

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



June 21, 1991

ALL COUNTY INFORMATION NOTICE NO. I-56-91

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: WELFARE POLICY IMPLEMENTATION BUREAU, FOOD STAMP
POLICY IMPLEMENTATION UNIT ANALYST ASSIGNMENTS

REFERENCE: ACIN I-32-91 DATED MARCH 26, 1991

Due to further staffing changes within the Food Stamp Policy Implementation Unit (FSPIU), it was necessary to modify the assignments for the Food Stamp analysts. The enclosed list includes the new areas of responsibility as well as new telephone numbers for some staff. These changes are effective May 20, 1991.

If you have any questions or comments regarding the FSPIU assignments, you may contact Gale A. Wright, Chief, Welfare Policy Implementation Bureau, at (916) 322-5330.



ROBERT A. HOREL
Deputy Director

Attachments

cc: CWDA

FOOD STAMP POLICY IMPLEMENTATION UNIT
ANALYSTS' ASSIGNMENTS

Written policy questions should be submitted on the FS 3, Food Stamp Policy Question Form (see attached), to the Welfare Policy Implementation Bureau, 744 P Street, M.S. 16-31, Sacramento, CA 95814.

When a written response will not meet your immediate needs, the Food Stamp Policy Unit staff may be contacted by telephone using the analysts' assignments listing below. If the analyst you need to talk to is out of the office for the day, the secretary will connect you with the appropriate back-up analyst.

FS Section	Subject	Analyst	Phone
<u>63-100</u>			
63-101 thru 107	General Provisions/Definitions	Mike Jones	323-0119
<u>63-200</u>			
63-201 thru 206	Program Requirements (Confidentiality/ CWD Liabilities)	Mike Jones	323-0119
<u>63-300</u>			
63-300	Application Purpose	Mike Papin	324-6584
63-301	Application Processing Time Standards	Mike Papin	324-6584
63-301.512	Alien Status	Mike Jones	323-0119
<u>63-400</u>			
63-401	Residency	Dianna Tollen	324-2657
63-402	Household Concept	Dianna Tollen	324-2657
63-403	Citizenship/Alien Status	Mike Jones	323-0119
63-404	Social Security Numbers	Dianna Tollen	324-2657
63-406	Student Eligibility	Dianna Tollen	324-2657
63-407	Work Registration	GAIN & EMP. SVS. POLICY BUREAU	
63-408	Voluntary Quit	GAIN & EMP. SVS. POLICY BUREAU	
63-409	Income and Resource Maximums	Michele Carotti	324-2010
<u>63-500</u>			
63-501	Resource Determinations	Mike Jones	323-0119
63-502.1	Income Definition	Mary Clark	324-2015
63-502.2	Income Exclusions	Mary Clark	324-2015
63-502.3	Income Deductions	Michele Carotti	324-2010
63-503.1	Month of Application	Mike Papin	324-6584
63-503.2	Prospective and Retrospective Budgeting	Michele Carotti	324-2010
63-503.3	Net Income & Benefit Calculation	Michele Carotti	324-2010
63-503.4	Households with Special Circumstances	Michele Carotti	324-2010
63-503.41	Self-Employment Income	Michele Carotti	324-2010
63-503.42	Households with Boarders	Michele Carotti	324-2010
63-503.43	Destitute Households	Michele Carotti	324-2010

63-503.44	Income & Resources of Excluded Members	Michele Carotti	324-2010
63-503.45	Income & Resources of Non-Household Members	Michele Carotti	324-2010
63-503.46	Residents of Shelters for Battered Women	Dianna Tollen	324-2657
63-503.47	Residents of Drug/Alcoholic Treatment & Rehab Programs	Dianna Tollen	324-2657
63-503.48	Disabled or Blind Residents of Group Living Arrangement	Dianna Tollen	324-2657
63-503.49	Sponsored Aliens	Mike Jones	323-0119
63-503.5	Decrease in Income due to Overpayment	Michele Carotti	324-2010
63-503.6	Homeless FS Households/Prepared Meals	Mike Jones	323-0119
63-504.1	Certification Periods	Mike Papin	324-6584
63-504.2	Notices of Action	Mike Jones	323-0119
63-504.3	Monthly Reporting	Dianna Tollen	324-2657
63-504.4	Effecting Changes for Non-monthly Reporting Households	Dianna Tollen	324-2657
63-504.5	Certifying MRRB Household in New County	Mike Papin	324-6584
63-504.6	Recertification	Mike Papin	324-6584
63-504.7	ID Cards	Mike Papin	324-6584
63-504.8	Photo ID Cards	Mike Papin	324-6584
63-505	Household Responsibilities	Dianna Tollen	324-2657
<u>63-600</u>	Coupon Issuance, Use & Replacement	Mike Papin	324-6584
<u>63-700</u>	Coupon Ordering, Storage and Accountability	Mike Papin	324-6584
<u>63-800</u>			
63-801.1 thru 801.3	Determination of Overissuances/ Establishment of Claims	Mary Clark	324-2015
63-801.4 thru 801.9	Claims Collection	OVERPAYMENT RECOVERY BUREAU	322-5387
63-802	Restoration of Benefits	Mary Clark	324-2015
63-803	Return of Coupons	Mike Papin	324-6584
63-804	State Hearings	Mike Jones	323-0119
<u>63-900</u>	Emergency FS Assistance	Dianna Tollen	324-2657
<u>63-1101</u>	Tables of Coupon Issuance	Mike Papin	324-6584
63-1101.1 thru 1101.3	Maximum Resource Eligibility Standards, Income Deductions, Income Eligibility Standards	Michele Carotti	324-2010
63-1101.4	Prorating Initial Months Benefits	Mike Papin	324-6584
63-1102.1 thru 1102.3	Coupon Book Determination	Mike Papin	324-6584
IRIS Review and Compliance Monitoring Coordinator for FSQUADS Update		Mike Jones Mary Clark	323-0119 324-2015

