

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



November 5, 1990

ALL-COUNTY INFORMATION NOTICE NO. I-86-90

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: THE IN-HOME SUPPORTIVE SERVICES (IHSS) DISASTER  
PREPAREDNESS (DP) ASSESSMENT PLAN

California's IHSS program provides assistance to those eligible aged, blind or disabled individuals who are unable to remain safely in their own homes without this assistance. Many of these recipients have a critical ongoing need for protective supervision, medical maintenance, are bed or wheelchair bound, or require life support equipment.

Through the efforts of County IHSS staff, an automated IHSS Disaster Preparedness interface component to the Case Management Information and Payrolling System (CMIPS), has been developed to identify vulnerable IHSS recipients who would need County contact if a major disaster were to occur. The DP plan will establish a process by which, in the event of a disaster, County social services workers will be able to quickly determine the critical need for timely contact, the nature of a recipient's disability, and the need for life sustaining medication(s). It will provide valuable knowledge to rescue workers who must set priorities.

The catastrophic loss of life and property in the October 17, 1989 Loma Prieta earthquake in Northern California and this summer's devastating fires in Southern California, left already exhausted County emergency personnel scrambling to ensure appropriate services were provided to IHSS recipients, as well as other needy persons. Had such a disaster plan been available, the most critically needy recipients could have been easily identified and vital life sustaining services could have been immediately delivered.

Although this will not be a State mandated activity, we believe the Disaster Preparedness plan to be a worthwhile endeavor and encourage all Counties to participate, although participation is strictly voluntary by County.

Implementation of the DP plan is projected for December 1990 with the first reports being available in January 1991. Specific instructions will be provided in an upcoming CMIPS newsletter. An example of the monthly report that will be available to participating Counties is attached.

For those Counties wishing to wait beyond the December 1990 start date before initiating the DP plan, lists of IHSS recipients requiring post-disaster contact will only be available as of the first of the month following the month of your County's DP implementation.

To be included in the initial December 1, 1990 implementation, please submit the attached written authorization signed by the County Welfare Director, as soon as possible but no later than November 21, 1990. Authorizations received subsequent to that date will be batched and processed once a month.

The signed authorization signifies that your County has made a conscious policy decision to participate in the Plan, including acknowledgement that some additional unreimbursed workload is involved, and a hard edit in the programming will mandate a data entry in the Disaster Preparedness field of the SOC 293 (IN-HOME SUPPORTIVE SERVICES ASSESSMENT) data screen.

Any concerns you may have regarding your County's legal liability for implementing the Disaster Preparedness Assessment Plan should be discussed with your County Counsel.

If you have any questions regarding the IHSS Disaster Preparedness Assessment Plan, please contact Mr. Michael Lorton at (916) 445-2672.



LOREN D. SUTER  
Deputy Director  
Adult and Family Services

Attachments

cc: CWDA

# DRAFT

STATE OF CALIFORNIA  
IN-HOME SUPPORTIVE SERVICES

Caseload Disaster Preparedness Assessment Profile

County: San Bernardino

ZIP Code: 92408

Month: December 1990

<u>Recipient Name/ Telephone</u>	<u>Recipient Address</u>	<u>Service Worker</u>	<u>Comments/Language</u>
Bird, Thera 714-555-3053	1234 June St San Bdno	0117	CRITICAL, DEAF, OXYGEN
Heura, Carmela 714-555-5033	5421 E. Mill St San Bdno	0120	CRITICAL, BEDBOUND, DIALYSIS SPANISH
Firstone, Jose 714-555-6794	918 W. Mill #A San Bdno	0120	URGENT, BEDBOUND, LIFE MEDS SPANISH
Rustein, Lorra 714-555-1219	111 W. Apple #C San Bdno	0122	URGENT, MENTAL, INSULIN GERMAN
McDonald, Jim 714-555-3456	667 Inland Ctr San Bdno	0117	MODERATE, LIFE MEDS
Morales, Juanita 714-555-4142	7229 S. Rancho #8 San Bdno	1023	MODERATE, BLIND, RESPIRATOR SPANISH

NOTE: All names appearing on this draft report are fictitious.

AUTHORIZATION TO IMPLEMENT THE IHSS  
DISASTER PREPAREDNESS ASSESSMENT PLAN

TO: Robert A. Barton, Chief  
Adult Services Branch  
Department of Social Services  
744 P Street, M.S. 6-536  
Sacramento, CA 95814

Please authorize Electronic Data Systems to include  
\_\_\_\_\_ County in the implementation of the IHSS  
Disaster Preparedness plan, effective \_\_\_\_\_  
(month).

I acknowledge that some additional unreimbursed workload is  
involved and a hard edit in the programming will mandate a data  
entry in the Disaster Preparedness field of the SOC 293 (IN-HOME  
SUPPORTIVE SERVICES ASSESSMENT) data screen.

\_\_\_\_\_  
Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Department  
of Social Services