

DEPARTMENT OF SOCIAL SERVICES
744 P Street, Sacramento, CA 95814



August 10, 1989

ALL-COUNTY INFORMATION NOTICE NO. I-54-89

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY GAIN COORDINATORS

SUBJECT: REVISED REQUEST FOR JOBS TAX CREDIT
CERTIFICATION FORM (CA 501, 7/89)

This notice is to advise Counties of changes to the Request for Jobs Tax Credit Certification (form CA 501). A copy of the revised form is attached.

The CA 501 is provided to welfare recipients by County Welfare Departments (CWDs) to assist them in finding work. The form is a fold-up mailer that employers hiring recipients are encouraged to use for requesting Federal and State income tax credits from the Employment Development Department (EDD).

Changes to the Form

The following changes were made to the CA 501 in order to improve its clarity and to provide additional needed information:

An instruction was added under the address box for the CWD to enter the address of the local EDD Job Service Office. This should eliminate confusion that has resulted in addressing some of the forms to the State EDD.

The Message to the Job Seeker and the Message to the Employer were condensed and simplified.

In the Message to the Employer, (1) the CWD was instructed to enter the telephone number of the local Job Service Office Tax Credit Specialist; and (2) the employer was asked to use this number for arranging an eligibility interview for the (prospective) employee.

To the employer's Request for Jobs Tax Credit Certification were added: Job Title, Starting Wage and Today's Date. These additional items are needed by EDD.

Implementation

Counties should continue using their existing stock of the CA 501 until it is depleted. The revised version of the form is now being printed and may be obtained from the State Department of Social Services Warehouse using standard ordering procedures.

If you have any questions regarding this notice or the CA 501, please contact your County GAIN and Employment Services Operations Consultant at (916) 324-6962 or ATSS 454-6962.

Bruce Wasstahl

Boyle
DENNIS J. BOYLE
Deputy Director

Attachment

cc: CWDA

A MESSAGE TO EMPLOYERS

Name _____ SSA No. _____

Case No. _____

By hiring the above-named individual, your company may be eligible for State and federal income tax credits of up to \$3,000.00. Exactly what your savings will be depends on your tax bracket.

To be eligible for the credit, you must:

- (1) complete and mail or deliver this form to your local Job Service Office address on the reverse (it must be postmarked or delivered on or before the employment start date), and
- (2) contact your local Job Service Office Tax Credit Specialist at _____ to arrange an eligibility interview for the above-named (prospective) employee.
(CWD: Enter telephone)

----- (To mail, fold up on dotted line and tape) -----

REQUEST FOR JOBS TAX CREDIT CERTIFICATION

Company Name _____

Address _____

Telephone No. _____ Contact Person _____

To: Employment Development Department

Attn: Local Job Service Office

Tax Credit Specialist

We request a Jobs Tax Credit Certification for the above-named individual. We will contact your office soon to arrange for an eligibility interview for this (prospective) employee.

Job Title _____

Starting Wage _____

Today's Date _____ Starting Date _____

Employer Signature

(TAPE)

PLACE
STAMP
HERE

California Employment Development Department
Local Job Service Office

Attn: Jobs Tax Credit Specialist

(CWD: Enter Local Job Service Address)

AN IMPORTANT MESSAGE TO THE JOB SEEKER

An employer who hires you may be able to get reduced federal and State income taxes. To inform employers about this tax break, show this form to the interviewers. Tell them that if they hire you they may be eligible for State and federal income tax credits totaling as much as \$3,000.00.

Remember to take this form with you at the end of the job interview unless the employer makes a commitment to hire you. If you are to be hired, leave it with the employer. **Tell the employer to be sure to read the information on the back. Suggest using this form to request the tax credits.**