

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814
(916) 322-6250



July 11, 1984

ALL-COUNTY INFORMATION NOTICE NO. 1-66-84

see publications

TO: COUNTY WELFARE DIRECTORS
AUDITORS
ADMINISTRATIVE SERVICES OFFICERS
DISTRICT ATTORNEYS
MENTAL HEALTH DEPARTMENTS
COUNTY CLERKS
PROBATION DEPARTMENTS
PUBLIC ADOPTION AGENCIES

SUBJECT: COUNTY FORMS CATALOG

Attached is the 1984 edition of the Department of Social Services (DSS) County Forms Catalog. The catalog includes all forms and numbered publications available to CWD/Agencies through the DSS Warehouse. It has been revised to reflect all changes through Notice of Form Change No. 84-93. The unit prices listed in this catalog are effective July 1, 1984, and will remain in effect until further notice.

Significant ordering procedure changes since the issuance of the 1983 catalog are as follows:

1. In order for credit to be given, stock must be returned in its original condition within 30 days of the receipt of stock or the notice of obsolescence. In addition, the stock must have been ordered within 180 days of the return date (see page 2).
2. Free/Sold forms and numbered publications may be placed on the same order form GEN 727B, County Forms Order (see page 1). Unnumbered publications are to be submitted on the GEN 387A, Request for Publications (see page 4).

Before placing your next order, please read through the preface of the catalog which contains all current ordering procedures. If you have any questions, contact Ellsworth Kelley, Warehouse Manager, at (916) 322-6250, ATSS 492-6250.

Robert T. Sertich
ROBERT T. SERTICH
Deputy Director
Administration

cc: CWDA

Attachment