

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



November 24, 1982

ALL-COUNTY INFORMATION NOTICE I- 154-82

TO: ALL WIN COUNTY WELFARE DIRECTORS

SUBJECT: CHANGE IN DUE DATE FOR WIN SAU STAFFING REPORT, FORM SAU-7

REFERENCE: DEPARTMENT OF SOCIAL SERVICES STATISTICAL REPORTING MANUAL,  
SECTION 26-229.04.

This letter is to notify all WIN county welfare directors of a change in the due date for Form SAU 7, WIN SAU Staffing Report.

To facilitate the statewide compilation of the information in this statistical report and to allow time for the correction of reporting problems, the due date for Form SAU-7 is being changed from the "15th working day" to the "10th calendar day" of the month following the report month. This report is prepared and submitted only for the last month of each calendar quarter (that is, March, June, September, and December). Thus the next report, for the month of December 1982, will be due in Sacramento not later than January 10, 1983.

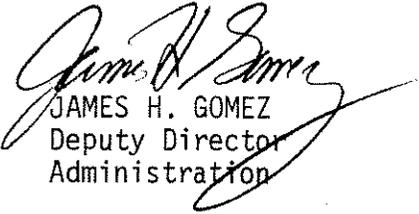
This change will have the effect of making the due dates for all three WIN reports (Forms SAU-3, SAU-5, and SAU-7) the same.

We wish to stress the importance for reporting counties to meet this due date. The information on Form SAU-7 is required on the WIN federal fiscal report which has a due date which is binding on the State of California. Failure to meet this federal due date could place the State of California at risk of being out of compliance with the federal requirements which would make California subject to federal fiscal sanction. Failure by counties to meet their due date could place the entire WIN program in California in difficulty, since the federal agency refuses to accept incomplete reports or estimated data.

Section 26-229.04 of the Statistical Manual will be changed as soon as administratively feasible.

Please direct fiscal questions about this report to Dan Steadman of the County Administrative Expense Control Bureau at (916) 324-2405.

Direct questions about statistical reporting on this form to David Webber of the Statistical Services Branch at (916) 323-2392 or (ATSS) 374-2392.



JAMES H. GOMEZ  
Deputy Director  
Administration

cc: CWDA