

DEPARTMENT OF SOCIAL SERVICES  
744 P Street, Sacramento, CA 94814



May 30, 1990

ALL COUNTY INFORMATION NOTICE I-36-90

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: ADMINISTRATIVE REVIEWS - INTERCEPT OF STATE TAX  
REFUNDS/AFDC AND FOOD STAMP OVERPAYMENTS

REFERENCE: All County Information Notice (ACIN) I-53-89

This is to remind counties of the requirement for Administrative Reviews contained in the latest Aid to Families with Dependent Children (AFDC)/Food Stamp Intercept Program instructions. It has come to our attention that not all counties are holding the reviews as instructed.

Several of the key requirements as outlined in ACIN I-53-89 regarding Administrative Reviews are as follows:

- (1) Upon either a written or verbal request for an Administrative Review relative to the intercept of a State tax refund, the counties must offer the individual a review either in person or via telephone.
- (3) When requested, this review must be held within ten (10) working days of the receipt of the request.
- (4) These reviews shall be conducted by impartial representatives of the county.
- (7) The results of this review should be provided to the individual in writing within ten (10) working days after the review.
- (8) These results must also state that if the individual is dissatisfied with the review he/she may request a State Hearing within 90 days of the receipt of the results. Individuals must not be referred to the State Hearing system until after the county conducts its review and renders a determination.

It is imperative that these reviews be conducted as outlined in ACIN I-53-89 with emphasis placed on the requirements cited above. These reviews have been required since 1988 and are a part of the Anderson v. McMahon settlement.

Please ensure that steps are taken to correct any problems your county may have in this area. If you need further clarification or assistance, please contact Dave Fairchild of the Fraud Program Management Bureau at (916) 445-3766.



ROBERT A. HOREL  
Deputy Director

cc: CWDA