inner city areas with high poverty, as well as difficult employment issues. SDA specific allocation amounts are included in Attachment I. The remaining 15 percent (about \$30 million) will be disbursed through the state's competitive bid process. Additional information regarding the competitive bid process for the 15 percent discretionary funds will be provided to CWDs as soon as it is available. All WtW funds are required to be coordinated with money being spent under the TANF block grant.

## **Matching Funds**

For every \$2 received for the WtW Grant Program, the state needs to expend \$1 as a match. To provide the non-federal match, CDSS' proposed budget for State Fiscal Year (SFY) 1998/99 includes \$95 million to meet this requirement. These funds will be distributed to counties once the SFY 1998/99 budget is passed by the Legislature and signed by the Governor. Additionally, because these funds will be subject to DOL WtW requirements, CDSS will also be issuing instructions on the use of the money.

## **Public Hearings**

There were five public hearings held throughout the state during the latter part of January and the first week in February. These hearings were held to obtain local input about the WtW Grant Program State Plan. The hearing dates and times were faxed to all CWDs, Title IV-D Administrators and District Attorney Family Support Administrators the first week in January. The key issues raised at the hearings were: the local plan approval process, the performance goals, discretionary funds and local administrative cost limits.

## **COMPETITIVE WtW GRANTS:**

During the week of January 20, CDSS provided all county welfare directors with copies of the solicitation guidelines for the submission of the competitive WtW Grant applications to DOL. For those who do not have this information, you may access DOL's WtW Home Page at <http://wtw.doleta.gov>. The federal Interim Final Rule governing the WtW Grant Program, which include activities conducted under the competitive WtW Grants process, is also available on the DOL WtW Home Page. After coordination with the local PIC and CELO, all competitive WtW Grant requests must be sent to EDD for review and comment. Competitive WtW Grant applications must be received by DOL by March 10, 1998. To allow adequate time for review, applications were to be submitted to EDD by February 11, 1998. However, EDD will accept applications after that date and will assist applicants in trying to meet the March 10 closing date.

EDD's Job Training Partnership Division, in conjunction with CDSS, is responsible for performing the review and providing comments relative to the competitive WtW Grant applications. Applications can be submitted to the following locations:

### **MAIL:**

Employment Development Department  
Job Training Partnership Division  
Attention: Jim Curtis  
P.O. Box 826880, MIC 69-1  
Sacramento, California 94280-0001

### **COURIER SERVICE/OVERNIGHT MAIL:**

Employment Development Department  
Job Training Partnership Division  
Attention: Jim Curtis  
800 Capitol Mall, MIC 69-1  
Sacramento, California 95814

HAND DELIVER:  
Employment Development Department  
Job Training Partnership Division  
Attention: Jim Curtis  
722 Capitol Mall, Room W1077  
Sacramento, California 95814

For those who need a copy of the State WtW Grant Program Plan, please call EDD at (916) 657-0227 or you may access it on the World Wide Web at: <http://www.sjtcc.cahwnet.gov>. We are also enclosing a list of SDAs with their corresponding counties listed next to them as Attachment II.

Any concerns regarding the Child Support Program are to be directed to Ed Flores, Child Support Management Bureau, at (916) 654-1214. All other questions, please call Pat Loader, Employment Bureau, at (916) 654-1770.

Sincerely,



CHARR LEE METSKER, Chief  
Employment Bureau



BILL WALSH, Chief  
Child Support Management Bureau

Enclosures

c: Regional Advisors

Vicki Johnsrud, Workforce Development Branch, EDD

Bill Burke, Job Training Partnership Division, EDD

SDA NAME	SDA ALLOCATION
ALAMEDA	\$1,520,686
ANAHEIM	\$1,189,382
BUTTE	\$1,264,767
CARSON/LOMITA/TORRANCE	\$525,315
CONTRA COSTA	\$1,114,932
FOOTHILL	\$1,248,269
FRESNO	\$7,454,107
GOLDEN SIERRA	\$812,364
HUMBOLDT	\$698,513
IMPERIAL	\$1,600,430
KERN/INYO/MONO	\$4,567,951
KINGS	\$756,657
LONG BEACH	\$3,792,464
LOS ANGELES CITY	\$32,080,060
LOS ANGELES COUNTY	\$22,153,146
MADERA	\$759,106
MARIN	\$185,201
MENDOCINO	\$465,475
MERCED	\$1,888,102
MONTEREY	\$1,629,955
MOTHER LODE	\$443,480
NAPA	\$209,898
NORTHERN RURAL TRAINING AND EMPLOYMENT CONSORTIUM	\$1,179,503
NORTH CENTRAL COUNTIES	\$1,620,726
NORTH SANTA CLARA VALLEY JOB TRAINING CONSORTIUM	\$340,448
OAKLAND	\$3,013,624
ORANGE	\$3,710,069
RICHMOND	\$659,692
RIVERSIDE	\$5,854,845
SACRAMENTO	\$6,387,277
SAN BENITO	\$182,595
SAN BERNARDINO CITY	\$2,143,859
SAN BERNARDINO COUNTY	\$6,968,031
SAN DIEGO	\$11,837,010
SAN FRANCISCO	\$2,367,832
SAN JOAQUIN	\$3,455,691
SAN LUIS OBISPO	\$628,217
SAN MATEO	\$524,928
SANTA ANA	\$2,357,717
SANTA BARBARA	\$1,315,774
SANTA CLARA	\$2,774,645
SANTA CRUZ	\$872,717
SOUTHEAST LOS ANGELES COUNTY	\$1,414,751
SHASTA	\$924,260
SOLANO	\$986,910
SONOMA	\$940,612
SOUTH BAY	\$2,136,470
STANISLAUS	\$2,659,779
TULARE	\$3,603,117
VENTURA	\$1,818,111
VERDUGO	\$2,080,540
YOLO	\$734,648
TOTAL	\$161,854,660

December 8, 1997

## 52 SERVICE DELIVERY AREAS

ALAMEDA (AKA: ACTEB--Alameda County Training and Employment Board--Alameda County and Cities of Alameda, Albany, Berkeley, Dublin, Emeryville, Fremont, Hayward, Livermore, Newark, Piedmont, Pleasanton, San Leandro and Union City)\*

ANAHEIM CITY (Orange County)\*

BUTTE COUNTY

CARSON/LOMITA/TORRANCE CONSORTIUM (Los Angeles County)\*

CONTRA COSTA COUNTY

FOOTHILL EMPLOYMENT AND TRAINING CONSORTIUM (Arcadia, Duarte, Monrovia, Pasadena, Sierra Madra and South Pasadena Cities--Los Angeles Co.)\*

FRESNO CITY AND COUNTY CONSORTIUM

GOLDEN SIERRA CONSORTIUM (Alpine, El Dorado, Nevada, Placer and Sierra Counties)

HUMBOLT COUNTY

IMPERIAL COUNTY

KERN, INYO AND MONO COUNTIES CONSORTIUM

KINGS COUNTY

LONG BEACH CITY ( Los Angeles County)\*

LOS ANGELES CITY (Los Angeles County)\*

LOS ANGELES COUNTY\*

MADERA COUNTY

MARIN COUNTY

MENDOCINO COUNTY

MERCED COUNTY

MONTEREY COUNTY

MOTHER LODE CONSORTIUM (Amador, Calaveras, Mariposa and Tuolumne Counties)

NoRTEC (AKA: Northern Rural Training and Employment Consortium-- Del Norte, Lassen, Modoc, Plumas, Siskiyou, Tehama and Trinity Counties)

NORTHERN CENTRAL RURAL TRAINING AND EMPLOYMENT CONSORTIUM (AKA: Northern Central Counties--Colusa, Glenn, Lake, Sutter and Yuba Counties)

NOVA (AKA: Northern Santa Clara Valley Job Training Consortium; Cupertino, Los Altos, Mountain View, Palo Alto, Santa Clara and Sunnyvale Cities--Santa Clara County)\*

OAKLAND CITY (Alameda County)\*

ORANGE COUNTY CONSORTIUM\*

RICHMOND CITY (Alameda County)\*

RIVERSIDE COUNTY

SACRAMENTO CITY/COUNTY CONSORTIUM

SAN BENITO COUNTY

SAN BERNARDINO CITY (San Bernardino County)\*

SAN BERNARDINO COUNTY\*

SAN DIEGO REGIONAL EMPLOYMENT AND TRAINING CONSORTIUM (San Diego County)

SAN FRANCISCO CITY/COUNTY

SAN LUIS OBISPO COUNTY

SAN MATEO COUNTY

SANTA ANA CITY (Orange County)\*

SANTA BARBARA COUNTY

SANTA CLARA COUNTY(4)

SANTA CRUZ COUNTY

SELACO (AKA: Southeast Los Angeles Consortium--Bellflower, Cerritos, Downey, Hawaiian Gardens, Lakewood and Norwalk Cities; Los Angeles County)\*

SHASTA COUNTY

SOLANO COUNTY

SONOMA COUNTY

SOUTH BAY CONSORTIUM (El Segundo, Gardena, Hawthorne, Hermosa Beach, Inglewood, Lawndale, Manhattan Beach and Redondo Beach Cities-- Los Angeles County)\*

STANISLAUS COUNTY

TULARE COUNTY

VENTURA COUNTY

VERDUGA CONSORTIUM (Burbank, Glendale, La Canada-Flintridge Cities--Los Angeles County)\*

YOLO COUNTY

(\*Multiple SDAs--Alameda 3, LA 8; Orange 3; Santa Bernardino 2; Santa Clara 2)