

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814
(916) 322-6250



August 12, 1981

ALL-COUNTY INFORMATION NOTICE I-99-81

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: WAREHOUSE CLOSURE FOR INVENTORY

REFERENCE:

The Department of Social Services Warehouse will be closed for inventory for a two-week period from October 19, 1981 through October 30, 1981. During this time no requests will be processed for DSS forms. Any requests received after October 16 will be filled as soon as the inventory process is completed.

Please order all necessary items prior to the above-mentioned closure dates to insure a sufficient operating supply level for your office during this inventory period.

If you have any questions, please contact Ellsworth Kelley at (916) 322-6250, (ATSS) 492-6250.

Sincerely,

A handwritten signature in cursive script that reads "Claude E. Finn".

CLAUDE E. FINN
Deputy Director
Administration Division

cc: CWDA