

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



August 25, 1981

ALL-COUNTY INFORMATION NOTICE I-104-81

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: ACL 81-30 AND ACIN I-83-81

REFERENCE:

This notice is to further clarify the distinction between the DFA 296 reporting instructions (transmitted by All-County Letter 81-30) as they relate to recertifications, and All-County Information Notice I-83-81 as it relates to new applications. There is no contradiction between the two letters.

The DFA 296 instructions (page 10, Section 26-211.30, PART C. RECERTIFICATIONS) discusses situations where NO changes in the household's circumstances have occurred which would make them ineligible except that they have not applied for recertification during their last month of certification or the month following. In this case, no 239 (notice of adverse action) has been sent; just an NEC notice. This is a bonafide recertification and should be reported in Part C of the DFA 296.

Questions six and nine of All-County Information Notice I-83-81 discuss situations involving a change in circumstances which would render the household ineligible. In this situation a 239 (notice of adverse action) would have been sent notifying the household of their ineligibility. If the circumstances subsequently changed again, rendering the household eligible once more, the application would be counted as a new application and reported in Part A of the DFA 296.

The key distinction between the two situations described above is the type of notice sent to the household. An NEC notice signifies a recertification (assuming the recipient reapplies during the last month of certification or the month following). A 239 notice would signify a new application when the recipient reapplies.

Sincerely,

A handwritten signature in cursive script that reads "Claude E. Finn".

CLAUDE E. FINN
Deputy Director
Administration Division