

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



October 20, 1986

ALL COUNTY INFORMATION NOTICE No. 1-94-86

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: AFDC REGULATIONS FOR PUBLIC USE

This letter is to remind you of the continuing requirement that County Welfare Departments make certain materials available for public use and review during working hours. It has been brought to our attention that in some instances AFDC recipients have requested to see the regulations cited in their Notices of Action and have been told that they were not available.

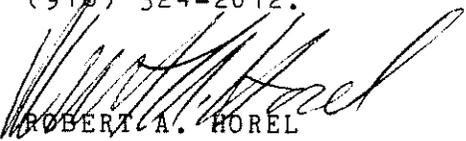
Manual of Policies and Procedures (MPP) Section 17-017 which implements Welfare and Institutions Code (W&I Code) Section 10608, sets forth the materials which specifically must be made available in each central or district office; namely:

- o One set of state regulations (pertaining to the program being administered)
- o Handbook materials
- o All County Letters of the State Department of Social Services
- o W&I Code, Health and Safety Code and any other state laws relating to any form of public social service.

The regulation also directs that a sign or poster be placed in the waiting room indicating that the materials are available.

Counties not currently in compliance with the requirements should take immediate steps to comply.

If you have any questions you may call Gilbert Somera at (916) 324-2012.

  
ROBERT A. HOREL  
Deputy Director