

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



January 30, 1989

ALL-COUNTY INFORMATION NOTICE NO. I-08-89

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: AUTOMATED ASSISTANCE CLAIMS

The purpose of this letter is to provide information regarding the current status of County and State efforts to develop and approve assistance claim forms in a computer-generated format.

Over the past few months, the Department has reviewed several versions of automated claim forms which have been submitted by various Counties. All of these forms required some degree of modification and additional review before they could be considered acceptable. Rather than attempting to modify and approve different versions for individual Counties, it is our intention to approve a single version of each claim form which can then be made available to all Counties. Because the forms developed by Tulare County closely mirrored the manual format and required the least modifications, we are continuing to work with their formats and hope that we will be able to approve them shortly. This approach has been discussed with the California Welfare Directors Association's Personal Computer Users Group, and has received their concurrence.

Once a proposed format has received final approval, all Counties will be provided information regarding the distribution and use of the computer diskettes. In the meantime, Counties should discontinue development activities and withhold submitting any further requests for approval.

We appreciate the effort the Counties have made to streamline the assistance claiming process through automation. If you have any questions, please contact Ms. Mary Helot, Assistance Policy Unit, at (916) 323-0282.

A handwritten signature in cursive script, appearing to read "Robert L. Garcia".

ROBERT L. GARCIA
Deputy Director
Administration

cc: CWDA