

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



September 14, 1988

ALL COUNTY INFORMATION NOTICE NO. I-86-88

. TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: STATEWIDE AUTOMATED WELFARE SYSTEM (SAWS) FOOD
STAMP NOTICE OF ACTION SYSTEM

One part of the Statewide Automated Welfare System (SAWS) is an automated notice of action (NOA) system for Food Stamps. Work is proceeding on this system. This letter is to announce that a committee consisting of state and county staff has been established to facilitate this process. El Dorado, Merced, Napa, Sacramento, and Yuba Counties have agreed to participate.

Committee members will act in an advisory capacity in the development of a system and the formulation of message language.

This committee had their initial meeting on July 19, 1988. Members concurred with the following system design recommendations:

1. Adopt AFDC Turner NOA format and design standards
 - a. columnar format
 - b. basic standard forms
 - c. language simplification
 - d. handbook for tracking purposes.
2. Include a budget computation.
3. Mandate this system in SAWS Counties only.
4. Reformat current Food Stamp NOA forms to the columnar format as revisions are necessary.

It is our expectation that this design will best meet the needs of the food stamp clients, yet be feasible in an automated environment.

If you have any questions regarding the functions of this committee or the system design, contact Donna Roussan, AFDC and Food Stamp Policy Implementation Bureau, at (916) 323-2865 or ATSS 473-2865.



ROBERT A. HOREL
Deputy Director

cc: CWDA